

PARISH COUNCIL

OF

Whisborough Green

NEXT MEETING

At: The Village Hall

On: Tuesday 21st September 2010
at 7.45 pm

THE PUBLIC AND PRESS ARE CORDIALLY
INVITED TO BE PRESENT

Parish of Wisborough Green

Notice of Meeting of Parish Council

To: All Members of the Parish Council

I hereby give you notice that a meeting of the Parish Council Meeting will be held in the Committee Room in the Village Hall on Tuesday 21st September 2010 at 7.45 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated 17th September 2010

.....*L N Davies*.....

Clerk of the Parish Council

BUSINESS TO BE TRANSACTED

1. Apologies for absence.
2. Declaration of interests by Members in matters on the Agenda for this meeting.
3. Minutes of the last Meeting – to approve the minutes of the meeting held on Tuesday 20th July 2010.
4. Minutes of the Planning Committee Meeting - to approve the minutes of the meetings held on Tuesday 24th August 2010.
5. District Councillor/County Councillor – to receive an update on District/County related matters.
6. Public Questions – to receive, and act upon if considered necessary by Council, comments made by members of the public.
 - Carters Field, Kirdford Road – potential development site: Presentation by Mrs J Carter
7. Matters Arising from the meeting on 20th July:
 - a) Emergency Plan at Wyatt House – update (Clerk)
 - b) WSCC Guidance on preparing a Local Winter Management Plan – to agree action and consider any cost implications (KC)
 - c) Lane Nameplate – to agree proposed lane naming for ‘Old Mill Lane’ and nameplate (Clerk)
 - d) Repair of drainage ruts on Village Green – update on expenditure (Clerk)
 - e) Clerk’s Report on on-going matters (Clerk)
 - Highways Issues
 - Civil Parking Enforcement
 - Section 106 Contribution
 - August Bank Holiday Events – feedback/observations
 - Autumn Litter Picking Session – Saturday 2nd October at 2.00 pm, meeting at the Sundial
 - December Newsletter - content
8. New Items for Discussion
 - a) Car Accident on 7th August – feedback (KC)
 - b) Playground Inspection Report – to receive details of RoSPA report and agree if any further action required (MR)
 - c) Horse Chestnut Tree – to consider removal and replacement of dying tree by war memorial and agree purchase of further replacement tree for Durbans Road (Clerk)
 - d) Community Speed Watch – consider comments received from group and agree course of action (KC)
 - e) Risk Assessments – to agree responsibility for completion (Clerk)
 - f) Pond – consider proposed lily planting and agree course of action (Clerk)
 - g) Speeding Issues in Butts Meadow (RH)
9. Correspondence – to read, comment, and where necessary take action, on letters and reports received by the Parish Council
10. Finance:
 - a) Accounts for Payment - to receive details and agree payment
 - b) To receive the financial statement of accounts for the year to date compared to budget
 - c) Receipt of External Auditor’s Report for year end March 2010
 - d) Budget Preparations for 2011/2012

WISBOROUGH GREEN PARISH COUNCIL

AGENDA FOR TUESDAY 21st SEPTEMBER 2010

11. Planning:

a) New Planning Applications – to receive, discuss, comment upon or ratify planning applications as listed below:

WR/10/03506/LBC	The Three Crowns, Billingshurst Road
WR/10/03746/DOM	Burdocks, Fittleworth Road
WR/10/03853/DOM	Old Pond Cottage, Billingshurst Road
WR/10/03859/TCA	4 Butts Meadow
WR/10/03888/DOM	Old School House, School Road
WR/10/03193/LBC	Potters, Bedham
WR/10/04122/DOM	Havenlea, Newpound
WR/10/04149/DOM	Stones, Fittleworth Road

b) District Council Decisions – to receive Chichester District Council planning decisions

12. Other Reports:

Village Hall - Underage Drinking Incident: update (KC)
- Constitution: to agree updated Constitution for Management Committee (Clerk)
- Floor Problems experienced over the summer: update on course of action and to agree contribution to repair and financing arrangements (KC)
- Replacement windows on the south side – update on planning permission (Clerk)
- Provision of further storage facilities – update (Clerk)

Workhouse - Mortuary Wall – progress report and details of cost implications. To agree course of action (KC)
- Windows: to consider cost implications to replace windows and agree course of action (AJ)

Allotments (Clerk)

Pavilion (KC/AJ)

Green Coordination Group – to consider activities for the coming year (MR/JD)

Neighbourhood Watch (Clerk)

Footpath Group (MK)

Youth Club (MK)

Affordable Housing Meeting on 11th September 2010 (KC)

13. Any Other Business (No financial decisions can be made on matters raised under this item. For notification only or inclusion on the next agenda.)

14. Date of next meeting: Planning Committee Meeting on Tuesday 5th October 2010 at 8.00 pm (if required)
Parish Council Meeting on Tuesday 19th October 2010 at 7.45 pm.