

Wisborough Green Parish Council

Draft Minutes of the Parish Council Meeting to be agreed on 17th February 2015

Date: Tuesday 20th January 2015

Present: Mr A Burbridge (AB), Mr P Drummond (PD), Mr A Jackson (AJ) (Vice-Chairman),
Mr M King (MK), Mrs S Overington (SO), Mr H True (HT)

Apologies: Mr K Charman (KC) (Chairman),

In Attendance: Mrs L Davies, Clerk
District Councillor, Mr Josef Ransley
County Councillor, Mrs Janet Duncton

Members of Public: 6

In the absence of the Chairman, the Vice-Chairman opened the meeting at 7.45 pm and welcomed all.

Action By

1. Apologies for Absence: Apologies were received and accepted from Mr Charman.
2. Declaration of Members' Interests: PD declared his interests in the applications for Bedham House (neighbour) and Horsebridge House (friend of the applicant).
No other interests were declared and no requests for dispensation had been received.
3. Minutes of the Last Meeting: The Minutes of the last meeting held on Tuesday 18th November 2014 and the additional meetings held on 1st and 16th December 2014 were approved as a correct record and signed by the Vice-Chairman.
4. Council Membership: An expression of interest to be co-opted onto the Council had now been received from Mr Andy Burbridge. The Vice-Chairman invited Mr Burbridge to address the Council to give some details of his background and interest in the Council. The Clerk advised that the Council was still in a position to co-opt despite the elections being held in May 2015 and gave brief explanation to the election process. Members agreed to co-opt Mr Burbridge onto the Council, proposed by MK, seconded by PD.
5. District/County Councillor Update:

District Councillor:

- Mr Ransley advised that both residents and traders were supportive of plans for a new Waitrose store on the Grange site in Midhurst; it would hopefully attract further custom to the town.
- CDC would shortly be debating the Council Tax. Although over the last 3 years there had been a small increase of 2%, the government was encouraging councils to freeze the current rate, providing 1% equivalent in compensation. Mr Ransley highlighted that CDC reserves were good and service provision efficiencies had been made.
- Mr Ransley was pleased to report that the Kirdford Neighbourhood Plan policies were being referred to by the Development Planning Officers when considering local applications.
- MK asked Mr Ransley if CDC planned to play any role in the Oil and Gas Public Inquiry. Mr Ransley was not aware of any involvement and advised that CDC had responded in detail about potential noise. If the application were to be granted, this would need careful consideration in terms of monitoring and the cost implications. Mr Ransley agreed to confirm if any further approach had been made.

Mr Ransley

County Councillor:

- Mrs Dunton gave explanation to the discussion and decisions taken at the Council meeting on Monday in relation to Gatwick Airport. In the morning, the official response to the Airport Commission's consultation was confirmed and in the afternoon, a motion was passed by majority vote, that WSCC would now oppose expansion at Gatwick; 37 votes to 26. Mrs Dunton confirmed that she had voted against the expansion.
- WSCC was also considering budgets and a special meeting had been called for next Thursday.

6. Public Questions:

Dr Jill Sutcliffe, a member of Keep Kirdford and Wisborough Green (KKWG) attended the meeting in relation to the Oil and Gas Planning Application Public Inquiry, but wished to offer comments on a number of issues:

Oil & Gas Public Inquiry: Dr Sutcliffe confirmed that KKWG had obtained Rule 6 Status and would be participating in the Public Inquiry. It would be focusing on 6 key areas – details were given. A Planning Advocate had been retained and a Statement of Case had to be submitted by the end of the month. This process would incur considerable costs so any help would be appreciated.

Neighbourhood Plan: Dr Sutcliffe congratulated the Parish Council on a clear and coherent Plan and an excellent consultation event at the weekend. She was aware that both SO and the Clerk had contributed a considerable amount of work to the document and wished that her thanks be recorded in the minutes.

Having reviewed the Plan, Miss Fletcher asked if details of Community and Heritage Assets would be included, which was confirmed.

Gatwick Airport: It was interesting to note the WSCC response which was more encouraging. She had noted that the CAGNE notice had been put on the Parish Council noticeboard and made the request for a KKWG poster to be displayed.

Boxal Bridge: KKWG wanted to be clear about the Parish Council's position on the proposals made by WSCC. As local residents, they did not wish to see the bridge replaced and were concerned that they had received misleading information from WSCC.

Miss Josie Davis and her architect father, Mr Calum Davis, attended the meeting to present plans to replace a disused workshop in the lower part of The Luth (previously in the garden of Luth Cottage) with an eco-friendly home/work unit to be used as an artist's studio by Miss Davis. Explanation to the proposal was given and plans were displayed. Mr Davis advised that pre-application advice had been sought from CDC and it had been suggested by the Planning Officer that the Parish Council be contacted to ascertain if this type of development would be encouraged in the Draft Neighbourhood Plan. It was agreed that the Plans would be circulated to all councillors for initial comments which would be sent to Mr Davis as soon as possible, and by the end of January.

Clerk/All

7. Matters Arising from the Parish Council Meeting on 18th November 2014 and on-going matters:

- a. Proposed Oil & Gas Exploration Site: AJ confirmed that a further submission had been sent to the Planning Inspectorate on 21st December; this was a joint response and as agreed at the meeting on 16th December 2014. The Public Inquiry was scheduled for 8th September 2015 for approximately 5 days in Horsham. KKWG and the Sussex Wildlife Trust had both obtained Rule 6 Status and would be participating in the Inquiry.
- b. Neighbourhood Plan: MK advised that the Pre-Submission Draft Neighbourhood Plan document was now on consultation until 16th February 2015. A consultation event had been held at the weekend, which was attended by 101 people. The informal feedback was positive with appreciation given to the amount of work involved. He and the Clerk met with Liz Beth of Planning Aid earlier in the day to discuss the next stage – sending Submission Draft to CDC for a further formal consultation. He explained that responses for the current consultation would need to be reviewed and any slight amendment recorded; substantive amendment, such as removal of a site or policy, would require a further local consultation. The Parish Council would need to

formally approve the Plan before submitting to CDC. The Submission Draft would be sent to CDC with a Basic Conditions Statement (to confirm compliance to the National Planning Policy Framework and Local Plan), and a Consultation Statement (to detail the consultation process and incorporate the comments from the current consultation); Jackson Planning had been engaged to help with the Consultation Statement. The Steering Group would therefore meet shortly after the close of the consultation to review the comments; Clerk to arrange.

Clerk

c. Highways Issues:

Community Use of School Car Park: Further information had now been received from WSCC which had been circulated in advance of the meeting. WSCC had concerns about local management and 'wear and tear' on the car park, and also required the Parish Council to indemnify the County Council for its occupation and for any incidents arising during the Parish Council's use. Although the potential charges had been removed and the contribution to legal costs capped at £250, there was an expectation that the Parish Council would have the lease drawn up in the first instance. The Clerk had spoken to the Parish Council's insurance company and whilst the arrangement was possible, there would be a requirement to have a detailed lease to give clarity. Members again expressed some disappointment that a potential solution to make use of an unused parking area to address ad hoc parking issues in the village had become so complicated and had financial implications for the Parish Council. It was agreed that the idea would not be pursued at the present time, but kept open for future consideration.

Clerk

d. Gatwick Airport: A successful Public Meeting was held on 6th January 2015, attended by about 100 residents, which gave explanation to the implications of the new navigation systems, flightpaths and a second runway. An email of objection was sent to all WSCC councillors prior to their discussion on Monday and a leaflet was being delivered to most households in the village to raise awareness of the Airport Commission's consultation which ended on 3rd February 2015. PD was currently drafting the Parish Council's response, which would be circulated for comment prior to submission.

PD/Clerk

e. Biogas Plant at Crouchlands Farm, Plaistow: Further information had been provided by the applicant to which the Parish Council had responded, particularly in relation to potentially heavy traffic through the village. WSCC Planning Committee would be reviewing the application on 3rd February 2015.

f. Boxal Bridge: MK reported that he and SO attended a meeting with WSCC on 9th December 2014 to discuss the outcome of the feasibility study commissioned by WSCC. A copy of the report and meeting notes had been circulated in advance of the meeting. Further condition information for other bridges in the locality had also been received for comparative purposes; Boxal Bridge had been identified as being at risk.

The consultant's remit for producing the report had been questioned – it was for replacement options, rather than maintenance. There had also been some ambiguity over the quoted costs and further clarification had been sought.

There were fundamental concerns, endorsed by Kirdford Parish Council last evening, that a replacement bridge would be inappropriate and out of character for the area. This was a historic bridge on the Parish boundary that had been identified in the Kirdford Neighbourhood Plan as an important heritage asset and was now registered as such with CDC. If the bridge were to be replaced, it would need to be built to meet current safety standards, and would therefore become two carriageway with higher parapets. It was highlighted to WSCC that the current arrangement did slow traffic down and potentially reduced the accident rate and that cutting back vegetation would improve the current sight lines. It was noted that a similar situation had arisen at Isling Bridge so a double arch had been created to give longer life.

The timing of this report was also very unfortunate with the Oil and Gas Public Inquiry next September, and assurances had been given by WSCC that the two were not linked. Celtique Energie had consistently stated that the bridge would withstand the heavy traffic, but the report was contrary to this; the bridge was a key point of defence against the application.

CDC had confirmed that WSCC Highways had permitted development rights to replace the bridge and that planning permission was not required, although CDC would be consulted. WSCC advised that a further inspection was required when the water levels permitted and that a

detailed design would be commissioned before the tendering process. Any work would start at the end of 2015 at the earliest. It was understood that the decision was made by senior management and that Cllr Duncton potentially had some influence.

It was noted that every Council was required to achieve 'best value' for both community benefit and financial costs, and this might be questionable in this case. The WSCC officers had been a little surprised at the Parish Council's initial response to their proposal to replace and it was concerning that in a recent email to KKWG stated that WSCC had confirmed that it would proceed with replacing the bridge.

After some further discussion, it was agreed that:

- Repair was required to ensure the safety of the structure, but the Parish Council would wish to retain the historic asset which was part of the character of the area.
- Members were concerned that the options presented might be biased towards replacement; fuller understanding of the costs was required.
- The Parish Councils should meet to discuss possible review of feasibility study by independent consultants, alternative options to improve without change and consider response to WSCC.

Clerk

- g. Broadband Installation at Village Hall: The facility had now been installed and was working well. The Parish Council formally approved the monthly Direct Debit from the Parish Council's current account of £24 per month for 2 years. Proposed by HT, seconded by SO. The Village Hall would make a contribution each year.

9 pm – Mr Ransley, Mrs Duncton and 5 members of public left the meeting room.

h. Clerk's Report on On-Going Matters:

- Highways Update:
 - o Newpound Lane: The flooding in Newpound Lane outside Fredericks and on the corner had now been resolved.
 - o Kirdford Road/Pavilion drainage: The Watershed application had been successful. A meeting with representatives from the Sports Association would be arranged for the second half of February to confirm the work and take on board concerns relating to the capacity in the Kirdford Road ditch.
 - o Skiff Lane Junction: The work had now been scoped by WSCC and quotations were being sought in order to submit a Watershed application.
 - o Moonsbrook: Some work had been undertaken, but the Clerk would pursue.
 - o School Road Watershed Application: the work had now been completed.
 - o Granite setts: a quotation had been submitted to WSCC, but no authority given to undertake the work; the Clerk would chase.
- Community Litter Picking Session: It was agreed that a further session should be organised for Saturday 11th April 2015, meeting at the Sundial at 2.00 pm.

Clerk/KC

Clerk
Clerk

Clerk

Clerk

8. New Items for Discussion

- a. Litter Warden's Contract: Mrs Twelvetrees had been contracted to undertake litter collection in the Conservation Area on an annual basis. As such, it was necessary to confirm the arrangements for the forthcoming year. Members were happy with the arrangements and agreed that the contract should be renewed on the same terms.
- b. Risk Assessments: The Clerk advised that a number of Risk Assessments now required updating. For ease of future reviewing, the Clerk requested that they be undertaken by the end of February and would provide the forms for updating by email. Allocated as follows:
- | | |
|----------------------------|---|
| Village Centre Assets – KC | Benches – PD/Clerk |
| Pond – MK | Allotments – Mr Preston-Jones (Allotment Manager) |
| Village Hall Car Park – AB | |
| The Green – SO | |
| Playground – HT | |

Clerk

- c. Charity Balloon and Classic Car Event: A request had been received for the use of the Green on Sunday 6th September 2015; the arrangements had been approved by the Sports Association. The cars would be parked under the trees along the west edge of the Green just prior to lunchtime and the balloons would lift off late afternoon. Members were happy to support both events and were delighted that the Balloon Lift-off had returned. Clerk to issue Agreement Forms. Clerk
- d. War Memorial: In conjunction with the History Group, some children at the school had made 21 waterproof poppies, one for each of the 21 villagers who lost their lives in the First World War. The school had therefore asked if the poppies could be located around the War Memorial. Members agreed that it was a lovely idea, but had some concern in terms of durability and appearance after time. It was agreed that the Clerk should liaise with the school to agree management arrangements and when they should be removed. Clerk
- e. Playground Repairs; During his inspections, HT had noted split rubber on the cradle swings, compacted soil in the matting under the see-saw and wear on the climbing rope. Members agreed that the swings should be replaced at an approximate cost of £258.23 plus vat, and the other safety issues addressed; an offer of volunteer help was received. Clerk

9. Correspondence: Details of correspondence received since 19th November 2014 was displayed at the meeting. The Clerk highlighted details as necessary.

- Inazin - potential solar farm development that we are holding a consultation event for near Five Oaks. Details forward to Miss Katy Fletcher, who was looking into alternative energy sources, for information.
- SSALC - agreed to increase the SSALC subscription for 2015/16 by CPI of 1.5%. The electorate figure we have been given by the District Council for your Council was 1198, multiplying this by 28.42 pence per elector equals £340,471.6 for SALC subscription. The NALC AGM held on 29 October 2014 agreed that the NALC Subscriptions would be raised to 5.6 pence per elector for 2015/16. The subscription was calculated to be £67,088.
- CDC - prepared a Community Infrastructure Levy (CIL) Draft Charging Schedule (DCS) for public consultation, which has taken into account representations made at the CIL Preliminary Draft Charging Schedule. The CIL Regulations enable local authorities to set a levy on new development which was used to contribute to the costs of community infrastructure such as roads, schools and parks. On consultation 21 November to 5 January. Circulated to all.
- Rural Services Network - Weekly Email News Digest – circulated.
- East Ashling Community Speed Watch Group – update on their Speed Watch scheme and use of Operation Crackdown.
- SSALC – details of 2014/16 salary scales – for future agenda.
- SSAC– details about the A27 improvement strategy – circulated.
- Rural Services Network - Weekly Email News Digest – circulated.
- Wey & Arun Canal Trust – newsletter – circulated.
- Rural Services Network - Weekly Email News Digest – circulated.
- SDNPA – November Highlights Newsletter - produced monthly and looks back at the key highlights of SDNPA work over the past month. Not an exhaustive list of achievements but highlights some of the projects the Authority and its partners were working on across the National Park. More information can be found on the SDNPA webpage <http://www.southdowns.gov.uk/>
- CDC – minutes of North East Parish Forum meeting on 12th November 2014. Circulated.
- Rural Services Network - Weekly Email News Digest – circulated.
- Garmans Resident – photographs of school parents parking on zig zag lines. Local PCSO informed who agreed to attend after Christmas. PCSO advised that parking on yellow zig-zag lines outside a school was an offence - could receive 3 points and a fine dependant on the severity and if caught.

- WSCC - update on the latest progress of the West Sussex Better Connected project. Pleased to report that almost half-way towards goal of delivering faster, fibre broadband to 90% of West Sussex premises by March 2016.
- CAA response to Josef Ransley regarding giving explanation CAA role and trial routes – circulated.
- **SSALC - The Section 137 value for 2015/16 announced. It is being raised by 2.26% to £7.36 per elector. The Clerk gave explanation to its use.**
- WSCC – Leader's end of year message – circulated.
- CDC - Full Council has now approved the Council Tax Reduction scheme for 2015-16 as described in letter dated 5 December 2014.
- Rural Services Network – spotlight on small businesses and the rural economy. Circulated.
- Rural Services Network - Weekly Email News Digest – circulated.
- Rural Services Network - Weekly Email News Digest – circulated.
- Rural Services Network –petition to Governing regarding future funding – circulated.
- CDC - Consultation on the Proposed Modifications of the Chichester Local Plan: Key Policies Pre-submission 2014-2029 **Following** the examination hearings in to the Chichester Local Plan: Key Policies Pre-submission 2014-2029, Chichester District Council has prepared Proposed Modifications for public consultation. The period for submission of representations will run from Thursday 8 January 2015 **until** Thursday 19 February 2015. **Details - circulated.**
- For 90 years the Government has supported rural people and communities through providing a financial contribution towards the work of AirS and sister organisations in the ACRE network (Action with Communities in Rural England). Defra now considering complete withdrawal of funding.
Online petition to get some momentum behind continued support for the Rural Community Council and ACRE network – that is AirS in Sussex. This is the link :
<http://epetitions.direct.gov.uk/petitions/73418>
To stop supporting our work is symptomatic of a reluctance to understand rural social issues, especially for the most vulnerable in rural communities.
We urge you to please sign the petition and copy this email on to others on your Parish Council and also organisations within your village asking for their support too.
Once get 10,000 signatures Defra have to publish a response. 100,000 signatures triggers the process for a debate in the House of Commons.
Please sign and copy this email on to all available contacts. Circulated.
- CDC - writing to give opportunity to comment on a proposal to reduce the number of councillors on Chichester District Council in 2019. Clerk
The last electoral review of Chichester District Council took place in 2002. The outcome was that the Council has 48 councillors, elected from 29 wards. Five of the wards return three councillors; nine are represented by two councillors, with the remaining 15 being single-member wards.
The Council believes that 48 members is now more than is needed for the Council to fulfil its functions effectively, given the changes that have happened since 2002 – Details circulated.
Clerk to ask Mr Ransley for his comment.
- Details of e-petition regarding Bio-gas plant – circulated.
- SDNPA – December highlights - looks back at the key highlights of SDNPA work over the past month. Not an exhaustive list of achievements but highlights some of the projects the Authority and its partners were working on across the National Park. Circulated.
- Rural Services Network - Weekly Email News Digest – circulated.
- James Stobart, Sussex Police – details of Operation Crackdown. Offering to visit to give explanation of system to Parish Council. **To contact to ascertain if he would be willing to speak at the Annual Parish Meeting.** Clerk
- WSCC – upcoming and in progress highway works – nothing for WG.
- Agent acting for Ansell's Yard – although comments regarding Neighbourhood Plan had been submitted, would like to meet and discuss further with Parish Council. **Having taken advice from Planning Aid, it was agreed that the Parish Council should reply and advise that their comments would be considered as part of the consultation process and that any further information should be submitted by 16th February 2015. Comments would be** Clerk

reviewed and considered after this closing date.

- Rural Services Network - Weekly Email News Digest – circulated.
- Horsham District Council – Council has received a planning application for Land East of Billingshurst to North and South of A272 East Street, Billingshurst. Landscape and infrastructure.

10. Planning

- a. Planning Applications: The following applications were reviewed. Details of the applications and plans had been circulated in advance of the meeting.

Application No:	Application and Reason
SDNP/14/05790/FUL	Mr Robert Edwards Horsebridge House , Fittleworth Road, Construction of a four bay oak garage with log store and storage space above. <u>No Objection with comments</u> Having reviewed additional information received in relation to an earlier permitted application WR/97/01047/DOM, the Parish Council no longer objects to the application but offers concern that the proposed structure is larger and greater in bulk than the previously approved structure. The Parish Council would therefore recommend appropriate screening from the public footpath.
WR/14/04306/DOM	Mr John Cockram Naldretts Farm Durbans Road Single storey entrance and porch extension to existing farmhouse and partial conversion of link building. <u>No Objection</u>
WR/14/04307/LBC	Mr John Cockram Naldretts Farm Durbans Road Wisborough Green West Sussex Single storey entrance and porch extension to existing farmhouse and partial conversion of link building. <u>No Objection</u>
SDNP/14/06634/CND	Mrs Beata Grosskurth Bedham House, Wakestone Lane, Bedham, Removal of condition 2 of SDNP/12/01684/FUL, substitute approved plans <u>Objection</u> The latest application yet again increases the bulk beyond what was previously approved. The Parish Council considers that the styling, while it may be attractive elsewhere, is less appropriate in this woodland setting. The proposed design is now somewhat over developed for the site.

- b. Chichester District Council Planning Decisions: The following was noted:

Application No:	Application and Reason	Decision
WR/14/03298/FUL	Mrs Nina Lambkin Climbing Bears Of Wisborough Green Renewal of permission for existing timber clad, prefabricated building.	Permit

WR/14/03025/COU	Mrs Fran Hibberd Land At Sparr Roughs Stables Kirdford Road Change of Use from storage barn to equine assisted learning centre facility.	Permit
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- c. Enforcement Issues: There were no concerns to report.
- d. Greenways Nursery: The applicants appealed against CDC's decision to refuse the application and a Public Inquiry was held with an Inspector from the Planning Inspectorate in Bristol at the CDC Offices in Chichester on 18th and 19th November 2014. The Parish Council made representation at the Inquiry, raising objections. The Inspector ruled in favour of the applicant. The appeal was allowed and planning permission was granted for the use of the stationing of caravans for residential purposes for 10 no. plots with the formation of additional hard standing. CDC had now confirmed that these 10 residential units would count towards the housing number. Unfortunately there was no community funding (Section 106 or Community Infrastructure Levy) available from this site.

11. Finance:

- a. Accounts for Payment: The Clerk displayed the Cheque List for December and January which was approved.

Cheque Number	Total	Details
2811 01.12.14	142.00	A272 Design – Neighbourhood Plan advert in Tweet
2812	615.60	Sussex Land Services – grass cutting contract
2813	961.47	WSCC – Clerk's salary for November
2814 09.12.14	100.00	Royal British Legion – donation for wreaths
2815	3526.80	E P Clark & Co Ltd – School Road Watershed grant drainage work
2816	68.92	Southern Water – allotment water
2817	25.20	SSALC Ltd – new councillor election flyers
2818	595.13	Mrs L N Davies – Neighbourhood Plan and offices expenses
2819 16.12.14	43.20	WSCC – payroll charge
2820	493.80	Pyzer Cleaning – toilet cleaning contract
2821	1638.00	Kestrel Building Services – repair of coping stones on Mortuary wall
2822	812.50	Arun District Council – Neighbourhood Plan printing
2823 28.12.14	216.00	Scruples Signs & Designs – Neighbourhood Plan and verge signs
2824	2364.09	Jackson Planning – Neighbourhood Plan consultancy charge
2825	78.00	Mrs L N Davies – Neighbourhood Plan expenses
2826 20.01.15	362.62	Wisborough Green Village Hall – insurance payment for The Old Workhouse
2827	76.80	Sussex Land Services – weed spraying around Village Hall
2828	310.70	Chichester District Council – rental and emptying of bins at Hall and Pavilion
2829	961.47	WSCC – Clerk's salary for December
2830	300.00	St Peter ad Vincula PCC – distribution charge for PC newsletter in parish magazine
2831	493.80	Pyzer Cleaning – toilet cleaning contract
2832	63.06	Mrs L N Davies – quarterly website charge, offices expenses and postage
2833	Error	
2834	120.00	M A Fuller – supply of Christmas tree
2835	30.00	Great Ormond Street Hospital – donation made on behalf of M Fuller for Xmas tree

14399.16 Cheques dated 20th January 2015 unless stated otherwise.

- b. Statement of Accounts: The Clerk displayed details of the actual year to date figures against budget. The Clerk confirmed that the Watershed grant for the Pavilion had been received but not yet paid into the account. There were no further questions or items to highlight.

Clerk

- c. Budget Preparations for 2015/16: The draft budget as considered at the November meeting was circulated in advance of the meeting. Members discussed the implications of funding 100% of the toilet cleaning costs from April. Whilst there was some feeling that the Precept should be increased as there was some uncertainty relating to CDC funding and services, members acknowledged that the Precept had been increased quite substantially last year to account for the toilets and if a further rise could be avoided, this was desirable. The Parish Council reserves were noted, which could be used if funding fell short. After some deliberation, members voted not to increase the Precept of £40,000. MK and AB abstained from the vote. Members agreed that there would be an expectation to increase next year.
- The Clerk highlighted that the Precept request would be £39699.39 but with the £300.61 grant from CDC, was the £40,000 budgeted figure. Council Tax statements would show a small increase on the Parish Council's element as the grant fund had been reduced on last year.

12. Other Reports

- a. Village Hall: The Village Hall Management Committee (VHMC) Chairman had confirmed to SO that a sub-group was now looking at the possible re-design of the interior space in the Village Hall. Advice was being taken from a Loxwood Hall representatives and a local architect. The feasibility study would cost about £2000.
- b. Workhouse: The VHMC had advised that The Old Workhouse insurance increased by £10.41 to £362.62 for 2015/16. The Clerk would notify the tenant. The Clerk was obtaining quotations for the exterior re-decoration. Clerk
Clerk
- c. Allotments: A letter had been sent to all allotment holders in December to ascertain if any tenants would not be continuing from April. As a result, plot 5 had now been split and re-allocated to two residents on the waiting list. There were not further names on the list at the present time.
- d. Pavilion: AJ and KC had spoken to the Trustees. There was currently an issue with parking which the Trustees had agreed to address. The Clerk was aware that this issue was still ongoing – AJ agreed to speak with the Trustees for an update. A meeting had been arranged for the end of February to meet with a Planning Officer from CDC to discuss the Sports Association's plans to improve the Pavilion. HT and KC would attend. AJ
HT/KC
- e. The Green: A meeting would be organised in early March to confirm the work to the Green next April.
- f. Neighbourhood Watch: No village specific details to report apart from a van fire today on the A272 outside The Three Crowns; there were no injuries, but the road was closed for a couple of hours.
- g. Footpaths/Conservation: It was noted that the WSCC inspection cycle had now been increased from a 9 month to a 15 month cycle.
- h. Youth Club: Nothing to report.

13. Any Other Business:

- a. Members were disappointed to note that the area outside the public toilets and access to Forge Cottage was looking extremely muddy. The Clerk advised that the publican of The Three Crowns had apologised for the damage caused by equipment being taken in and out of the garden and advised that he would repair at an appropriate time. Unfortunately, it had been done when weather/ground conditions were not ideal and the delivery vehicle had also damaged the verge. The Clerk had spoken to the owners of Forge Cottage who were keen to tidy up the area but were anxious that their access was used by public house delivery vehicles and that the current issue had been created by the public house. It was not the first time that damage had been caused to the area, and members discussed whether a more formal agreement should be established with the publican. It was agreed that in the first instance, AB would discuss further with both the property

- owners and the publican and consider what surfacing would be suitable. The Clerk advised that she had written to the toilet cleaner to apologise for any extra work. AB
- b. The Christmas tree lights would need replacing. As this was an ideal time of year to buy lights at discounted prices, PD agreed to make further enquiries for confirmation at the next meeting. PD
- c. The Clerk had sent a photograph of dangerous on-junction parking in Butts Meadow to PCSO Boston, who had agreed to follow up.
- d. The Parish Council had previously agreed to have marking put down in the Village Hall car park which was being funded in part by the New Homes Bonus. SO and the Clerk would measure up next week and would confirm the cost at the next meeting. SO/Clerk

14. Date of Next Meeting:

Planning Committee Meeting on Tuesday 3rd February 2015 at 8.00 pm (if required)
Parish Council Meeting on Tuesday 17th February 2015 at 7.45 pm.

There being no further business, the meeting was closed at 10.20 pm.

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Chairman

Date