

PARISH COUNCIL

OF

Wisborough Green

Committee Room at the Village Hall
Tuesday 19th March 2019
At 7.45 pm

THE PUBLIC AND PRESS ARE CORDIALLY
INVITED TO BE PRESENT

Parish of Wisborough Green

Notice of Meeting of Parish Council

To: All Members of the Parish Council

I hereby give you notice that a Meeting of Wisborough Green Parish Council will be held in the Committee Room in the Village Hall on Tuesday 19th March 2019 at 7.45 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated 14th March 2019

.....L N Davies.....

Clerk of the Parish Council

BUSINESS TO BE TRANSACTED	Time
1. Apologies for Absence	1 min
2. Declaration of interests by Members in matters on the Agenda for this meeting. To consider and agree any requests for Dispensation.	1 min
3. Minutes of the last Meeting – to approve the minutes of the last meeting held on Tuesday 19 th February 2019.	1 min
4. Minutes of the last Planning Committee Meeting – to approve the minutes of the last meetings held on Tuesday 5 th February and Tuesday 5 th March 2019.	1 min
5. District/County Councillor – to receive an update on District/County related matters.	10 min
6. Public Questions – to receive, and act upon if considered necessary by Council, comments made by members of the public.	10 mins
7. Planning Application – Fishers Farm Park WR/18/03350/FUL – Change of use of agricultural field to provide hard standing with associated works for additional parking spaces for Fishers Farm Park existing visitors – to consider and agree response to the revised plans.	10 mins
8. Report on on-going matters:	
a. Traffic Management Plan and update on School Traffic Meeting – update (Clerk/SO)	3 mins
b. New Sports Pavilion – to give further guidance on emerging design for Working Group discussion on 20 th March (AJ)	10 mins 2 mins
c. Wisborough Green Sports – Lease transfer to new CIO – progress update & legal costs (Clerk)	
d. Junior Sports Practice Facilities on Stable Field – to consider and agree response to residents' concerns (AJ)	10 mins
e. Neighbourhood Plan Review – progress update (SO)	3 mins
f. Clerk's Report (Clerk)	5 mins
- Possible Youth Club	
- Tree surgery to pond willows	
- Carters Way hedge and ditch clearance	
- Community noticeboard outside the village shop	
- Litter warden's report	
- Litter Picking session – Saturday 6 th April (reminder)	
- Annual Parish Meeting – Thursday 25 th April 2019 – agree format for evening	
- Election forms reminder	
9. New Items for Discussion	
a. Use of Green by Wisborough Green School PTA - to consider use of the Green for the Summer Festival on Saturday 15 th June 2019 (Clerk)	1 min
b. Bus Stop - to consider request for improvements to provide wheelchair access (Clerk)	5 mins
c. Risk Assessments - to note actions and agree any expenditure to rectify (Clerk)	5 mins
10. Correspondence – to read, comment, and where necessary take action, on letters and reports received by the Parish Council.	3 mins

11. Planning:

10 mins

a. New Planning Applications: To discuss and ratify response to the following application:

SDNP/19/00425/ HOUS	Mr R Haythornthwaite North Springs Horsebridge Hill Wisborough Green West Sussex RH20 1JP Construction of 1 no. tree house To view the application use the following link; https://planningpublicaccess.southdowns.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=PM1SM TTUJ8600
WR/19/00594/TP A - Case Officer: Henry Whitby	Mr. Christopher Sclater Hawthorns Newpound Lane Wisborough Green Billingshurst Crown reduce height and width by 20% on north/north-west side of 1 no. Oak tree (T1), subject to WR/97/01121/TPO. O.S. Grid Ref. 505683/126693 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PNJ183ER OZM00

b. District Council Decisions – to receive Chichester District Council planning decisions

c. Enforcement Matters – Land South of Meadowbank – roof tiles

12. Finance:

10 mins

- a. Bank Reconciliation - to confirm the month end reconciliation (HT)
- b. Accounts for Payment - to receive details and agree payment (Clerk)
- c. Financial Statement of Accounts - to receive statement for the year-to-date compared to budget (Clerk)
- d. Donation requests - to consider requests and agree payments for March 2019 (AJ)
- e. Payments and Internet Banking Policy – to approve procedure and policy (Clerk)

13. Other Reports:

2 mins

a. Village Hall - update on refurbishment plans (SO)

2 mins

b. Allotments – update on tenancies (Clerk)

3 mins

c. Green Co-ordination Group:

- Meeting on 21st March – further Parish Council representative required (Clerk)
- To agree proposed works to the Green and expenditure (AB)

d. Health & Safety - any concerns to report (All)

1 min

e. Resilience Training – update on information sessions attended on 9th January and 13th February and to agree if further action is required (SO)

3 mins

14. Any Other Matters to Report (No decisions can be made on matters raised under this item. For notification only or inclusion on the next agenda.)

1 min

15. Date of next meeting: Planning Committee Meeting on Tuesday 2nd April 2019 at 8.00 pm.Parish Council Meeting on Tuesday 16th April 2019 at 7.45 pm.Annual Parish Meeting on Thursday 25th April 2019 at 8.00 pm.