

PARISH
COUNCIL

OF

Wisborough
Green

Committee Room at the Village Hall
Tuesday 16th April 2019
At 7.45 pm

THE PUBLIC AND PRESS ARE CORDIALLY
INVITED TO BE PRESENT

Parish of Wisborough Green

Notice of Meeting of Parish Council

To: All Members of the Parish Council

I hereby give you notice that a Meeting of Wisborough Green Parish Council will be held in the Committee Room in the Village Hall on Tuesday 16th April 2019 at 7.45 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated 11th April 2019

.....L N Davies.....

Clerk of the Parish Council

BUSINESS TO BE TRANSACTED	Time
1. Apologies for Absence	1 min
2. Declaration of interests by Members in matters on the Agenda for this meeting. To consider and agree any requests for Dispensation.	1 min
3. Minutes of the last Meeting – to approve the minutes of the last meeting held on Tuesday 19 th March 2019.	1 min
4. Minutes of the last Planning Committee Meeting – to approve the minutes of the last meeting held on Tuesday 2 nd April 2019.	1 min
5. Minutes of the last Finance Committee Meeting – to approve the minutes of the last meeting held on Tuesday 9 th April 2019.	10 min
6. Sussex Police Update by PCSO Colin Booker – to provide an update on the local and surrounding areas and any recent village issues.	10 mins
7. District/County Councillor – to receive an update on District/County related matters.	10 mins
8. Public Questions – to receive, and act upon if considered necessary by Council, comments made by members of the public.	10 mins
9. Report on on-going matters:	
a. Traffic Management Plan – update (Clerk)	1 min
b. New Sports Pavilion – to provide an update on emerging design (AJ)	10 mins
c. Wisborough Green Sports – Lease transfer to new CIO – progress update (Clerk)	1 min
e. Neighbourhood Plan Review – progress and funding update (SO/Clerk)	5 mins
f. Clerk’s Report (Clerk)	5 mins
- Election update and form completion	
- Possible Youth Club	
- Annual Parish Meeting – Thursday 25 th April 2019 – confirmation of arrangements	
- Replacement noticeboard	
- Parish Council responsibility in relation to safety concerns	
- Developers’ signs	
- Website Accessibility Regulations	
10. New Items for Discussion	
a. Community Infrastructure Levy – to update potential community projects for inclusion on the Infrastructure Business Plan (PD)	10 mins
b. Parking outside the Village Shop – to consider request for time limited parking (SR)	5 mins
c. School Road Verge – to consider residents’ request to repair verge and install further posts (Clerk)	3 mins
11. Correspondence – to read, comment, and where necessary take action, on letters and reports received by the Parish Council.	5 mins

12. Planning:

15 mins

a. New Planning Applications: To discuss and ratify response to the following application:

WR/19/00124/FUL - Case Officer: James Gellini Substitute Plans	Jane Butler Old Helyers Farm Kirdford Road Wisborough Green RH14 0DD Replacement of existing permanent residential caravan with a new dwelling and relocation of the existing access. O.S. Grid Ref. 504154/126857 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PLD4XB ERGHS00
WR/19/00837/DOM - Case Officer: Vicki Baker	Mr R Palmer Wilton Cottage Kirdford Road Wisborough Green Billingshurst Erection of two storey rear extension with 5 no. roof lights. O.S. Grid Ref. 504659/126330 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PONW76 ER0ZT00
WR/19/00969/ELD - Other Dev - Certs of Lawful Developmen	Mrs J Curtis Wallabies Nursery, Kirdford Road, Wisborough Green, RH14 0DD Existing Lawful development - Unfettered dwelling (Use Class C3) Non-compliance with condition 3 of planning permission WR/96/01117/FUL for a period exceeding 10 years. Map Ref: (E) 504616 / (N) 126373 https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=PPE0D0 ERJDY00

b. District Council Decisions – to receive Chichester District Council planning decisions

c. Appeal Decisions – Albion House, Petworth Road

13. Finance:

15 mins

- a. To agree subscription to Sussex Association of Local Councils for 2019/20
- b. Accounts for Payment – to receive details and agree payment
- c. Natwest Bank Accounts – to agree for the Clerk to have facility to view accounts online
- d. Bank Reconciliation – to confirm month end reconciliation for March (HT)
- e. End of Year Accounts:
 - To receive and approve financial statement for year-end 31st March 2019 to be presented at the Annual Parish Meeting on 25th April 2019
 - To consider and agree Finance Committee proposals following meeting on 9th April 2019:
 - Reserve transfers to balance budget for year end March 2019
 - Wisborough Green Sports funding request
 - Reserve transfers to balance budget for year end March 20120
 - GDPR arrangements for 2019/2020

14. Other Reports:

- a. Village Hall - update on refurbishment plans (SO)
- b. Allotments – update on tenancies (Clerk)
- c. The Green – update on recent work undertaken (AB)
- d. Health & Safety - any concerns to report (All)

2 mins

2 mins

2 mins

2 mins

15. Any Other Matters to Report (No decisions can be made on matters raised under this item. For notification only or inclusion on the next agenda.)

16. Date of next meeting: Annual Parish Meeting on Thursday 25th April 2019 at 8.00 pm.Parish Council Annual Meeting on Tuesday 21st May 2019 at 7.45 pm.