

Wisborough Green Parish Council

Draft Minutes of the Parish Council Meeting to be agreed on 21st March 2017

Date: Tuesday 21st February 2017

Present: Mr A Burbridge (AB), Mr P Drummond (PD) (Vice Chairman), Mr A Jackson (AJ)
Mrs S Overington (SO), Mr H True (HT)

Apologies: Mr K Charman (KC) (Chairman), Mr M Newell (MN)

In Attendance: Mrs L Davies, Clerk
Mrs J Duncton (County Councillor)
Mr J Ransley (District Councillor)

Members of Public: 1

In the absence of the Chairman, the Vice-Chairman opened the meeting at 7.45 pm and welcomed all in attendance.

Action By

1. Apologies for Absence: Apologies were received and accepted from Mr Charman and Mr Newell.
2. Declaration of Members' Interests: No interests were declared and no requests for dispensation received.
3. Minutes of the Last Meeting: The Minutes of the last meeting held on Tuesday 17th January 2017 were approved as a correct record and signed by the Vice-Chairman.
4. Minutes of the Last Planning Committee Meeting: The Minutes of the last meeting held on Tuesday 3rd January 2017 were approved as a correct record and signed by the Vice-Chairman.
5. Council Membership: The two vacancies were publicised at the recent consultation event. As a result, three expressions of interest were received on the day, with a further enquiry earlier today. One of the applicants did not meet the criteria at the present time, but one application had now been received from Mr Nicholas Beresford. Mr Beresford had completed an application form and provided details which had been circulated in advance of the meeting, and also spoken with the Chairman. Mr Beresford was unable to attend the meeting, but had confirmed his willingness to be co-opted. It was proposed by SO and seconded by HT that Mr Beresford be co-opted onto the Council; agreed by all. Clerk to provide information and arrange for the Declaration of Acceptance of Office to be signed. The remaining vacancy would be considered at the March meeting. A resident had completed an application form and attended the meeting with a view to joining the Council.
6. District/County Councillor Update:
County Councillor:
 - An email from a Newpound resident regarding the Southern Water works on the A29 and possible impact upon Wisborough Green and particularly the B2133 had been forwarded to Mrs Duncton for comment; the email was read to members. Mrs Duncton advised that she had forwarded onto the West Sussex County Council (WSCC) Highways department and would provide a response when available. Members considered the details and felt that there was no alternative; it was a necessary infrastructure improvement to accommodate the new housing. Measures were being taken to keep traffic moving, particularly with a manned control during peak times, which would hopefully lessen any possible impact.
 - WSCC had now confirmed the budget. Mrs Duncton advised there would be a 2% increase for Care for the Elderly and a 1.9% increase to retain county services.
 - There had been no further progress in obtaining additional funding for education. Members of Parliament were offering support and pressure on the Government would continue.

- A grant had been approved to improve the A285, the Petworth to Chichester road. A Task & Finish Group would now look at options.
- Mrs Dunton highlighted the value of WSCC Highway assets - £17.1 billion, which included 7500 miles of roads, 748 bridges, 32 subways and 2500 miles of Rights of Way (although Rights of Way were not managed by Highways). In June 2018 the present contract for highway repairs would expire. A Task and Finish Group would undertake a review to determine the future approach; Mrs Dunton would provide an update when available.
- Mrs Dunton was pleased to report that Operation Watershed had won an award as recognition of its success. A £500,000 fund was proposed for next year and she encouraged applications.
- Recent press reports had identified abuse received by Lollipop patrols from waiting motorists. Following a trial, cameras were being fitted to provide some security to the Lollipop patrols in a number of areas.
- Again, recent press reports had identified the issue of people being unable to move out of hospital due to the lack of available care. Mrs Dunton advised that WSCC was currently in a good position and addressing this issue.
- Crawley Fire Station had undergone a considerable refurbishment. WSCC was still looking to recruit retained fire people.
- Mrs Dunton attended the consultation event on 11th February and was pleased to see it had been well supported.

8.00 pm – Mrs Dunton left the meeting.

District Councillor:

- It was anticipated that Chichester District Council (CDC) would increase the Council Tax by £5 for a Band D property - £145 to £150. Although CDC's finances were in good order with a good balance of assets, the Council continued to review expenditure and would be able to retain services for the foreseeable future.
- With regard to the A27 improvements, the Council had voted in favour of advising the Secretary of State for Transport to organise another consultation to include all options for both south and north of Chichester. Mr Ransley expressed his concern that this delay could impact upon funding, delay improvements around Arundel and potentially impact upon the economy of the coastal area.
- Mr Ransley highlighted that the CDC Local Development Scheme, which set out the timetable for planning policy revision, was coming up for review. He wished to flag to the Parish Council that the Council would be undertaking a Housing and Economic Development Needs Assessment (HEDNA). A Housing and Economic Land Availability Assessment (HELAA) to identify and assess potential sites would also be undertaken and both documents would form part of the evidence base to inform the CDC Local Plan review. The HELAA replaced the previous Strategic Housing Land Availability Assessment (SHLAA). CDC had timetabled to have the updated submission completed by 2019. It could have an impact on the overall housing numbers and he had therefore enquired into the likely impact upon parishes with Neighbourhood Plans in the event that the housing numbers were increased. He would keep the Council updated on this and the likely timescale.
- CDC had just announced that it had received £1.4 million from the Government's Community Housing Fund for the 2016/2017 financial year. The fund would enable local community groups to deliver affordable housing units and could be used to provide technical support, revenue funding and enable capital investment, to make more schemes viable. Mr Ransley had provided the papers to the Clerk and also to Greenoak Housing.

7. Public Questions: There were no questions.

8. Report on on-going matters:

- a. Gatwick Airport: PD provided the following update.
 - Noise Management Board (NMB): The fourth meeting was an open meeting held at the end of January and was more of a presentation with little advancement.
 - Widening of the arrivals swathe: The swathe was widened on 15th August and so technically this Gatwick Airport Ltd (GAL) commitment was fulfilled however aircraft were not flying utilising the full width and consequently there was little or no benefit accruing to this overflown. This was the subject of considerable discussion on the NMB and elsewhere as to how aims could be achieved.

- Fair and Equitable Distribution: There was much work being done on a definition and plan for what constitutes 'fair and equitable distribution'. Again, this involved considerable work as there were many elements to consider, not least the affect felt by those also being overflowed by departing aircraft.
- PR Nav: At some point this navigation would be introduced for arriving aircraft. How it was introduced was critical to those overflowed as it could lead to the creation of even more concentrated arrival routes but could, potentially, create great flexibility.
- As part of the move towards analysis of arriving aircraft a variety of flight data was being collected at various community group delineated 'gates'. This data was being analysed by To70, Dutch airspace consultants, retained by the community groups on the NMB to inform decisions on both use of the swathe and 'fair and equitable distribution'.
- Modification to A320s: Proceeding at a pace, but unfortunately there was no central register of modified aircraft. This had implications for Gatwick charging for unmodified aircraft, especially at night.
- Land Use Planning Workshop: Held to consider the strategic issue of not building under flight paths.
- 'Estate Agents' Booklet: A draft had been produced which, in PD's opinion, failed to provide adequate useful information.
- Continuous Decent Operation: A useful industry workshop was held which a community group representative attended as an observer. It explored what could be done to lessen the impact of arriving aircraft noise.
- Runway new protocol: One of the recommendations from the GAL Arrivals Review stemmed from the fact that 70% of arrivals were westerlies (i.e. from the east) and it could be more fair and equitable between east and west if, when conditions permitted (still air, low wind speed) arrivals be switched from the east to the west. There were major implications and considerably more proving of the concept had to be undertaken before it could be considered acceptable.
- Night Flight Consultation: PD gave explanation to the current consultation and the implications of the 24 hour operation at Gatwick. Night flights, the impact of disturbed sleep and health concerns were real issues. He had drafted a response to be circulated and approved before submission by 28th February.

PD/Clerk

- b. Affordable Housing: A re-drafted Agreement had now been received and circulated to members in advance of the meeting. Members reviewed the document and agreed that previous queries had been addressed. It was resolved that the agreement should be signed by the Chairman. A meeting had been scheduled with Adrian Buffery of Greenoak Housing on Friday; attendance had been confirmed by KC, PD and HT.

The meeting with Greenoak was to discuss the affordable housing provision on the Winterfold site as the planning application was being progressed. Parish Council members had a preliminary pre-application meeting with the developer, Runnymede, to informally view a revised site plan, which members agreed was an improved layout on the previous design. It was the general feeling that the developer wanted to build quality homes in keeping with the Wisborough Green environment. They had been keen to obtain some initial informal feedback prior to submitting the Reserve Matters application and had been receptive to the Parish Council's initial observations. Greenoak Housing was now discussing the affordable housing provision and it was agreed that the Parish Council would submit informal comments to Runnymede following Friday's meeting.

- c. Traffic Management Plan: A successful consultation was held on Saturday 11th February which displayed possible traffic management schemes, prepared in discussion with WSCC and a Traffic Consultant. 127 people attended the event, which also included the Village Hall refurbishment and new Pavilion plans. It was agreed that the Traffic Management Group would meet to consider the comments before presenting further information to the Council.

Double yellow line parking and the lack of enforcement was noted. Mr Ransley suggested that there might be an opportunity to arrange for the CDC Parking Services Manager to speak with the parishes to get an understanding of the difficulties, if this was felt of value.

Clerk

- d. Boxal Bridge: The WSCC Cabinet Member for Highways and Transport, Mr Bob Lanzer, had now confirmed his willingness to meet with the Parish Councils and representatives from Keep Kirdford and Wisborough Green, but had not confirmed a date as yet. It was noted that a serious accident occurred at the bridge in January.

8.42 pm – Mr Ransley left the meeting room.

- e. Village Website: PD, AJ and the Clerk had accepted the quotation from Ecomsolutions to provide a new village website and had met with representatives to discuss the village requirements in more detail. A suggested home page and initial designs were anticipated shortly.
The Clerk attended a social media training course in January. Although it was not the intention to have a Facebook page until the new website was up and running, it had been suggested that an inactive account be opened in order to secure the name. Members agreed that this should be actioned by the Clerk and named 'Wisborough Green'. Clerk
- f. Clerk's Report:
- Update on n-going matters:
 - Water Meter Installation: Southern Water had contacted regarding the installation of a water meter for 1 High Barn which would replace the existing connection in the village green. Members approved. Clerk
 - Donations: Consideration of the annual donations would be included on the March agenda. Clerk
 - The Long Croft: At the last meeting the Clerk highlighted correspondence relating to residents' concerns over maintenance and liability for the bridleway. This matter had been referred to WSCC and relevant information now given to the residents which allayed their concerns.
 - Annual Parish Meeting: Confirmed as Thursday 20th April at 8.00 pm. Clerk

9. New Items for Discussion

- a. Grass Cutting Contract for 2017: The grass cutting specification was updated and a tendering process undertaken last year. Members therefore agreed that the quotation from Sussex Land Services for the contract price of £4350.00 plus vat (being a 1.5% increase on last year) should be accepted as they had undertaken the work to a high standard over the past year. Clerk to advise contractors accordingly. Clerk
- b. Toilet Cleaning Contract for 2017: Members were happy with the current arrangement and agreed to renew the contract with Pyzer Cleaning Services which had been held at the 2016/17 annual charge being £98.50 per week excluding vat plus consumables. Members authorised the additional weekend cleans for June/July/August/September as discussed during budget preparations.
SO advised that the floor was dirty and potentially slippery when she undertook a Risk Assessment inspection. It was agreed that the Clerk should speak to CDC about possible improvements with sunken mats when discussing the lighting and PIR sensors. Clerk
- c. Use of Green by School: A request had been received for the School PTA to use the Green for the school fair on Saturday 17th June 2017, the date having been cleared with the Sports Association. Details would be similar to last year, set up from 8.30 am with the fair open from approximately 12 noon until 7 pm. Some early evening live music would follow the more traditional school fayre. Members were delighted to support the event. Clerk to issue Agreement Form. Clerk
- d. Use of Green by Horticultural Society: A request had been received to erect a marquee on the Green for the August Bank Holiday Show, which was approved.
Members also agreed to the use of the Little Green for Plant Sales on Saturday 6th May and Saturday 7th October 2017. Clerk to issue Agreement forms. Clerk
- e. Use of Green by Fete Society: A request had been received from the Society to use the Green for the August Bank Holiday Fete on Monday 28th August 2017. Details would be similar to previous year; set up from about 8.30 am with the Fete open from 1 pm. Members were delighted to support the event. Clerk to issue Agreement form. Clerk
- f. Village Hall Car Park Drain: The drain was jetted earlier in the summer which confirmed it was blocked with tree roots. PD had now established that the roots were potentially close to the inspection chamber in the grass rather than under the access road. A previous quote from E P Clark for £720 had been to excavate the whole length, but this was now looking less likely. As

there was still an unknown element, members authorised the Clerk, in discussion with PD, to spend up to this figure to resolve the matter.

Clerk

- g. Village Maintenance Items: A number of items had been identified around the village and in the playground during the Risk Assessment inspections. Members agreed to the expenditure to resolve using Mr Davies at an hourly rate of £15. It was agreed that topsoil and seed should also be purchased to repair the various areas of the Green at the appropriate time.

Clerk

10. Correspondence: Details of correspondence received since 22nd January 2017 was distributed and displayed at the meeting. The Clerk highlighted details as necessary:

- Rural Services Network – weekly email digest – circulated.
- SSALC – notification of free first aid course for Parish Councillors at Warnham on the Monday 27th March 2017, starting at 1.45pm, finishing by 4.45pm. Details circulated. Confirmed by SSALC that this course is for Parish Councillors only.
- SSALC – Programme for Spring Conference at the Lodge Hill Centre, Watersfield, Nr Pulborough, RH20 1LZ on Thursday 30th March 2017 from 0930 until 1530. Details circulated. **Noted. The Clerk would attend.**
- CAGNE Bulletin 63 – draft response to Night Flight Consultation – circulated.
- Dr J Sutcliffe, KKWG – Notification of the NE/NW Parishes Forum was sent to Dr Sutcliffe. She suggested to CDC that the Joint Minerals Plan with WSCC was on the agenda. She believes that policies M7a and M7b are much weaker in this document ie on hydrocarbons than was the case in the SDNP Management Plan which in effect could put the application at Boxal Bridge back on the map without any policy "cover". **Noted.**
- Rural Services Network – weekly email digest – circulated.
- T Morris – Campaigner against fire service cuts – update.
- GACC – Night Flights consultation response – circulated.
- WSCC – County News Chichester District – January 2017.
- Horsham District Council – confirming that Statement of Community Involvement adopted.
- SDNPA – News update and highlighting Dark Skies Festival – circulated.
- Family of Thomas Muscutt – Would like to donate a bench in memory of Thomas Muscutt who died just before his 90th Birthday last autumn. Lived at Wisborough Green (Carter's Way and eventually in Tennes, Kirdford Road) from 1973 until they retired in 1987 and they were 14 very happy years for all of us. We remember lawn mower racing and of course the cricket pitch and pavilion with affection, as well as the Cricketers Arms and Three Crowns! **Following a recent inspection, the Clerk advised that an undedicated bench required replacement. Members accepted the offer with grateful thanks. Clerk to organise.**
- Rural Services Network – weekly email digest – circulated.
- Chairman of West Sussex County Council informing of an event for potential candidates on 27 February 2017 at County Hall, Chichester. Circulated.
- CDC – notification of NE & NW Parishes Forum on Tuesday 28th March at The Old Library, Knockhundred Row, Midhurst, GU29 9DQ, arrival and refreshments from 6.30pm, meeting to start at 7pm. Agenda to follow. **Noted.**
- CDC - next All Parishes Meeting will be held on Wednesday evening, 5 April 2017 at East Pallant House, Chichester. **KC and PD had confirmed attendance.**
- CAGNE Bulletin 64 – Noise Management Board meeting – circulated.
- Carters Way resident – Concerned that air being polluted by people burning plastics etc on fires and wood burning stoves. Advised that the PC hasn't got a newsletter coming out this month, so suggested she send to the Ad Vincula. Concurred by HT. **Note to be included in next newsletter if space permitted.**
- SDNPA – notification that it has now adopted its CIL charging schedule.
- Josef Ransley – update on Housing White Paper – circulated.
- CDC – Notification of New Homes Bonus Scheme for 2017 – provisional allocation to WG £849. Applications close end of July .**Members to give consideration. Further discussion at March meeting.**
- Vice Chair Governors, Steyning Grammar School - hosting a Project Griffin counter-terrorism presentation at Steyning Grammar School on Tuesday 28th February at 4pm, at our Shooting Field campus. The event is scheduled to finish at 5.30pm. The presentation will support all organisations in developing their planned response to terrorist events, including information on current threat levels, methods of attack and how to respond to an attack and hostile reconnaissance.

Clerk

Clerk

- CAGNE – notification of AGM on the 3rd March. We have two key speakers who will discuss the modernisation of airspace to date as well as the Government's Aviation Policy Consultation which is currently underway. Posters to display.
- GACC February newsletter – circulated.
- Newpound resident – expressing concern at the potential for increased traffic on B2133 as a result of Southern Water works on A29. Asking what measures had been put in place by local councils to avoid Wisborough Green and specifically B2133 being used as a rat run for a year. **Discussed earlier in the meeting.**
- CAGNE Bulletin 65 – notification of AGM at Warnham Village Hall on Friday 3rd March, doors open 7 pm.
- Cllr J Ransley – providing Cabinet papers relating to the CDC £1.4m Community Housing Fund which provides access to funding for the initial stages of any affordable housing scheme for communities in CDC area to assist in delivery of local affordable housing schemes by their communities. Mr Ransley was not sure if it can allow for collaboration by CLT’s with developers on developers schemes that require affordable housing, to secure better or more suitable units, but was checking.
- Rural Services Network – weekly email digest – circulated.
- Southern Water – notification of works at Billingshurst on A29 starting on 20 February for 48 weeks.
- School Road resident – unable to attend consultation event and disappointed that as it was flagged as ‘Important’ it wasn’t accessible for longer. Raised concerns about School Road proposal. **Noted and to be added to consultation responses and considered by the Traffic Management Group.**

11. Planning:

- a. Planning Applications: The following application was reviewed. Details of the application and plans had been circulated in advance of the meeting and were displayed.

Application No:	Applicant and Reason
WR/17/00043/LBC - Case Officer: - Paul Hunt - Other Dev - LBC's Alter/Extend	Ms, Mr & Mrs Osmaston Brickyard Cottages Fittleworth Road Wisborough Green RH14 0ES Proposed mini-pile underpinning to front porches following subsidence damage. O.S. Grid Ref. 503773/124465 <u>No Objection</u>
WR/17/00305/DOM - Case Officer: - Maria Tomlinson - Other Dev - Householder Developments	Mrs Laura Willock Warwick Durbans Road Wisborough Green Demolition of existing external store. Erection of a single storey rear and side extension. O.S. Grid Ref. 504995/126174 The Parish Council had no objection to the application, but in view of its support of dark sky policies and initiatives, would request that blinds be installed on the roof lights.

- b. Chichester District Council Planning Decisions: The following was noted:

Application No:	Applicant and Reason	Decision
WR/16/02717/OUT - Case Officer: - Katherine Rawlins - Lge Scale Maj Dev - All Others	Mr Michael Gadd Stable Field Kirdford Road Wisborough Green Outline with some matters reserved - access. 1 no. village doctors surgery (use class D1); village community uses (use class D2) to include outdoor activity area, activity room, gym, community building, 30 extra-care units (use class C2), affordable accommodation, community allotments and landscaped recreational areas. With associated new vehicle, pedestrian access, ancillary uses and infrastructure.	REFUSE Outside Settlement Boundary. Contrary to CDC and Neighbourhood Plan Policies.

- c. Enforcement Matters: Nothing to report.
- d. Planning Appeals: Nothing to report.

11. Finance:

- a. Accounts for Payment: The Clerk displayed the Payment List for February 2017, which was approved. The income received was noted.

Payment Method	Date	Total Paid	Payee	Details
DDebit	23.01.17	43.44	Chichester District Council	Rental & emptying of Pavilion waste bin (Jan)
DDebit	23.01.17	60.80	Chichester District Council	Rental & emptying of V Hall bins (Jan)
DDebit	12.02.17	43.44	Chichester District Council	Rental & emptying of Pavilion waste bin (Feb)
DDebit	12.02.17	60.80	Chichester District Council	Rental & emptying of V Hall bins (Feb)
DDebit	12.02.17	34.20	Plusnet	Village Hall Broadband
DDebit	20.02.17	101.77	British Telecommunication	Parish Council Broadband and telephone charges
CH3108	21.02.17	325.00	K Twelvetrees	Allotment hedge cutting
CH3109	21.02.17	337.50	Laurence Shaw Associates	Preparation of traffic management plans
CH3110	21.02.17	48.00	SSALC Ltd	Allotment training fee
CH3111	21.02.17	2646.00	WSCC	Clerk's salary for December and January
CH3112	21.02.17	85.99	Mrs L Davies	Mileage to Chichester & Crowborough, office expenses, consultation expenses and grit bin padlock and shovels.
CH3113	21.02.17	1717.20	Surrey Hills Solicitors LLP	Legal advice for Village Hall Lease
Total		3786.94		

Payments Received

Cheque	20.02.17	200.00	WG Horticultural Society	Donation to public toilets
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Members expressed their thanks for the donation.

- b. Outstanding Invoice: The Clerk reminded that E P Clark had repaired the BT manhole damaged when the tree root was removed. The BT claim for damaged cables had been referred to the insurance company and nothing further heard. Members agreed that this payment should now be made.
- c. Bank Reconciliation: HT confirmed that he had checked and agreed the Bank Reconciliation for the period ending January 2017 for the Parish Council's business account.
- d. Statement of Accounts: The Clerk presented details of the actual year to date figures against budget and gave explanation to the anticipated expenditure for the remainder of the year. She highlighted that it was not possible to recover the vat for a payment made for the Workhouse heaters as the company's registration was completed after the transaction. This therefore increased the expenditure by £334.37 although the Clerk would try to negotiate a refund. There were no further questions.

Clerk

12. Other Reports:

- a. Village Hall: A successful consultation event was held on 11th February with mostly positive feedback for the proposed plans; approximately 90 in support and 12 against. The Village Hall Chairman had prepared a short article for the next Ad Vincula to acknowledge the event and advise that more detailed information would be provided in the next edition. The project team was meeting on 2nd March with the architect to discuss the CDC pre-application report and consultation feedback. Next steps: planning application, identifying potential grants and help with applications, project plans, phasing and priorities in case funding does not allow all work.

- b. Allotments: The allotment hedge had now been cut back and positive comments received from the plot tenants. Two plots might be relinquished at the beginning of April, which provided an opportunity to reduce the size and offer to those on the waiting list. Mr Mike King, Allotment Supervisor, would undertake the Risk Assessment in the next couple of weeks and the Clerk would be attending an allotment training course in March.
- c. Pavilion: The Chairman had met with Mr Ian Elliott, Chairman of the Sports Association. In the Chairman's absence, PD read a statement which confirmed that it was an informal discussion about a number of local management issues but the key issue for Mr Elliott at present was how best to ensure that the Parish Council was fully briefed on the new Pavilion plans. It was suggested that Mr Elliott could request an update slot at any monthly Parish Council meeting. The Chairman reiterated the Parish Council's key thoughts on the matter, ie competition with the Village Hall, the final size/ look of the building and the look /detail of the glass side area. All this was yet to be resolved.

Following a letter to all residents in the west road to highlight hedge cutting, verge damage and parked cars, it had been suggested by some residents that the beer lorry to the Pavilion caused damage. This was discussed with Mr Elliott who would try to get deliveries via Kirdford Road.

AB advised that positive and valuable feedback to the new Pavilion plan had been received at the consultation event. Further discussions would now be held with the CDC planners. With regard to the Trustees, AB advised that legal advice was being taken to ascertain the most appropriate structure for the future of the Sports Association; further details would be provided to the Parish Council in due course.

- d. The Green: A Green Co-ordination Group meeting would be organised for early March. In terms of the condition, AB advised that the dry weather over the winter had kept the ground in good condition and no matches had been rescheduled. Consideration would be given to the end of season pitch repairs and a proposal for work, to be undertaken at the end of the football season and before the cricket, presented to the Parish Council for consideration.
- e. Chairman's Report: The Chairman recently met with a local resident, at the resident's request, to talk over a number of issues he wished to raise. In the absence of the Chairman, PD read out the following statement:

"I summarise the whole meeting with the key points as below. A number of other matters were resolved with no further action.

- Stile opposite Garmans - the resident wanted minuted that after his request to investigate the stile, and the Clerk promptly referring this to WSCC, it was improved prior to the WSCC Ranger's inspection. At the inspection the stile was considered satisfactory.
- School intake - wanted to point out that the view that local development would ease school traffic is a speculative one. The school is under pressure to take children from out of catchment and any adopted child, irrespective of local residency or not, get priority. This, coupled with continued growth at the school, may mean no alleviation of school traffic.
- Request that S106 funding be the subject of some public consultation process, or at least seek Village comments. (This is yet to be addressed by the Parish Council in detail).
- To make the Parish Council aware that there is a gap between children of playground age and what they can do in the Village after that. We discussed the Youth Club, which had been very valuable, but the issue of an all-weather area was put forward as a means of helping the youngsters keep active and preventing a slide into bad behaviour."

Members noted the comments. In terms of recreational opportunities for children, members agreed that it was a Parish Council aspiration to see the Youth Club return to the village and that hopefully the trim trail plan for the Winterfold open space would provide an alternative facility to the playground.

13. Any Other Matters to Report:

- a. SO had recently spoken to a village resident who had an adult son with Asperger's currently living at home as he required family support. Although he was on the CDC Housing Register, the only option for independent living was out of area away from his support network. As this option was unavailable in the rural area, SO questioned whether some rural provision could be provided. It would not be warden assisted but provide a communal area for companionship which was often

required in this situation. It was suggested that this be discussed further with Greenoak Housing to ascertain what they generally provided to meet this requirement.

PD

- b. PD had been approached by a friend who was the instigator of this year's WW1 memorial project in Penshurst, Kent. They were considering extending the project in 2018 and were seeking around 24 parishes that might wish to be involved. The 'Penshurst Reflects' was a powerful memorial and reminder of the impact upon local communities. PD had spoken to the Vicar, who was keen to be involved. Members were pleased that Wisborough Green had been approached and agreed that PD should continue in discussions and provide a further update and details of potential expenditure at a future meeting. Members were invited to join PD to view the installation on Friday 3rd March.

PD

14. Date of Next Meeting:

Planning Committee Meeting on Tuesday 7th March 2017 at 8.00 pm.
Parish Council Meeting on Tuesday 21st March 2017 at 7.45 pm.

Part 1 of the meeting closed at 9.44 pm. The member of public left the meeting room.

Exclusion of Press and Public: Pursuant to Standing Orders Section 3d, and in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it was resolved that the press and public be excluded from the meeting during consideration of the following item due to the confidential nature of the business to be transacted.

- 15. Village Hall Lease: Explanation for the need to update the Lease was reiterated. A draft had been circulated in advance of the meeting and was reviewed. Comments were noted by the Clerk for consideration by the Hall Trustees and solicitor.

There being no further business, the meeting closed at 10.10 pm.

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Chairman

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Date