

PARISH COUNCIL

OF

Wisborough Green

Committee Room at the Village Hall
Tuesday 17th September 2019
At 7.45 pm

THE PUBLIC AND PRESS ARE CORDIALLY
INVITED TO BE PRESENT

Parish of Wisborough Green

Notice of Meeting of Parish Council

To: All Members of the Parish Council

I hereby give you notice that a Meeting of Wisborough Green Parish Council will be held in the Committee Room in the Village Hall on Tuesday 17th September 2019 at 7.45 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated 12th September 2019

.....*L. N Davies*..... Clerk to the Parish Council

BUSINESS TO BE TRANSACTED

	Time
1. Apologies for Absence	1 min
2. Declaration of interests by Members in matters on the Agenda for this meeting. To consider and agree any requests for Dispensation.	1 min
3. Minutes of the last Meeting – to approve the minutes of the meeting held on Tuesday 16 th July 2019	1 min
4. Minutes of the last Planning Committee Meeting – to approve the minutes of the last meeting held on Tuesday 20 th August 2019	1 min
5. District/County Councillor – to receive an update on District/County related matters.	10 mins
6. Public Questions – to receive, and act upon if considered necessary by Council, comments made by members of the public.	10 mins
7. Report on on-going matters:	
a. Traffic Management Plan – update – Community Highways Scheme/Hugh Hill/ Newpound Junction (Clerk)	3 mins
b. New Sports Pavilion – to receive financial information and consider consultation questions/arrangements (AJ)	10 mins
c. Stable Field Sports Practice Facilities – correspondence update (Clerk)	3 mins
d. Village maintenance – to consider and agree action and expenditure for various repairs (Clerk)	5 mins
e. Clerk’s Report: (Clerk)	5 mins
- Community Litter Picking – notification of date	
- Litter warden’s August report	
- Next newsletter – items to include	
- Parish Projects – councillor support	
- Actions other matters or actions to report	
8. New Items for Discussion	
a. Summer events on the Green – observations and feedback (PD)	3 mins
b. Baby Loss Awareness Week – to agree request to position the ‘Cookie Bus’ at the side of the Green by the playground and hold a small event in October (Clerk)	1 min
c. CAGNE – request to distribute leaflets about the Gatwick Master Plan on Sat 12 th October (Clerk)	1 min
d. Footpath Charter – to consider adopting a similar charter to Pulborough Parish Council (PD)	3 mins
e. Public Conveniences – hot water provision for cleaners – to agree approach (Clerk)	3 mins
f. Village Christmas Tree – to agree arrangements for this year (Clerk)	3 mins
9. Correspondence – to read, comment, and where necessary take action, on letters and reports received by the Parish Council	5 mins

10. Planning:

- a. New Planning Applications: To receive, discuss, comment upon and ratify planning applications received as listed below:

10 mins

WR/19/02059/DOM - Case Officer: Oliver Naish	Mr Richard Bairstow Farthinghoe Petworth Road Wisborough Green Billingshurst Replacement garden shed. O.S. Grid Ref. 504862/125955 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PW677RE ROYM00
WR/19/01982/FUL - Case Officer: Vicki Baker	Mr & Mrs B Yeo Old Pond Cottage Billingshurst Road Wisborough Green RH14 0DX Change of use and reversion from part Bed & Breakfast accommodation granted under 10/04346/FUL to one 1 no. dwelling. O.S. Grid Ref. 505036/125917 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PVRGQL ERGBX00
WR/19/02126/FUL	Goose Cottage, Durbans Road, Wisborough Green, RH14 0DG Change of use of 1no. existing timber clad store into 1 no. new dwelling. Removal of temporary tent garage and replacement with 1 no. timber clad garage. O.S. Grid Ref. 504917/126694 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=PWMM5 NERGYX00

- b. District Council Decisions – to receive Chichester District Council planning decisions (Clerk)

11. Finance:

- a. Bank Reconciliation - to confirm month end reconciliations (HT)
- b. Accounts for Payment - to receive details and agree payment
- c. To receive financial statement of accounts for the year to date compared to budget
- d. Insurance Policy - to agree renewal and payment
- e. External Audit – to note audit completion
- f. 2020/2021 Budget Preparation – possible projects for inclusion in budget discussion by the Finance Committee

10 mins

12. Other Reports:

- a. Village Hall: update on modernisation project (SO)
- b. The Green:
 - Playground:
Inspection Report: to review report and agree any further action.
 - Replacement Cradle Swings: to agree expenditure to replace cradle swings.
 - Surfacing Renewal: to receive details of potential costs and agree approach
 - Green Coordination Group Meeting – next meeting date (Clerk)
 - Association of Parish Councils Aviation Group (APCAG) AGM on 30th July 2019
- c. Allotments: (Clerk)
 - Update on maintenance items required over the summer
 - Approve expenditure for hedge cutting and tree removal
- d. Health & Safety: any concerns to report

2 mins

5 mins

1 min
2 mins

2 mins

13. Any Other Matters to Report (No decisions can be made on matters raised under this item. For notification only or inclusion on the next agenda.)
14. Date of next meeting: Planning Committee Meeting on Tuesday 1st October 2019 at 8.00 pm.
Parish Council Meeting on Tuesday 15th October 2019 at 7.45 pm.
15. Exclusion of Press and Public: To resolve under the 1960 Public Bodies (Admission to Meetings) Act, and pursuant to Standing Orders (3d), to exclude the press and public due to the confidential nature of the business to be discussed.

Neighbourhood Plan Review – update on consultation event (SO)

10 mins