PARISH COUNCIL

OF

Wisborough Green

Committee Room at the Village Hall
Tuesday 19th February 2019
At 7.45 pm

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT

Parish of Wisborough Green

Notice of Meeting of Parish Council

To: All Members of the Parish Council

I hereby give you notice that a Meeting of Wisborough Green Parish Council will be held in the Committee Room in the Village Hall on Tuesday 19th February 2019 at 7.45 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated 14th February 2019

.....L N Davies.....

Clerk of the Parish Council

BUSINESS TO BE TRANSACTED	**Time**
1. Apologies for Absence	1 min
2. Declaration of interests by Members in matters on the Agenda for this meeting. To consider and agree any requests for Dispensation.	1 min
3. Minutes of the last Meeting – to approve the minutes of the last meeting held on Tuesday 15th January 2019	1 min
4. Minutes of the last Planning Committee Meeting – to approve the minutes of the last meeting held on Tuesday 5th February 2019	1 min
5. District/County Councillor – to receive an update on District/County related matters.	10 min
6. Public Questions – to receive, and act upon if considered necessary by Council, comments made by members of the public.	10 mins
7. Report on on-going matters:	
a. Gatwick Airport – update (Clerk)	1 min
b. Traffic Management Plan – update and to agree next steps regarding the speed limit reduction application for Durbans Road (Clerk)	3 mins
c. New Sports Pavilion – update (AJ/MN/MW)	10 mins
d. Wisborough Green Sports – Lease transfer to new CIO – progress update & legal costs (Clerk)	2 mins
e. Junior Sports Practice Facilities on Stable Field – to consider request for further contribution to planning fee (Clerk)	2 mins
f. Neighbourhood Plan Review – progress update (SO)	5 mins
g. Clerk's Report (Clerk) - Great Meadow contractor parking - Balloon Festival – update on arrangements - Community Litter Pick – Saturday 6th April - Forthcoming elections and timetable - Park Cottage Flooding - School Traffic Meeting on 7th March – SO attending	10 mins
8. New Items for Discussion	5 mins
a. Traffic concerns – parking and speed – in the west road (access road leading to the Pavilion) – to consider possible options to address issues and to consider parking request (Clerk)	3 mins
b. School Litter Campaign – to consider request to display anti-littering posters around the Green (Clerk)	3 mins
c. Path Repairs – to agree approach for required work (Clerk)	1 min
d. Use of Green by Horticultural Society – to consider requests for Bank Holiday marquee and Plant Sales (Clerk)	1 min 2 mins
e. Use of Green by Fete Society – to consider request to for August Bank Holiday Monday Fete (Clerk)	
f. Tree Work – to consider resident's request to reduce Horse Chestnut tree outside Old Pond Cottage	

9. Correspondence – to read, comment, and where necessary take action, on letters and reports received by the Parish Council. — 5 mins

10. Planning: — 20 mins
    a. New Planning Applications: To discuss and ratify response to the following application:

WR/18/03350/FUL - Case Officer: Kayleigh Taylor	Mr T Rollings Fishers Farm Park Newpound Lane Wisborough Green Billingshurst Change of use of agricultural field to provide hard standing with associated works for an additional 175 parking spaces for Fishers Farm Park existing visitors. O.S. Grid Ref. 505852/126780 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PJQ4UVER0ZT00
WR/19/00396/PLD - Case Officer: William Price	Mr D Grout 1 Barns Cottages Newpound Lane Wisborough Green Billingshurst Erection of rear single storey extension and alterations and additions to fenestration. O.S. Grid Ref. 505978/127003 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PMIK9AER0ZM00

    b. District Council Decisions – to receive Chichester District Council planning decisions
    c. Enforcement Matters – Coldharbour Farm, Horsebridge Hill

11. Finance: — 5 mins
    a. Bank Reconciliation - to confirm the month end reconciliation (AJ)
    b. Accounts for Payment - to receive details and agree payment (Clerk)
    c. Financial Statement of Accounts - to receive statement for the year-to-date compared to budget (Clerk)
    d. Banking Arrangements – update (Clerk)

12. Other Reports: — 5 mins
    a. Village Hall - update on refurbishment plans (SO)
    b. Allotments – update on tenancies and annual water charge (Clerk)
    c. Health & Safety - any concerns to report (All)

13. Any Other Matters to Report (No decisions can be made on matters raised under this item. For notification only or inclusion on the next agenda.)

14. Date of next meeting: Planning Committee Meeting on Tuesday 5th March 2019 at 8.00 pm.
    Parish Council Meeting on Tuesday 19th March 2019 at 7.45 pm.