

# PARISH COUNCIL

OF

## Whisborough Green

### NEXT MEETING

At           The Village Hall  
On    Tuesday 15<sup>th</sup> March 2011  
          At 7.45 pm

THE PUBLIC AND PRESS ARE CORDIALLY  
INVITED TO BE PRESENT

# Parish of Wisborough Green

## Notice of Meeting of Parish Council

To: All Members of the Parish Council

I hereby give you notice that a meeting of the Parish Council Meeting will be held in the Committee Room in the Village Hall on Tuesday 15<sup>th</sup> March 2011. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated 10<sup>th</sup> March 2011

.....*L N Davies*.....

Clerk of the Parish Council

### BUSINESS TO BE TRANSACTED

1. Apologies for absence.
2. Declaration of interests by Members in matters on the Agenda for this meeting.
3. Minutes of the last Meeting- to approve the minutes of the meeting held on Tuesday 15<sup>th</sup> February 2011
4. District Councillor/County Councillor – to receive an update on District/County related matters.
5. Public Questions – to receive, and act upon if considered necessary by Council, comments made by members of the public.
6. Matters Arising from previous meetings and on-going matters:
  - a) Surface Water Drainage around the Pavilion and Kirdford Road Ditch – update (KC)
  - b) Parish Action Plan – progress report from working group (MK/KC/AJ)
  - c) Affordable Housing – progress report from working group and approval of statement to be published (AJ/RH)
  - d) Improvements to Junior Cricket Facilities – update on initial discussion with Cricket Club (MR/JD/RH)
  - e) Winter Management Plan – to confirm review (KC)
  - f) Clerk’s Report on on-going matters (Clerk)
    - Highways update
    - Western Road access sign - replacement
    - Playground update – refurbishment enquiries and feedback on Queen Elizabeth II Memorial Fields
    - Section 106 Contribution – request for drop kerb
    - Scout Hut Lease and Land Registration
    - Christmas tree – to source a large tree to be planted
    - Parish Spring Clean – Saturday 2<sup>nd</sup> April 2011
7. New Items for Discussion
  - a) Parish Council Election May 2011
  - b) Royal Wedding Celebrations– request to use the Green for a village family event on 29<sup>th</sup> April (Clerk)
  - c) End of Season Pitch Repairs – to consider request from Sports Association (Clerk)
  - d) Emergency Plan – to arrange equipment recheck (KC)
  - e) Bus Service Review – to consider response to West Sussex County Council (Clerk)
  - f) Meeting Dates for 2011/2012
8. Correspondence – to read, comment, and where necessary take action, on letters and reports received by the Parish Council.
9. Finance:
  - a) Accounts for Payment - to receive details and agree payment
  - b) To receive the financial statement of accounts for the year to date compared to budget
  - c) Donation requests – to consider further requests (Clerk)
10. Planning:
  - a) New Planning Applications - To receive, discuss, comment upon or ratify planning applications received as listed:

WR/11/00490/EXT	Green House, Billingshurst Road
WR/11/00776/DOM	1 Old School Cottages, School Road
WR/11/00781/LBC	1 Old School Cottages, School Road
WR/11/00725/LBC	Brinkhurst Cottage, Newpound
WR/11/00742/FUL	Westland, Fittleworth Road

AGENDA FOR PARISH COUNCIL MEETING ON 15<sup>TH</sup> FEBRUARY 2011 CONTINUED ...

- b) District Council Decisions – to receive Chichester District Council planning decisions.
- c) The Three Crowns Planning Application – update on CDC planning committee meeting held on 16<sup>th</sup> February

11. Other Reports: Village Hall - to agree arrangements and contribution for installation of fire alarms (Clerk)  
 - Leaderbin – update (Clerk)

Workhouse - update on Mortuary Wall (KC)  
 - update on replacement windows (Clerk)

Allotments - to consider if allotment rents should be increased for the coming year (Clerk)

Pavilion (KC/AJ)

Green Co-ordination Group (MR)

Neighbourhood Watch (Clerk)

Footpath Group (MK)

Youth Club (MK)

Localism Event held at Kirdford on 3<sup>rd</sup> March (KC/MK)

Social Media Course on 3<sup>rd</sup> March (Clerk)

Clerk's Networking Event on 9<sup>th</sup> March (Clerk)

12. Any Other Business (No decisions can be made on matters raised under this item. For notification only or inclusion on the next agenda.)

13. Date of next meeting: Planning Committee Tuesday 5<sup>th</sup> April 2011 at 8.00 pm (if required)  
 Parish Council Meeting on Tuesday 19<sup>th</sup> April 2011 at 7.45 pm  
 Annual Parish Meeting on Thursday 21<sup>st</sup> April 2011 at 8.00 pm