

PARISH COUNCIL

OF

Wisborough
Green

Committee Room at the Village Hall
Tuesday 19th June 2018
At 7.45 pm

THE PUBLIC AND PRESS ARE CORDIALLY
INVITED TO BE PRESENT

Parish of Wisborough Green

Notice of Meeting of Parish Council

To: All Members of the Parish Council

I hereby give you notice that a Meeting of Wisborough Green Parish Council will be held in the Committee Room in the Village Hall on Tuesday 19th June 2018 at 7.45 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated 14th June 2018

.....*L N Davies*.....

Clerk of the Parish Council

BUSINESS TO BE TRANSACTED	TIME
1. Apologies for Absence	1 min
2. Declaration of interests by Members in matters on the Agenda for this meeting. To consider and agree any requests for Dispensation.	1 min
3. Minutes of the last Meeting – to approve the minutes of the meeting held on Tuesday 15 th May 2018	1 min
4. District/County Councillor – to receive an update on District/County related matters.	1 min
5. Public Questions – to receive, and act upon if considered necessary by Council, comments made by members of the public.	1 min
6. Report on on-going matters:	
a. New Pavilion – to agree response to the Sports Association, agree membership of new working group and establish broad parameters of brief for the working group (PD)	30 mins
b. Gatwick Airport – update (PD)	3 mins
c. Traffic Management Plan – to note meeting discussion and agree next steps (PD)	3 mins
d. Community Land Trust – update on establishment (PD)	3 mins
e. BT Telephone Box Conversion – progress update (Clerk)	3 mins
f. There But Not There – update on arrangements and grant applications (PD)	5 mins
g. Clerk's Report	5 mins
• Annual Parish Meeting Date 2019 - changed to Thursday 25 th April	
• GDPR Training Date – confirmed as Tuesday 24 th July at 7.30 pm	
• Next newsletter – to be circulated with August parish magazine – items to be included	
• Other items/actions to report	
7. New Items for Discussion	
a. Affordable Housing – to agree response to Greyfriars Housing Association (PD)	5 mins
b. Village Trees – to note receipt of inspection report and required tree work (Clerk)	5 mins
c. Charity Event on August Bank Holiday Weekend – to consider request from the Sports Association to hold a Race Night in the marquee on Friday 24 th August 2018 (Clerk)	2 mins
d. Charity Event on August Bank Holiday Weekend – to consider request from Mr Vit, Cricketers Arms, to hold Wisborough's Got Talent in the marquee on Saturday 25 th August 2018 (Clerk)	2 mins
e. Cricketer's Breakfast Sign – to consider request for the positioning of a sign on the A272	2 mins
f. Annual Fair – to confirm arrival/departure dates and charge for September (Clerk)	2 mins
g. Parking Stoppers – to agree expenditure for the installation of stoppers to prevent pavement over parking on the remaining bays outside The Three Crowns (Clerk)	2 mins
i. School Festival – any comments/observations about arrangements to feedback to the PTA (PD)	2 mins
8. Policy Documents – formal adoption of Document Retention and Disposal Policy (as circulated) (PD)	2 mins
9. Correspondence – to read, comment, and where necessary take action, on letters and reports received by the Parish Council	5 mins

WISBOROUGH GREEN PARISH COUNCIL – AGENDA FOR TUESDAY 19TH JUNE 2018

10. Planning:

- a. New Planning Applications: To receive, discuss, comment upon and ratify planning applications received as listed below:

SDNP/18/02519/HOUS - Case Officer: Jenna Shore	Mr Jonathan Toub Pallingham Quay Cottage , Horsebridge Hill, Wisborough Green, RH14 0HE Two storey rear extension and glazed link. http://planningpublicaccess.southdowns.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=P8IKB7TUKI700
Wisborough Green WR/18/01195/LBC - Case Officer: - Daniel Power - Other Dev - LBC's Alter/Extend	Mr Tim Skinner The Three Crowns Billingshurst Road Wisborough Green Billingshurst Retention of ground floor restaurant lobby. Erection of stud partition walls to ground floor to create office and works to selected openings and internal doors to meet fire safety requirements. O.S. Grid Ref. 505018/125920 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=P8JZLDER0YM00
WR/18/01436/TCA - Case Officer: - Henry Whitby - Tree Apps (TCA's and TPA's)	Mr George Nicholls Yew Tree Cottage Petworth Road Wisborough Green RH14 0DR Notification of intention to crown reduce by 10-20% on 1 no. Wild Cherry tree (T1) O.S. Grid Ref. 504885/125885 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=P9W3HJERMF800

- b. District Council Decisions – to receive Chichester District Council planning decisions

11. Finance:

- Bank Reconciliation - to confirm month end reconciliation (HT)
- Accounts for Payment - to receive details and agree payment
- To receive the financial statement of accounts for the year to date compared to budget
- British Telecommunications - update on contract review (Clerk)

12. Other Reports:

- Village Hall - modernisation update (SO)
- Allotments - tenancy update and agreement to expenditure to strim allotments (Clerk)
- The Green - update on works to the Green and Fair repairs (AB)
- Local Plan Review - update on CDC meeting on 6th June (PD)
- Health & Safety - to report any concerns

13. Any Other Matters to Report: (No decisions can be made on matters raised under this item. For notification only or inclusion on the next agenda.)

14. Date of next meeting: Planning Committee Meeting on Tuesday 3rd July 2018 at 8.00 pm.
Parish Council Meeting on Tuesday 17th July 2018 at 7.45 pm.

10 mins

10 mins

10 mins

2 mins