

# Wisborough Green Parish Council

## Draft Minutes of the Parish Council Meeting to be agreed on 19<sup>th</sup> April 2011

Date: Tuesday 15<sup>th</sup> March 2011

Present: Mr R Bowes (RB), Mr K Charman (Chairman), Mr R Hamilton (RH), Mr A Jackson (AJ),  
Mr M King (MK), Mr N Parsons (NP)

Apologies: Mr J Donovan (JD), Mr P Mahoney (PM), Mr M Robinson (MR)

In Attendance: Mrs L Davies, Clerk  
Mr C Duncton (County Councillor)  
Mr R Field (District Councillor)

Members of Public: 4

The Chairman opened the meeting at 7.45 pm and welcomed all in attendance.

Action By

### 1. Apologies for Absence

Apologies were received and accepted from Mr Donovan and Mr Mahoney. Mr Robinson had sent his apologies and a letter of resignation with immediate effect citing work commitments. Thanks extended to Mr Robinson for all his help and support.

### 2. Declaration of Members' Interests: Being an allotment holder, MK declared an interest in the allotment rent review, item 11. No other interests were declared.

### 3. Minutes of the Last Meeting: The Minutes of the last meeting held on Tuesday 15<sup>th</sup> February 2011 were approved as a correct record and signed by the Chairman.

### 4. District/County Councillor Update:

#### District Councillor:

- Mr Field confirmed that the Council Tax had been maintained at the current rate despite a considerably lower grant from central Government. The reduction had been anticipated and Chichester District Council (CDC) had made cost savings. This was an achievement; other Councils had made redundancies and cut services to achieve a balanced budget. A further reduction of government funding was anticipated for next year and CDC would need to find nearly £ ½ million of cost savings; it was likely that a reduction in the 'nice to have' services would be seen. Some savings would also be made by considering partnerships with other organisations. It was the Government's long term target to make Councils self funding. It was likely that Business Rates, which had previously been paid to the Government, would remain in the district. He stressed that it would be a difficult few years which would ultimately end in a Council Tax increase.
- With regard to the South Downs National Park, MK understood that the Authority was being funded centrally through Defra. Mr Field stated that CDC was contributing £600,000 but was hoping to undertake work in order to recoup some funds.
- The question of whether all the tiers of local government were required was discussed, particularly as parishes were being encouraged to take on more responsibility. The confusion over the roles of District and Council Councils was acknowledged.
- Mr Field briefly discussed the Localism Bill which would abolish regional strategies and introduce some excellent initiatives.
- The Area Development Control Committee Meeting regarding The Three Crowns application would be held the next day. AJ confirmed that he would not be speaking on behalf of the Parish Council as there were no further comments to add. Mr Field stated that 3 members of public

would be speaking along with the applicant. A site meeting had been held on Monday during which all aspects of the application had been considered.

- Being Mr Field's last meeting, members thanked him for his support over the years.

8.10 pm – Mr Field left the meeting room.

County Councillor:

- Day Care provision was currently being considered and an announcement was anticipated shortly. It was hoped that The Grange in Midhurst would still be an option. Those with acute health problems had been given assurances that their help would continue but it was the borderline cases that were in a more vulnerable position.
- An end of season meeting to discuss the Winter Management Plan arrangements would be organised in April at Lurgashall. Some Parishes had already indicated that they would prefer grit bins rather than the dumpy bags. He reminded members that the bags were now the responsibility of the Parish Council to remove; NP agreed to look at the only bag in the Parish at Mockbeggars and remove if possible. KC confirmed that the Parish Council would be reviewing its own plan.
- The reduction to a 40mph speed limit at Alfold Bars, Loxwood, would remain in place for 6 months for traffic/speed assessment.
- Mr Duncton highlighted that subsidised bus routes were increasingly under pressure, particularly those in the rural parts of the County which were used infrequently. Members stated that concern had already been stressed by Wisborough Green residents and that the Council would be writing a letter of support.

NP

5. Public Questions:

- Mr Josef Ransley attended the meeting to introduce himself as the Conservative Candidate for the Wisborough Green Ward at the forthcoming election. He was a Kirdford resident and had a professional history in design, architecture and development. He was a keen supporter of the Localism Bill, had been involved in the development of the Kirdford Village Store and was currently the Chair of Kirdford's Community Led Plan Steering Group. He gave explanation to how he perceived his role, being conscious that rural parishes in the north of the district should have a strong voice in Chichester, particularly during the next few challenging years.
- Mr Ransley attended the Chichester District Local Housing Requirement meeting at CDC on 14<sup>th</sup> March. It was an important meeting which gave explanation to CDC's Core Strategy which would replace the South East Regional Strategy. The meeting highlighted potential failings with the statistics being used and the concerns relating to the north and coastal areas. The consultation period for CDC's Core Strategy would be limited. Mr Ransley highlighted that the Localism Bill currently allowed housing numbers to increase but not decrease; it was therefore imperative that CDC used the correct statistics.
- This meeting had been held at 12 noon which was obviously an inconvenient time for many councillors. As a Parish Councillor, he had found it very demanding to attend the numerous meetings and suggested that perhaps adjoining parishes could work in partnership to cover the meetings. Affordable housing was obviously a common concern for many parishes, which would benefit from combined discussion, particularly relating to services, such as schools. Kirdford Parish Council would be giving the matter consideration on Monday; members were supportive of the proposal.
- Mrs Janet Carter had attended the meeting to listen to discussion relating to affordable housing. She had been promoting her affordable retirement homes project for 10 years and was keen to pursue, suggesting that she would be happy to finance her own public meeting. The Chairman explained that an Affordable Housing Working Group had now been established, but due to the forthcoming election and possible changes in the Council, only preliminary discussion could be undertaken at this stage. Housing was an extremely sensitive and emotive subject which required proper consultation. The Parish Council would shortly be undertaking a new Parish Plan which would involve consultation on many issues including housing. In addition to this, the full details of the Localism Bill were not known at present and could have a large impact. MK advised Mrs Carter to proceed with caution regarding her own public meeting; should the meeting have a negative response it could impact upon future perception.

6. Matters Arising from the Parish Council Meeting on 15<sup>th</sup> February 2011 and update on on-going enquiries:

- a. Surface Water Drainage around the Pavilion: The Kirdford Road ditch had now been cleared to remove the debris and silt which had accumulated over a good number of years. The property owner of Park Cottage had expressed dissatisfaction at the work (the ditch was now wider and deeper as a result) and a site meeting was organised. The ditch in front of the barn had been an attractive natural feature and although instructed not to use a digger in this area, both in writing and verbally, the instructions were ignored by Howards Garden Care. Understandably, the property owner was extremely upset with this action and had asked for a further site meeting with the Chairman. A drainage consultant was also in attendance and the prospect of piping some or the entire ditch had been proposed. The Chairman had advised that any proposal could be put to the Council but it was unlikely that any public funds would be available. The meeting did however raise another important issue regarding the large channel behind the post and rail fencing. Although the property owner would check his Deeds, it appeared that this was part of the Green and therefore Parish Council responsibility; AJ confirmed that this was the case. It was very overgrown and blocked with debris. As such, members agreed that Mr Davies, who undertook maintenance jobs for the Council, should be asked to clear the ditch as this would ensure that the Council's instructions were followed.
- b. Parish Action Plan: The Working Group would be meeting on Tuesday 22<sup>nd</sup> March and would report back to the next meeting. An information gathering and research exercise was being undertaken at the present time.
- c. Affordable Housing: Following the last meeting, PM had prepared and circulated the proposed statement to be published in the next newsletter and on the website, which was agreed as follows:

Clerk/KC

*Affordable Housing  
Wisborough Green Parish Council Update*

*The Parish Council has recently begun to again investigate the possible location of an Affordable Housing project following further local demand and information provided by Chichester District Council.*

*We are currently in the early stages of information gathering, both historical and the current options available, also the likely potential planning responsibilities for such a plan.*

*The Council is very mindful that this is a project that is bound to generate a lot of local discussion and interest. Whilst keeping aware of our Parish Council Elections in May that could result in new members joining us, we have agreed on some principles for the passage of information on this important project.*

*We therefore will commit to the following within our planning process;*

- *We will engage in open communication with the Parish at all times.*
- *Consideration to our Village, it's historical and ecological heritage and the needs of our community, will be at the core of our planning process.*
- *A planned and measured response will be put to the community as a whole, once all options available have been discussed, for feedback and general approval on any propositions.*
- *It is our aim to work in partnership with all the appropriate Agencies involved in such a project so we, the local people, can get our voice and thoughts involved early enough in any planning decisions made for the future.*

*We are committed to keeping this Village a viable and flourishing community, one that is able to support all local residents. We recognise that affordable residential opportunities are important to sustain a thriving Wisborough Green.*

A meeting with Mr Sam Irving, Rural Housing Enabler from CDC had been arranged for May 2011.

- d. Improvements to Junior Cricket Facilities: A meeting had not been arranged by MR. RH agreed to facilitate discussion. Clerk to provide contact details for the Green Co-ordination Group. RH
- e. Winter Management Plan: RB confirmed that he would attend the WSCC meeting in Lurgashall prior to a village review being undertaken. Clerk to email details when available. RB
- f. Clerk's Report on On-Going Matters:
- Highways Update: The Clerk had a number of items that she was pursuing. The most pressing was the removal of the loose gravel at the Cricketers junction; assurances had been given that this would be done. Unfortunately, there appeared to be reduced response from Highways. List to be provided to Mr Duncton who would pursue. Clerk
  - Playground Update: Plans and quotations were now being prepared for consideration; details at a future meeting. The Clerk had made further enquiries regarding the Queen Elizabeth II Memorial Fields. There appeared to be no guarantee of funding and some concerns had been raised at the recent Clerk's briefing. Members agreed not to pursue.
  - Section 106 Contribution: A letter had now been received by the County Solicitors. Hyde Martlet had confirmed that they would not be prepared to vary the use of the Highway money and requested that the £4000 balance be returned.
  - Scout Hut Lease and Land Registration: The Council's solicitors had requested further information regarding the Scout Lease. Nothing further to report.
  - Christmas Tree: It had been difficult to source large Christmas trees. The largest tree that English Woodlands could provide was 200-250 cm in a 110 ltr pot, costing £183.00. A further quotation had been received from Majestic Trees which could provide various heights, the smallest being 250 cm and the largest 400 cm, costing from £646.81 to £997.65 including delivery. Although there were some reservations regarding a non-native tree in the Conservation Area and the possibility of vandalism, the idea of a permanent tree was generally favoured, not only from a practical point of view, but also for environmental considerations. Members agreed that if the expenditure could be recovered in 3-4 years, it was a viable and sensible proposition. RH agreed to provide the Clerk with contact details for further suppliers. Further discussion at the next meeting. RH/Clerk
  - Parish Spring Clean: Saturday 2<sup>nd</sup> April 2011 meeting at the Sundial at 2 pm. Now advertised in the village, Councillor attendance would be appreciated. All

## 7. New Items for Discussion

- a. Parish Council Election May 2011: Nomination papers and the relevant documents had now been received from CDC. Posters had been displayed and details included in both the December and February Parish Council newsletters. RB, JD, and NP had notified the Clerk that they would not be re-standing. Some interest had been expressed but personal approaches were encouraged. All
- b. Royal Wedding Celebrations: A request had been received from Ms Marion Greene, a village resident, who, with a group of mothers from the school, would like to organise a family event on the Green to celebrate the Royal Wedding on 29<sup>th</sup> April 2011. They proposed a family picnic with a large television in front of the Pavilion and decorating the area with bunting. A tea tent would be organised along with children's races. The Sports Association bar would be available and had been approached to fund the television but asked if the Parish Council would be prepared to make a contribution to the cost of the Public Liability Insurance. Members were delighted that an event was being organised and were keen to facilitate. Members agreed to the use of the Green as proposed but would consider possible funding at the next meeting when specific costs were known. It was highlighted that barbecues should not be placed on the grass and that litter picking would need to be organised at the end of the event. Clerk

- c. End of Season Pitch Repairs: Mr Newman, Chairman of the Sports Association, had obtained a quotation from Active Grounds Maintenance. Details had been circulated to all members in advance of the meeting; the total cost was £1920 plus vat. Although £2000 had been included in the budget, the Clerk highlighted that this figure also included a provision to resolve the Pavilion drain issue. There were slight reservations that the Parish Council should contribute a large sum to the football pitch after each playing season. It was noted that the Cricket Club took responsibility for the maintenance of the cricket square and there was general feeling that the Football Club should repair any damage to the pitch. After some discussion, it was agreed that the Parish Council would contribute £750 to cover the cost of the verti-draining/rolling of the whole green and verti draining behind the Pavilion. Work to the football specific areas (goal mouths, centre of football pitch) would need to be financed by the Football Club. Due to the erosion at the goal mouths, it was suggested that the areas should be filled with topsoil rather than sand. Mr Newman to be advised accordingly and that this would be the future arrangement.

Clerk

- d. Emergency Plan: Not discussed. Post Meeting Note: KC to coordinate equipment check.

KC

9.10 pm – Mr Duncton left the meeting room.

- e. Bus Service Review: At the last meeting, the Clerk had highlighted a telephone call from a village resident expressing concern about a possible reduction in rural bus services. Having been in contact with West Sussex County Council (WSCC), the Clerk confirmed that at a County Council meeting on 11<sup>th</sup> February it was agreed that the subsidised bus budget would need to be reduced by £2 million over the next 3 years; total spend £4.7 million therefore huge saving to be made. A members task group would be established and in charge of making the decisions. They would look first at the less used services - Sunday/evenings, non entitled school children who lived less than 3 miles away, reduction in frequency and some services might have to stop. They would also look at where there were alternatives available, such as a community bus, combining services or diverting existing services. The parishioner had expressed concern about the number 76 to Horsham, which was a heavily subsidised route. It was therefore agreed that the Clerk should write a letter of support to the Cabinet Member for Transport.

Clerk

- f. Meeting Dates for 2011/12: Details had been circulated to all Councillors and were agreed.

8. Correspondence: Details of correspondence received since 16<sup>th</sup> February 2011 was distributed prior and at the meeting. The Clerk highlighted details as follows:

- South Downs National Park – details from Parish Council Engagement Meeting held on 16<sup>th</sup> February – circulated.
- Rural Services Network – latest weekly rural news digest – circulated.
- Chichester Rural Housing Partnership – newsletter – circulated.
- CDC – invitation to attend meeting at CDC on Monday 14<sup>th</sup> March to learn about the work being undertaken to assess future housing requirements and establish a new housing target for the District. Details circulated.
- Sussex Police – Chichester District Commander's Message – circulated.
- CDC – Agenda for North East Parishes Forum to be held on Thursday 17<sup>th</sup> March in Kirdford from 6.30 pm. **KC confirmed that he would attend.**
- CDC LDF Update – circulated and uploaded to website.
- Wey & Arun Canal – request to have a link from the website to their website. **Members agreed that the Clerk could include a 'Local Attractions' page and include links to other attractions.**
- Action in Rural Sussex – newsletter – circulated.
- Rural Services Network – latest weekly rural news digest – circulated.
- Wyatt House – updated Emergency Plan due to code number changes. To be circulated to EP Team.

KC

Clerk

- CDC – Community Facilities Update 2011 – to be completed by 30<sup>th</sup> March. Clerk to consult KC and AJ. Clerk
- CDC Press Release – charging in Petworth car park from 1<sup>st</sup> April. Circulated.
- CDC – Details of Area Development Control Committee Meeting on 16<sup>th</sup> March relating to Three Crowns application. Circulated.
- WSCC – notification that from 1<sup>st</sup> April, changes to the bus pass scheme which offers free bus travel to older and disabled people. Main changes relate to time of use (9.30 am – 11 pm, anytime at weekends and public holidays), Disabled people anytime, companion passes still available. Details put on bus shelter notice board and website.
- SALC – Further Decentralisation and Localism Bill Forums to be held on Tuesday 19 April at Henfield 9.45 am – 1 pm. MK and Clerk attending on 22<sup>nd</sup> March.
- CDC – notification that from 1 April 2011 need to register independently for Ordinance Survey in order to access Parish On-Line service. Clerk to follow up with Parish Online. Clerk
- NHS – Service redesign for quality in West Sussex – our proposals for better care. Document on consultation until 29<sup>th</sup> April.
- CDC – confirmation that precept will be forwarded on 15 April and 16 September 2011.
- CDC – Community Buildings/Facilities Audit – to be completed in consultation with organisations. Clerk
- CDC – Order made with immediate effect to remove permitted development relating to development within the curtilage of a dwelling house in Conservation Area (as a result Conservation Character Appraisal). Notices displayed and letters sent to all households in Conservation Area. A plain English guide had now been produced and was available on the CDC website.
- David Pearce, Buts Works Vintage Cars – request to use west side of Green for coffee stop for 50 vintage Bentleys on 2<sup>nd</sup> July 2011. The Sports Association had confirmed that sports fixtures would accommodate. **Members agreed to the use of the Green. Clerk to issue Agreement Form.**
- CDC – notification that bottle banks in district being phased out. Changes will commence from April.

9. Finance:

- a. Accounts for Payment: The Clerk circulated the Cheque List for March which was approved.

Cheque Number	Total	Details
2398	25.00	Mrs A Easton – donation towards cost of WSCC Young Drivers scheme for her son (Section 137)
2399	42.00	C R Harvey – repair of leaking valve at The Old Workhouse
2400		Error
2401	72.50	SALC – Clerk’s training course and subscription for Local Council Review
2402	24.00	Spatial Technology (UK) Ltd – Parish on-line mapping – annual fee
2403	833.09	West Sussex County Council – Clerk’s salary for February
2404	330.98	Wisborough Green Village Hall – The Old Workhouse insurance
2405	250.00	Wisborough Green Minibus Association – donation as agreed February 2011
2406	150.00	Victim Support – donation as agreed February 2011 (Section 137)
2407	534.00	I C F Davies – restoration of 8 benches and repairs
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	2261.57	

Cheques dated 15<sup>th</sup> March 2011.

The Clerk highlighted the payment to C R Harvey; an urgent repair had been required.

- b. Statement of Accounts: The Clerk circulated details of the actual year to date figures against budget. The actual expenditure for the Village Hall and Workhouse was confirmed as £5000 towards the Village Hall floor, £4314.50 for the North Wall and £370 for consultant and planning fees. The Council was now using reserve funds although a vat claim of about £5200 was outstanding. There were no further questions.
- c. Donation Requests: Since the last meeting, a donation request had been received from Arun & Chichester Citizens Advice Bureau and a fund raising pack received from St Catherine's Hospice. Members agreed that a £30 donation should be made to the Citizens Advice Bureau and as last year, £100 donated to St Catherine's Hospice. Both organisations to be advised to submit any requests in time for the February 2012 meeting.

10. Planning

- a. Planning Applications: The following applications were reviewed. Details of the applications and plans had been circulated in advance of the meeting.

<b>Application No:</b>	<b>Application and Reason:</b>
WR/11/00490/EXT	Mrs Natalie Edwards Green House, Billingshurst Road Extension of time on WR/08/01752/DOM – remove old wooden garage and replace with brick and timber frame garage with tiled roof. <u>No Objection</u>
WR/11/00776/DOM	Mrs Jane Szymanski 1 Old School, Cottages School Road Construction of new dormer window to side elevation. <u>No Objection</u>
WR/11/00781/LBC	Mrs Jane Szymanski 1 Old School, Cottages School Road Construction of a new dormer window to side elevation. <u>No Objection</u>
WR/11/00725/LBC	Mr David Wates Brinkhurst Cottage, Newpound Dismantling and reconstruction of unsound and dangerous brick chimney stack. <u>No Objection</u>
WR/11/00742/FUL	Mr & Mrs David Hayes Westland, Fittleworth Road Change of use of redundant barn to domestic accommodation, ancillary to the occupation of the existing dwelling. <u>No Objection in principle</u> but some concern at the extent of the development over and above that of the existing holiday let approval.

- b. Chichester District Council Planning Decisions:

<b>Application No:</b>	<b>Application and Reason</b>	<b>Decision</b>
WR/10/04683/ELD	Mr & Mrs C Eaton Oaklands, Fittleworth Road Use of ground floor former garage as sitting room with bedroom and bathroom above as ancillary accommodation to Oaklands in breach of condition 3 of WR/93/00274/DOM.	Permit

WR/10/05193/DOM	Mr Hartley Field View Newpound Lane Loft conversion and insertion of roof velux windows to side elevation.	Permit
WR/10/05645/DOM	Mr Tim Worrall 3 Glebe Way Demolition of existing conservatory. Construction of new conservatory. New glazed roof to sitting room. New porch and internal alterations.	Permit
WR/11/00073/TCA	Mrs Sally Hicks Old School House School Road Notification of intention to remove 1 Leyland Cypress hedge (marked as 1 on plan) and 2 no. Leyland Cypress trees (marked as 2 and 3 on plan).	No TPO
WR/10/05239/LBC	Mrs Louise Davies, WGPC Old Workhouse School Road Remedial repairs to the walled garden of the 'old workhouse' (north, east and south walls) and the construction of new buttresses to match existing to the east wall.	Permit
WR/10/05243/FUL	Mrs Louise Davies, WGPC Old Workhouse, School Road Remedial repairs to the walled garden of the 'old workhouse' (north, east and south walls) and the construction of new buttresses to match existing to the east wall.	Permit

It was noted that the hedge had been totally removed from 4 Butts Meadow. The Clerk confirmed that a letter of objection had been sent after the last meeting and that she had contacted the planning officer by telephone to stress that a native hedge should be replanted.

- c. The Three Crowns Planning Application: AJ confirmed that he, along with a significant number of residents, attended the Area Development Control Committee Meeting at CDC on 16<sup>th</sup> February 2011. He and 3 residents spoke at the meeting and answered questions from the Committee. The Committee deferred their decision until the meeting tomorrow, 16<sup>th</sup> March, and had agreed to a site visit in the interim. AJ had not chosen to re-speak as there were no further comments to make although the Chairman would attend the meeting to demonstrate Parish Council support. KC to email details after the meeting.

KC

## 11. Other Reports

### a. Village Hall:-

- Fire Alarm Review: The Village Hall Management Committee (VHMC) had written to advise that a review of the fire alarm arrangements had recently been undertaken by a local fire officer. Details of the proposal to interconnect smoke alarms in each sleeping area (for use by Brownies and also linking The Old Workhouse flat) had been forwarded to members in advance of the meeting. Mr Preston-Jones (VHMC) explained that the committee was concerned that at the present time, hirers had a responsibility to notify the flat occupant in case of fire and this arrangement had been identified as a weak area. He confirmed that the link to the Workhouse flat would work in both directions and that the fire officer advised that an alarm by the kitchen was not required. Procedures would be in place for monthly testing. Mrs Stewart, the flat tenant, was aware of the proposal. Members agreed to the proposal and confirmed that the Parish Council would finance the installation in The Old Workhouse.
- Leaderbid: A meeting had been arranged for Friday 18<sup>th</sup> March 2011.

Clerk

- b. Workhouse:-
- Mortuary Wall: CDC had now granted planning permission for the repairs. The Chairman had been unable to contact Dr Parr, Churchwarden, by telephone. Members agreed that a further letter should be written to the Parochial Church Council to resume discussions. KC/Clerk
  - Replacement Windows: The Clerk had now received a telephone response from Chartwell Windows and was awaiting drawings/specifications to submit to CDC.
- c. Allotments:- Details of the current allotment rents and annual expenditure was circulated to members in advance of the meeting. Members agreed that as the allotment rent was increased from 1<sup>st</sup> April 2010, no further increase would be applied this year. Clerk to issue renewal notices. Clerk  
RH questioned whether a contractor should be used to cut the hedges and rents increased to accommodate the cost thereby spreading the responsibility to all tenants. Although there was one part of the hedge which remained uncut, which Mr Preston-Jones (Allotment Manager) was pursuing, members agreed that the current arrangement generally worked well and apportioning any cost across different sized allotments would be problematic.
- d. Pavilion:- Mr Newman, Chairman of the Sports Association, had confirmed that the 1100 ltr waste bin emptied on a weekly basis could be reduced to 600 ltr, thereby saving about £100 per year. CDC had been unable to offer a bi-weekly emptying service. Clerk
- e. Green Co-ordination Group: With the resignation of MR, the weekly playground inspection would need to be undertaken by another Councillor or the Clerk. RH was happy to resume the responsibility. In addition, the replacement board on the climbing frame needed to be fitted. To be organised by KC and RH. KC/RH
- f. Neighbourhood Watch: No village specific incidents to report. Several advisory notices had been sent out via the Neighbourhood Watch Coordinators.
- g. Footpath Group: Nothing to report.
- h. Youth Club: The Club was being well attended. MK was also pleased to report that £865 grant funding had been procured. He extended his thanks to the Clerk for her help with the application and to CDC for its support.
- i. Localism Event held at Kirdford on 3<sup>rd</sup> March 2011: KC, RH and MK attended the informative meeting. Explanation was given to the Localism Bill and it allowed for discussion relating to inter Parish cooperation and the broader strategy in the area. Members expressed their thanks to Kirdford for facilitating the event.
- j. Social Media Course held on 3<sup>rd</sup> March 2011: The Clerk attended this free course in Chichester and now had a better understanding of possible uses of the different social media, Facebook, YouTube, LinkedIn and Twitter.
- k. Clerk's Networking Event on 9<sup>th</sup> March 2011: An informative meeting was held at Lodge Hill. Updates on the Localism Bill, Community 21 Project, planning changes ahead, financial and legal matters.

## 12. Any Other Business

- a. RH confirmed that he had identified the litter bins that were used during the winter months. The Clerk had spoken to CDC and their might be an opportunity to reduce emptying on specified bins. Plan and proposal to be submitted to CDC. Clerk/RH
- b. The Chairman had received an invitation from Sussex Air Ambulance to attend a Tea Party at Brenchley, Tunbridge Wells, on Monday 4<sup>th</sup> April. He was unable to attend and offered the invitation to other members. A letter of regret to be sent. Clerk

- c. As reported at the last meeting, a hydraulic spillage occurred within the Village Hall car park. CDC had spread a clay substance to absorb the oil and on request, had now returned with a road sweeper to clear the car park more thoroughly.
- d.

13. Date of Next Meeting:

Planning Committee Meeting on Tuesday 5<sup>th</sup> April 2011 at 8.00 pm (if required)  
Parish Council Meeting on Tuesday 19<sup>th</sup> April 2011 at 7.45 pm.  
Annual Parish Meeting on Thursday 21<sup>st</sup> April 2011 at 8.00 pm.

There being no further business, the meeting was closed at 10.00 pm.

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Chairman

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Date