

Wisborough Green Parish Council

Draft Minutes of the Parish Council Meeting to be agreed on 15th June 2010

Date: Tuesday 18th May 2010

Present: Mr K Charman (KC) (Chairman), Mrs Y Boyd (YB), Mr J Donovan (JD), Mr A Jackson (AJ), Mr M King (MK), Mr P Mahoney (PM), Mr N Parsons (NP)

Apologies: Mr M Robinson (MR)

In Attendance: Mrs L Davies, Clerk
Mr C Duncton (County Councillor)
Mrs N Graves (District Councillor)

Members of Public: Nil

The Chairman opened the meeting at 7.45 pm and welcomed all in attendance.

Action By

1. Apologies for Absence

Apologies were received and accepted from Mr Robinson. Due to work commitments Mr Parsons had advised that he would be delayed.

2. Election of Chairman

Mr Charman invited members to propose or nominate for the role of Chairman. Mr Jackson proposed Mr Charman, seconded by Mr Mahoney. Mr Charman confirmed that he was willing to stand. As there were no further nominations, he was unanimously elected as Chairman and duly signed a "Declaration of Acceptance of Office".

3. Election of Vice-Chairman

Mr Charman invited members to propose or nominate for the role of Vice-Chairman. Mr Jackson was nominated by the Chairman, seconded by Mr Donovan. Mr Jackson confirmed that he was willing to stand. As there were no further nominations, Mr Jackson was unanimously elected.

4. Declaration of Members' Interests: No interests were declared.

5. Minutes of the Last Meeting: The Minutes of the last meeting held on Tuesday 20th April 2010 were approved as a correct record and signed by the Chairman.

6. Minutes of the Annual Parish Meeting: The Minutes of the meeting held on Thursday 22nd April 2010 were approved as a correct record and signed by the Chairman.

7. Council Membership: The Clerk confirmed that the statutory notice to advertise the vacancy had been displayed in the Parish and that no election had been requested. The Council could co-opt a new member. To date, there had been no response to the advertisements displayed on the notice boards. The Chairman suggested that personal approaches been made and that anyone who expressed an interest should contact the Clerk.

8. District/County Councillor Update:

County Councillor:

- Mr Duncton confirmed that Henry Smith, the Leader of West Sussex County Council (WSSCC) had been elected as a Member of Parliament for the Conservatives in Crawley. He had been an extremely capable Leader for the last 7 years and would remain as a County Councillor until the autumn. A new Leader would be elected next week. The Conservatives had gained one further Conservative member – a Liberal Democrat had changed allegiance.
- Financing was obviously a major issue with funding being reduced. Further details would be known after the Emergency Budget to be announced shortly by the Government.
- It was likely that WSSCC would be removing Adult Service provision from The Grange in Midhurst which would impact upon the older community, particularly those in Petworth and Midhurst. It was not known if Wisborough Green residents would be affected.
- The Herbert Shinner School in Petworth had been redundant for 3 years as a result of the Midhurst Academy development. County had spent a large amount of money on the building in recent years and was looking to find alternative users to generate income.
- The next County Local Committee meeting would be held at Loxwood School on 29th June 2010 at 7.00 pm. School intakes was on the agenda.
- Mr Duncton confirmed that he was able to support the Youth Club's application for grant funding and explained that the County Local Committee had £12,000 per annum to allocate.
- The Ford Recycling Centre had won a national award for promotional presentations to school children. Recycling was continuing to increase and it was hoped that glass would soon be recyclable in the burgundy bins in the Chichester District. CDC was currently the only authority not recycling glass and fully utilising the recycling centre.

District Councillor:

- Mrs Graves explained that during the past year CDC had undertaken Service Reviews in all areas and found savings of £2.6m to be made in the 3 years to 2012. Already £1m had been saved. Recognizing the need for further savings the aim was to shave a further £2.4m from budget in the 2 remaining years (a 5 year plan was underway). It was clear that government grants would reduce further and CDC's ability to grant fund activities in communities would diminish. Although many services would see cuts, the aim was to protect frontline services.
- There were currently 6997 households on the Choice Based Letting register, about 300 of which were in Bands A and B having priority need.
- The Council was working hard to promote Cleaner Neighbourhoods. Litter, fly tipping and dog fouling were major concerns. Since April, 3.5 tonnes of fly tipped waste had been collected. The Council had successfully prosecuted 3 people for fly tipping with a further 8 cases pending. Penalty notices and cautions had also been issued.
- Work was also being undertaken to help the young people by providing activities outside school hours and encouraging responsible behaviour. Underage drinking was being monitored and initiatives by marking cans and monitoring sales had been successful.
- The Environment Health Team and Licensing Teams were continuing to inspect premises and had identified a number of food handling concerns.
- The Free Bus Pass initiative came at a large cost to the council taxpayer as Central Government only partly funded the service. Last year the service cost CDC £600,000.
- Mrs Graves gave details of a cycling festival to be held at Oaklands Park in Chichester on Sunday 6th June 2010. It would be a good family day and leaflets were given to the Clerk to display.
- On 21st April 2010 the development of the Tower Street Museum in Chichester commenced; it would open in autumn 2011. A number of Roman artefacts had been found at the recent dig and would be displayed. It was an exciting project which would provide educational opportunities to local schools.
- Mrs Grave left the Council with a plan of the possible development sites in Wisborough Green as identified as part of the Local Development Framework.
- Chichester Older People's Partnership (CHOPP) was working with older people and groups throughout the district to develop better neighbourhood support services. Further volunteers were required by the group – details for possible publication were provided to the Clerk. The organisation would be visiting Wyatt House on Thursday 20th May to put on a 1-1 cooking course.
- Mrs Graves confirmed that she had recently met with the Managing Director and Customer Services Manager of Hyde Martlet. She had highlighted the concerns regarding allocation and the

Clerk

other problems experienced by residents in the district. They were receptive to the concerns but stressed that they were bound by government directives. Mrs Graves explained that those on the Choice Based Letting register, who were disabled or with special needs, had a multi agency meeting to be assessed prior to allocation and she personally felt that this system should be implemented for all allocations.

For information, the Clerk highlighted that only the properties in Garmans had a local letting policy and that no local connection priority was given for the properties in Butts Meadow.

9. Public Questions: There were no members of public present.

10. Matters Arising from the Parish Council Meeting on 20th April 2010:

- a. Emergency Plan: A review had now be undertaken and minor amendments made to cover situations that did not involve implementation of the full Emergency Plan. Telephone numbers had been checked. The completed document was circulated to all in advance of the meeting and was formally adopted by members. Clerk to provide paper copies to all members in case of power failure at times of need. Copy to be provided to CDC, Wyatt House, the Village Hall and to also be published on the village website.

Clerk

The Clerk had emailed the Wyatt House warden to highlight that their plan did not fully address the issues raised in January 2010 and that in-village help or some link with the Parish Council should be considered. The Clerk would follow-up.

Clerk

- b. Youth Club: MK expressed his delight that the Youth Club opened on 13th May and 24 young people attended. The majority were from the younger age group. Many of the 15 to 18 year olds were currently studying for exams but could take some convincing to attend. The challenge was to now raise funds to obtain equipment, and to secure more volunteer helpers. West Sussex Youth Service (WSYS) would be providing qualified leaders for 6 weeks to offer support to Josie Davis the appointed Youth Worker. A request for volunteer help had been included in the next Parish Council newsletter. Criminal Record Bureau (CRB) checks were necessary and unfortunately this would take 6 – 8 weeks to complete. Ideally 12 helpers would be required and 6 were currently being checked. The Fete Society had confirmed that it was happy to offer further support and all other funding options were being explored. MK confirmed that the Club members would be fully involved in the planning of activities, grant applications and other fund raising opportunities to give some 'ownership' of the Club. It was hoped that the Club would be involved in some way on Fete day. MK acknowledged the help and contribution made by the Clerk.

Mr Duncton explained that he would be attending a WSCC Youth Seminar and would report back with any useful information, particularly regarding grant funding. MK confirmed that the support offered by WSCC had been excellent. It had helped the smooth transition from the Purple Bus to the Hall and was encouraged that it appeared to be on-going. The only disappointment was the appointment of the Youth Worker. WSCC had originally agreed to employ but had reversed this decision which left the Management Committee as the employer, slightly complicating the process.

- c. Lay-by Project: The Clerk confirmed that details had been forwarded to Mr Steve Johnson, Deputy Divisional Manager at WSCC Highways. Hopefully more information regarding the timing for the required Traffic Regulation Order would be available at the next meeting.

Clerk

- d. Clerk's Report on On-Going Matters:

- Conservation Character Appraisal: The CDC consultation on 14th and 15th May 2010 in the Village Hall had been well attended. The public consultation would run until 25th June 2010, after which all representations would be reviewed by the consultant and the Character Appraisal and Management Proposals updated in light of comments received. The Appraisal, results and any recommended actions, such as boundary changes and Article 4 Directives, would be reported to the Executive Board in September or October. If approved the document would be published and used as a material consideration in any planning decisions. The other actions would be implemented in the following months. Members noted with interest the supplementary items regarding speed management. Members agreed that the Parish Council should write in support of the inclusion of The Park and exclusion of the school grounds.

Clerk

- Risk Assessments: The final risk assessments for the playground and village centre had now been completed. The following items were highlighted by PM:
 - Cycle Humps: With use they were heavily rutted which increased the chance of accident. PM advised that regular on-going maintenance was required. The Chairman confirmed that they were repaired last autumn by a small working party and suggested they were reviewed again in the autumn. Should soil become available from other works in the interim, earlier repair to be considered. Clerk
 - Glass Recycling outside Pavilion: The recycling by the Pavilion carried the same risk of broken glass as the Village Hall recycling centre. PM therefore suggested that a similar sign be installed by the Pavilion. Clerk to advise the Sports Association. Clerk
 - Playground Fencing: One fence post appeared slightly loose. The Clerk would inspect and arrange the repair or replacement. Clerk

- Highways Update: After much chasing, the jetting team would be visiting the village the following day, 19th May 2010.
- Civil Parking Enforcement: The Clerk had contacted the CDC Team to discuss the parking issues around the Cricketers Junction. It was obviously early days for the scheme but it appeared that there was some empathy with the problem and willingness to help. They would provide education material in the first instance before issuing penalty notices. Further enquiries needed to be made with a WSCC officer. Clerk

8.35 pm - Mr Duncton left the meeting room and Mr Parsons arrived. No interests were declared.

11. New Items for Discussion

- a. Members' Areas of Interest: A list of the current areas of interest for Parish Councillors was circulated in advance. The Chairman questioned whether members wished to consider any change. After some discussion, it was agreed that Councillors would have the following areas of particular interest for the next year.

Local Council Associations	KC/JD
Planning	AJ/YB/KC/MK/PM although any member could attend the meeting and may be required to do so at times to ensure the meeting was quorate.
Green Co-ordination Group	MR/JD
Road Safety	To be allocated to the new councillor
Public Transport	To be allocated to the new councillor
Conservation/Tree Warden	MK
Playground	MR
Youth Activities	MK/MR
Village Emergency Plan	KC/MR - having been involved in the Plan but now no longer on the Council, Mr Stride to be asked if he would remain on the Team
Social Welfare	PM
Local Economic Development	JD
Pavilion	AJ/KC
Village Hall	The Clerk currently liaised with the Chairman of the Village Hall Management Committee and the Council was now receiving their meeting reports. It was agreed that the Clerk would review these reports and advise the Council accordingly.
Workhouse	The Clerk would continue reporting to Council as required.
Neighbourhood Watch	Regular updates would be provided by the Neighbourhood Watch Co-ordinator.
Allotments	The Clerk would continue to liaise with Mr Preston-Jones, the allotment manager.

- b. Planning Committee: Membership of the committee was agreed under item 7a. AJ was nominated as Chairman of the Committee, proposed by KC, seconded by MK. All were in favour. The Terms of Reference were reviewed and adopted unchanged.

- c. Green Co-ordination Group Advisory Committee: Parish Council membership of the committee was agreed under item 7a. Although it had not been necessary for the group to meet last year, it was agreed that the group should continue but the requirement be reviewed in May 2011. The Terms of Reference were reviewed and adopted unchanged. Due to some ambiguity regarding ownership/use of the Green, it was agreed that an article should be prepared for the next newsletter and if possible, brief details included on the notice boards.

Clerk

- d. August Bank Holiday Charity Event: A request had been received from Mr Craig Vit, Publican at the Cricketers Arms, to hold a charity music night in the marquee on the Green on Saturday 28th August 2010. The event would be in aid of Chestnut Tree House and CHASE and would follow the same format as previous years, with 350 for a sit down supper and 50 more tickets being available on the door for non-eaters. Music would be provided by Sound Investment who played regularly at the public house. The security company used by the Horticultural Society would provide official security and many helpers from Chestnut Tree House would be in attendance. The event would be from 7 pm until 11.30 pm but organisers would remain until the crowds had dispersed. Members were very happy to support the event and approved the arrangements. Clerk to issue Agreement form.

Clerk

A request would also be made for advertising signage and details of the Sign Policy had been provided to Mr Vit. Although there were several events happening over the weekend, it was agreed that signage was unlikely to be combined effectively; it was a positive weekend for the village and as such, the Council was happy to support.

- e. Review of Parish Action Plan: The Chairman explained that one of the objectives for 2010 was to review the Parish Action Plan and decide if the details/actions were still current or if a further consultation process should be considered. The Chairman had already spoken with JD, AJ and NP who agreed to undertake the review, with JD coordinating. If a consultation was considered necessary, an Action Plan Team would be established which would potentially involve other members of the Parish Council and community. YB offered her help in any future consultation.

JD

- f. Insurance Update: PM and the Clerk had reviewed the documents and were happy with the cover provided. The Clerk confirmed that all organised activities on the Green had to be covered by event insurance as they were not included on the policy. She was currently reviewing the playground insurance in light of the new cradle swings. Members agreed the expenditure.

Clerk

12. Correspondence: Details of correspondence received since 21st April 2010 was distributed prior to the meeting. The Clerk highlighted details as necessary.

- West Weald Lansdscape Project newsletter – forwarded to all.
- A resident in The Luth (south end) had emailed concerning the poor condition of the roadway. Details forwarded to Highways for comments.
- Village Hall Management Committee – minutes of meeting held on 19th April – circulated to all.
- Request from School PTA to put signs around village green for forthcoming fayre: opposite swings coming into the village from Kirdford, at crossroads and near public toilets/Three Crowns. Members were happy to support the event and agreed to the positioning of signs by the playground in Kirdford Road, at the Cricketer's junction and near to the public toilets. YB also offered the verge outside her house as a site in Durbans Road.
- Resident of Garmans: Since moving to Garmans he had been anxious about the allocation of no 4 and raised this with both CDC and Hyde Martlet. It appeared questionable as to why the family were allocated the property in the first instance. He was now taking the matter to the Local Government Ombudsman and was asking if the Parish Council would write in support. Membership of the Council had changed and as such, only AJ and YB were familiar with history and confirmed that the Council had supported previously. It was agreed that the Clerk should provide further information to members and an update on the current situation. Due to timing, it would be necessary for a decision to be agreed by email in advance of the June meeting.
- Rural Services Network – newsletter – circulated to all.

Clerk

Clerk/All

- Action in Rural Sussex – link to newsletter. Circulated to all. Featured Kirdford Community Shop.
- Rural Services Community – latest news. Circulated to all.
- Mr Bob Field had forwarded details of the next consultation for the Core Strategy of LDF. Circulated to all.
- Western Sussex Hospitals NHS – Keep in Touch newsletter – forwarded to PM.
- Friends of St Peter's – details of Open Gardens to be held on Sunday 6th June 11.00 am – 5 pm. Permission requested to put a gazebo on the Green by toilets to sell tickets, also a sign to advertise the event. Members agreed to the request. Clerk
- A resident in Carters Way had written to express concern about wire mesh installed on the playground fence. The Clerk had responded to say that it was not a decision that the Council had taken lightly. It had not only recently been raised by several parents, but had also been identified as a risk in the annual RoSPA inspection. As such the Council felt obliged to act. If an accident had occurred the Council could have been found negligent and held responsible.
- Rural Services Network – newsletter – circulated to all.
- South Downs National Park Authority - Parish Council Consultation: Delivering the South Downs National Park Authority Planning Service 17th May - 14th June 2010. The Authority was currently consulting on the process of deciding how to provide a planning service. Details had been circulated to all in advance of the meeting. Clerk
Members agreed that the Council should support the delegated option.
- CDC – A new Act meant that CDC had to change its executive governance arrangements to one of two models: an elected Mayor and from 2 to 10 councillors appointed by the Mayor, or a Leader and Cabinet (comprising of a councillor elected as leader by the Council and from 2 to 9 councillors appointed by the Leader. CDC favoured the second option but was consulting. Members considered the options and agreed that a further Mayor in Chichester would cause confusion and that the current arrangements were acceptable. The Parish Council would support the Leader and Cabinet model. Clerk

9.00 pm – Mrs Boyd and Mrs Graves left the meeting room.

13. Finance:

- a. Members agreed to the expenditure of £117.00 for the Clerk's membership to the Society of Local Council Clerks.
- b. Accounts for Payment: The Clerk circulated the Cheque List for May, which was approved.

Cheque Number	Total	Details
2319 20.04.10	378.00	WG Youth Club – grant payment for village hall hire for 6 months
2320	36.73	Mr K Charman – refreshments for Annual Parish Meeting
2321	524.05	Garden Care (Southern) Ltd – grass cutting contract
2322	1051.63	Active Grounds Maintenance – grounds works to football pitch
2323	582.80	Keen Fencing – playground fence and allotment gate
2324		Error
2325		Error
2326	86.26	Mrs L Davies – ink cartridges, postage, office supplies
2327	293.75	M J Brittain – survey and report for Mortuary Wall.
2328	1095.37	Broker Network Limited – Council insurance for year
2329	118.00	Society of Local Council Clerks – clerk's annual subscription
2330	870.74	West Sussex County Council – clerk's salary and payroll charges

	5037.66	Cheques dated 18 th May unless otherwise stated.

- c. Statement of Accounts: The Clerk circulated details of the actual year to date figures against budget and highlighted the anticipated vat refund which would increase the unallocated funds. There were no further questions. In light of the decision to postpone the lay-by project, it was

agreed that the Chairman and Clerk should review the budget and make possible provision for the Village Hall and Workhouse.

KC/Clerk

14. Planning

- a. Planning Applications: The following applications were reviewed. Details of the applications and plans had been circulated in advance of the meeting.

Application No:	Application and Reason
WR/10/01077/LBC	Miss C Jones 2 Chapel Cottage, Petworth Road Retrospective application for satellite dish. <u>No Objection</u>
WR/10/01440/ADV	Mr M Goodman, Our House Inns Ltd The Three Crowns, Billingshurst Road 2 no. signs freestanding on the corner of the garden. <u>No Objection</u>
WR/10/01601/LBC	Mr M Goodman, Our House Inns Ltd The Three Crowns, Billingshurst Road 2 no. signs freestanding on the corner of the garden. <u>No Objection</u>
WR/10/01445/FUL	Mr M Goodman, Our House Inns Ltd The Three Crowns, Billingshurst Road Removal of existing timber fencing and gate. Erection of new wrought iron fencing and gate. No Objection, however the current review of the Wisborough Green Conservation Area was concerned with the quality of vistas, particularly from the village green. The Parish Council noted that the proposed railings would include the Three Crowns garden in such views, and would be concerned that garden decorations, such as recently installed coloured lighting, may compromise the view.
WR/10/01446/LBC	Mr M Goodman, Our House Inns Ltd The Three Crowns, Billingshurst Road Removal of existing timber fencing and gate. Erection of new wrought iron fencing and gate. Comments as above.
WR/10/01754/FUL	Mr C And Mrs A Whiteside Old Farm Barn Petworth Road Amending previous approval for 2 no. semi-detached dwellings to one single residential scheme adapting ancillary accommodation to create garaging, stabling and cloister. <u>No Objection</u>
WR/10/01757/LBC	Mr And Mrs C And A Whiteside Old Farm Barn Petworth Road Amending previous approval for 2 semi - detached dwellings to one single residential scheme adapting ancillary accommodation to create garaging, stabling and cloister <u>No Objection</u>

WR/10/01862/DOM	Mr Tim McMath Old Barn School Road Proposed two storey side extension. <u>No Objection</u>
WR/10/01866/LBC	Mr Tim McMath Old Barn School Road Proposed two storey side extension and minor internal alterations. <u>No Objection</u>
WR/10/01876/LBC	Mr T McMath Old Barn School Road Reposition of proposed internal walls and suspended ceiling. Install window and partly brick up existing door opening. (Amendments to WR/09/00146/LBC). <u>No Objection</u>
WR/10/01693/ELD	Mr And Mrs Mitchell 10 Wharf Farm Cottages Newpound Permanent occupation of cottages as dwellings in contravention of seasonal occupancy condition no. 2 on application WR/106/89. <u>No Objection</u>
WR/10/02000/DOM	Mr And Mrs Haines Lower Sparr Farm Skiff Lane New chimney and alterations to fenestration as (amendment to 2 storey extension. APP NO WR/09/00759/DOM). <u>No Objection</u>

b. Chichester District Council Planning Decisions: The following was noted:

Application No:	Application and Reason	Decision
WR/10/01060/FUL	Hall And Woodhouse Ltd Bat And Ball, Newpound The formation of a link between the bar and adjacent barn and toilet for the disabled in the barn and level access to both.	Permit
WR/10/01061/LBC	Hall And Woodhouse Ltd Bat And Ball, Newpound The formation of a link between the bar and adjacent barn and toilet for the disabled in the barn and level access to both.	Permit
WR/10/01087/TCA	Mrs Eva Hardman The Gatehouse, School Road Notification of intention to crown reduce by up to 40%, remove deadwood and crown clean on 1 no. Ash tree.	No TPO

15. Other Reports

- a. Village Hall: Minutes of the last Village Hall Management Committee meeting held on 19th April 2010 had been circulated to all. There were no further questions.
The Clerk would be meeting with members of the Management Committee to discuss storage requirements.

- b. Workhouse:- A structural survey of the Mortuary Wall had now been undertaken and details had been provided to Mr Ian Wightman, Listed Building Advisor for CDC, for further comment. The Clerk would provide details to the Church Wardens and now seek quotations for the work.

Clerk

AJ had recently met with a CDC Enforcement Officer and Mr Wightman regarding the Village Hall/Workhouse windows. AJ explained that the double glazed windows had been installed in the hall over the years to reduce noise and improve energy efficiency. They appeared not to be concerned about the hall windows and would confirm in writing the procedure for replacement. With regard to the Workhouse, on inspection, they confirmed that the windows were wood and that the high quality finish gave a uPVC appearance, but were a little more concerned with the depth of the glazing sections. AJ had explained that the Parish Council enquired into the Listed Building status and had been verbally advised that The Workhouse was not Listed. It transpired that the building was included under the village hall and not cross referenced to The Old Workhouse. They would consider and report back to the Council.

- c. Allotments:- Only one rent payment was outstanding and a reminder had been sent. All but two allotments were being worked well and Mr Preston-Jones continued to monitor. The Horticultural Society judges would be visiting shortly. The hedge on the A272 was coming back slowly.

- d. Pavilion:- Nothing to report.

- e. Green Co-ordination Group: The Chairman confirmed that MR was still waiting for the playground repair information and hopefully details would be available for the next meeting.

MR

- f. Neighbourhood Watch: Nothing to report.

- g. Footpath Group: Nothing to report.

- h. Community Speed Watch: The group held a meeting on Saturday 15th May 2010 which was also attended by PCSO Clair Hamlin and Ms Tracey Webb from WSCC Highways. It had been a very constructive meeting which raised a number of issues and suggestions for the village. The operation of the Speed Indicator Device (SID) would be suspended until information was received from the Police and Highways. Minutes of the meeting and the group's reports would be circulated to members for information.

Clerk

16. Any Other Business

- a. The Jazz evening in the Village Hall, which coincided with the July Council meeting, would not be held. The Parish Council meeting would therefore be in the Committee Room as usual.
- b. The Billingshurst Emergency Assistance Team (BEAT) had confirmed that the defibrillator located at Fishers Farm Park was for use at the Park. The Chairman and Clerk had therefore decided not to include details in the last newsletter in case it was misconstrued as being available for the village. Ifold would shortly be installing village equipment in a key coded box, which was funded by both the Parish Council and BEAT. Members would watch with interest.
The Youth Club Management Committee would be looking into first aid training for volunteer helpers and might have spaces available for other members of the community.
- c. The Clerk had noticed that two Council posters (Youth Club and Conservation Appraisal) had been removed from the railings outside the shop. She had been informed that cable ties should be used and any posters with string would be removed. If a problem with posters was being experienced, the Clerk had asked that the Council be informed. Members agreed that an alternative would need to be provided if the railings were not to be used.

- d. Two large advertising boards for the Toat Car Boot Sale had been removed from the village green on consecutive weekends; one had been nailed to the Parish Council notice board. Members agreed that the Clerk should take photographs of any further episodes and inform the organisers of the sign policy.

Clerk

17. Date of Next Meeting:

Planning Committee Meeting on Tuesday 1st June 2010 at 8.00 pm.
Parish Council Meeting on Tuesday 15th June 2010 at 7.45 pm.

There being no further business, the meeting was closed at 9.45 pm.

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Chairman

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Date