

PARISH COUNCIL

OF

Whisborough Green

NEXT MEETING

The Village Hall
Tuesday 20th September 2011
7.45 pm

THE PUBLIC AND PRESS ARE CORDIALLY
INVITED TO BE PRESENT

Parish of Wisborough Green

Notice of Meeting of Parish Council

To: All Members of the Parish Council

I hereby give you notice that a meeting of the Parish Council Meeting will be held in the Committee Room in the Village Hall on Tuesday 20th September 2011 at 7.45 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated 15th September 2011

.....*L N Davies*.....

Clerk of the Parish Council

BUSINESS TO BE TRANSACTED

1. Apologies for absence.
2. Declaration of interests by Members in matters on the Agenda for this meeting.
3. Minutes of the last Meeting – to approve the minutes of the meeting held on Tuesday 19th July 2011.
4. Minutes of the Planning Committee Meeting - to approve the minutes of the meetings held on Tuesday 9th August and Tuesday 6th September 2011.
5. District Councillor/County Councillor – to receive an update on District/County related matters.
6. Public Questions – to receive, and act upon if considered necessary by Council, comments made by members of the public.
7. Matters Arising from the meeting on 19th July and on-going matters:
 - a) Mortuary Wall – update on discussions (AJ)
 - b) Local Development Framework – to agree Parish Council response to consultation (AJ)
 - c) Junior Cricket Facilities – update on cricket practice field (Clerk)
 - d) Community Led Plan (CLP): progress update and allocation of funds to cover initial printing and distribution costs (MK)
 - e) Affordable Housing – update on numbers on CDC waiting list and any further investigations (PM)
 - f) Playground Refurbishment – to receive details and potential costs of preferred design. To agree extent of refurbishment and funding options (SO/Clerk)
 - g) Litter Warden Contract – to agree terms of contract (Clerk)
 - h) Emergency Plan – update (CV/JD/SO)
 - i) Winter Management Plan – confirmation of arrangements and to consider expenditure for the provision of two grit bins in Fittleworth Road (Clerk)
 - j) Horse Chestnut Tree replacements – expenditure update on tree purchase and to agree expenditure and contractor to undertake felling and planting (Clerk)
 - k) Clerk's Report on on-going matters (Clerk)
 - Highways Issues – report on Highways meeting on 19th August 2011
 - Pavilion drainage concerns
 - Civil Parking Enforcement
 - WSCC Bus Service Review
 - August Bank Holiday Events – feedback/observations
 - Autumn Litter Picking Session – Saturday 8th October at 2.00 pm, meeting at the Sundial
 - November Newsletter - content
8. New Items for Discussion
 - a) Harsfold Lane Road Repairs – to received details of planned works and to agree if Parish Council makes a contribution (AJ)
 - b) Parking Concerns in Newpound Lane – outside Garmans and at the Bat & Ball end of the Lane – to agree further action(Clerk)
 - c) Conker Removal – to agree action and expenditure (Clerk)
 - d) School PTA – request to erect signage around village for Bonfire event (Clerk)
9. Correspondence – to read, comment, and where necessary take action, on letters and reports received by the Parish Council
10. Finance:
 - a) Accounts for Payment - to receive details and agree payment
 - b) To receive the financial statement of accounts for the year to date compared to budget
 - c) Budget Preparations for 2012/2013

WISBOROUGH GREEN PARISH COUNCIL

AGENDA FOR TUESDAY 20th SEPTEMBER 2011

11. Planning:

- a) New Planning Applications – to receive, discuss, comment upon or ratify planning applications as listed below:
WR/11/03678/TCANP St Peter's Church, School Road
WR/11/03603/DOM Farlea, Billingshurst Road

- b) District Council Decisions – to receive Chichester District Council planning decisions

12. Other Reports:

- a) Village Hall - Leaderbid (Clerk)
- b) Workhouse (Clerk)
- c) Allotments (Clerk)
- d) Pavilion (KC/AJ)
- e) Green Coordination Group (RH/JS)
- f) Neighbourhood Watch (Clerk)
- g) Conservation/Footpaths (JS)
- h) Youth Club (JD/MK)
- i) Future of Rural Energy in England (Fuel Poverty) Meeting on 11th August 2011 (Clerk)
- k) South Downs National Park Workshop on 9th September – meeting report circulated to all members (JS)
- l) North East Parishes Forum at Bury on 15th September 2011 (JS)
- m) Billingshurst Development Exhibition on 16th September 2011 (Clerk)

13. Any Other Business (No financial decisions can be made on matters raised under this item. For notification only or inclusion on the next agenda.)

14. Date of next meeting: Planning Committee Meeting on Tuesday 4th October 2010 at 8.00 pm (if required)
Parish Council Meeting on Tuesday 18th October 2010 at 7.45 pm.