

PARISH COUNCIL

OF

Whisborough Green

NEXT MEETING

At The Village Hall
On Tuesday 21st June 2011
 At 7.45 pm

THE PUBLIC AND PRESS ARE CORDIALLY
INVITED TO BE PRESENT

Parish of Wisborough Green

Notice of Meeting of Parish Council

To: All Members of the Parish Council

I hereby give you notice that a meeting of the Parish Council Meeting will be held in the Committee Room in the Village Hall on Tuesday 21st June 2011 at 7.45 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated 16th June 2011

.....*L N Davies*.....

BUSINESS TO BE TRANSACTED

Clerk of the Parish Council

1. Apologies for absence
2. Declaration of interests by Members in matters on the Agenda for this meeting
3. Minutes of the last Meeting – to approve the minutes of the meeting held on Tuesday 17th May 2011
4. Presentation of Community Needs Assessment by Karen Harris, Hyde plus Neighbourhoods' Team
5. District/County Councillor – to receive an update on District/County related matters
6. Public Questions – to receive, and act upon if considered necessary by Council, comments made by members of the public.
7. Matters Arising from previous meetings and on-going matters:
 - a) Member's Areas of Interest – to review and agree for the year (KC)
 - b) Green Co-ordination Group – agree membership, review Terms of Reference and elect the Chairman (KC)
 - c) Community Led Plan – update (MK)
 - d) Affordable Housing – update (PM)
 - e) Improvements to Junior Cricket Facilities – update (Clerk)
 - f) Playground Refurbishment – update on investigations (SO/Clerk)
 - g) Composting Scheme – further information (SO)
 - h) Clerk's Report on on-going matters (Clerk)
 - Highways update:
 - Flooding at Moonsbrook, Newpound Lane
 - Drop Kerb outside Garmans in Newpound Lane
 - Community Speed Watch observations
 - Scout Hut Lease and Land Registration
 - Litterbin Review
 - Weed problem in School Road Verge
 - August newsletter
8. New Items for Discussion
 - a) Annual Fair – to confirm arrival/departure dates and charge for September (Clerk)
 - b) The Old Workhouse – rent review with effect from 1st October 2011 (Clerk)
 - c) August Bank Holiday Events – request to use the marquee for events on Friday 26th and Saturday 27th August (Clerk)
 - d) Youth Club – request to use the Green on occasional Youth Club nights for informal games (Clerk)
 - e) Weed Control on Football Pitch – to consider and agree any expenditure (KC)
9. Policy Documents:
 - a) Freedom of Information Publication Scheme – review and adoption of circulated policy document (Clerk)
 - b) Complaints Procedure – review and adoption of circulated policy document (Clerk)
10. Correspondence – to read, comment, and where necessary take action, on letters and reports received by the Parish Council
11. Finance:
 - a) Donation to the Church for the maintenance of the clock and churchyard – to agree expenditure (Clerk)
 - b) Accounts for Payment - to receive details and agree payment
 - c) To receive the financial statement of accounts for the year to date compared to budget
 - d) To receive the Internal Auditor's Report for the year ended March 2011, to approve the Statement of Assurance and to approve the accounts to be submitted on the Annual Return (Clerk)
 - e) Bank Account Review – to confirm arrangements and signatories (Clerk)

WISBOROUGH GREEN PARISH COUNCIL
AGENDA FOR TUESDAY 21ST JUNE 2011 CONTINUED

12. Planning:
 - a) New Planning Applications - To receive, discuss, comment upon or ratify planning applications received as listed below:
WR/11/02392/DOM 19 Butts Meadow Wisborough Green
 - b) District Council Decisions – to receive Chichester District Council planning decisions
13. Other Reports:
 - a) Village Hall: Leaderbid update(Clerk)
 - b) Workhouse: Mortuary Wall – to consider response from PCC (KC)
Replacement Windows – update (Clerk)
 - c) Allotments (Clerk)
 - d) Pavilion (KC/AJ)
 - e) Green Coordination Group (RH)
 - f) Neighbourhood Watch (Clerk)
 - g) Footpath Group (MK)
 - h) Youth Club (JD)
 - i) Councillor Training Session at Billingshurst (SO/JS/RH)
 - j) Parish Council Cluster – update (KC/MK)
 - k) North East Parish Forum held on Thursday 16th June (KC)
14. Any Other Business (No decisions can be made on matters raised under this item. (For notification only or inclusion on the next agenda.)
15. Date of next meeting: Planning Committee Meeting on Tuesday 5th July 2011 at 8.00 pm (if required)
Parish Council Meeting on Tuesday 21st July 2011 at 7.45 pm.