

Wisborough Green Parish Council

Draft Minutes of the Parish Council Meeting to be agreed on 17th September 2019

Date: Tuesday 16th July 2019

Present: Mr P Drummond (PD) (Chairman), Mr A Jackson (AJ), Mr M Newell (MN), Mrs S Overington (SO), Mr H True (HT), Mr M Watson (MW)

Apologies: Mr A Burbridge (AB), Mrs J Dandy (JD), Mr S Rollinson (SR)

In Attendance: Mrs L Davies, Clerk
Cllr Gareth Evans, District Councillor

Members of Public: 4

The Chairman opened the meeting at 7.45 pm and welcomed all.

Action By

1. Apologies for Absence: Apologies were received and accepted from Mr Burbridge, Mrs Dandy and Mr Rollinson.
2. Declaration of Members' Interests: Being a close friend of the applicants, PD declared his interest in the planning application for Pear Trees. Being a resident of the west road, MN declared his interest in the Pavilion. No other interests were declared.
3. Minutes of the Last Meeting: The Minutes of the last meeting held on Tuesday 18th June 2019 were approved as a correct record and signed by the Chairman.
4. District/County Councillor Update:

County Councillor: Cllr Duncton had sent her apologies but provided a brief written report to members:

- A new Commissioner was in place to help with Child Services. Progress was being made but would take time to meet the standards required by Ofsted.
- Much debate relating to the Fire and Rescue Service with improvements identified in the recent inspection.
- Reviewing how the Highways Contract was let, but in the interim, Balfour Beatty continued as the Highways contractor.

SO

District Councillor (In attendance from 7.47 pm until 10.16 pm):

- Cllr Evans had continued to attend induction training including the Local Plan Review on the 24th June. He would use his summer break from teaching to catch up on any other matters and would attend the Chichester District Council (CDC) Offices as much as possible.
- Attended the All Parish Meeting on 15th July in Midhurst.
- Attended the Development Plan and Infrastructure Panel (DPIP) meeting on 18th July to discuss Local Plan Review, Local Development Scheme and Duty to Cooperate.
- The next full Council meeting would take place on 23rd July.
- A consultation was currently underway to discuss meeting times with the aim of making these more inclusive and accessible for people of working age, carers (i.e of children and vulnerable adults) and for residents to attend. Currently all meetings took place during the day which was unusual at district council level.
- Cabinet declared a Climate Emergency and would now be developing an action plan to address climate change and consider options for funding a Climate Emergency Officer.
- Cllr Evans advised that he had been elected onto the following committees/panels:
 - Investigation and Disciplinary Committee
 - Alcohol and Entertainment Licensing Committee
 - General Licensing Committee
 - Grants and Concession Panel

- Investigation and Disciplinary Committee
- Standards Committee
- Wey and Arun Canal Completion Steering Group (Outside Body)

Local Issues raised:

- How the events from the Let's Talk Consultation would be funded. He was awaiting a response from CDC and would forward on receipt.
- A resident has raised concerns over the business rate increase of £24,000 - £70,000 for the Three Crowns pub. He had since circulated details provided by CDC for Parish Council consideration.
- Cllr Evans encouraged contact should matters need to be taken up with CDC. His next surgery would be held at Plaistow Stores Café in Plaistow on Saturday 20th July (11am – 1pm)

Forward Plan – notes of interest:

- CDC was in talks to participate in a food waste collection trial – decision due by 5th September.
- Local Development Scheme – time table for the local plan and other planning documents (Cabinet decision by 3rd September and decision by Council due 24th September).
- Local Plan Review - responses to representations and agreement of the distribution of development to be included in the Publication Plan (Cabinet Decision due by 5th November 2019 and Council Decision due by 26th November).

5. Presentation by Wisborough Green Sports on the Stable Field planning application for sports practice facilities: The Chairman thanked the Wisborough Green Sports (WGS) representatives for attending and invited them to address the Council.

A briefing paper had been prepared and circulated to members in advance of the meeting; plans were displayed. Mr Calder Smith (Cricket Club Chairman) explained that members of WGS met the CDC Planning Team and representatives of the highway's authority on the 19th June to discuss a number of points, some of which had been raised as concerns by local residents. He emphasised that it was the intention to provide an extra field near to the village green for overflow practice and training to remove the stress on the Green, with the potential to play friendly junior matches and the occasional junior league game if there was pitch congestion. The planning officer stated in principle that CDC was in support but needed to take into account the following and sought recommendations of how they would be addressed.

Parking: It was the original intention that people would walk from the Green to the field. However, West Sussex County Council (WSCC) Highways had recommended that parking be provided on site and that a minimum of 16 spaces would suffice, available for both summer and winter parking. WSCC felt that if some parking was not provided, on-road parking posed a hazard. However, CDC would need to balance this requirement with other planning considerations such as the impact on TPO trees, visual amenity, setting of the Conservation Area and impact on ecology. There would need to be adequate parking and turning space within the site to allow vehicles to exit in forward gear. WGS would view some parking as beneficial. However, technical plans were required for planning at an estimated cost of £2,400 which included footpath drawings. In answer to members' questions, it was confirmed that the existing access was adequate but proof was required that cars could wait and turn; a priority system would need to be introduced. The gate would also be kept locked to prevent access at other times. A perceived problem related to early arrivals and an unlocked gate. Mr Calder Smith was aware that parking was a sensitive issue for the village. The proposed area was well hidden from the road and screened from houses. In answer to members' comments about speed, Mr Calder Smith confirmed that they had been encouraged to do a new speed survey but there had been little change and CDC was therefore happy for the 2017 survey to be used. The average speed was about 30.6/31 mph with the 85th percentile at 35/35. MN highlighted that having stood at the site entrance, he felt that speed and exiting was an issue. A designated parking area had been provided in Collards Field and the main problem related to queueing when the gate was not unlocked for early arrivals. When asked if the field could be used to relieve Pavilion parking, it was felt probably not although it could potentially be used for events, or during the Pavilion build on a controlled basis. It was a temporary arrangement and it was not the intention to have parking for long periods of time. WGS suggested that parking should only be allowed during the period of any approved activity and the gate should be locked after the activity was completed. Special permission should be given for parking outside routine sporting use. WGS also felt that parking in this area might help relieve parking in the village in general. Parking in winter might mean that a surface, such as the reinforcement matting outside the Village Hall, would need to be considered.

Footpath: WGS had been surprised at the request to provide a footpath as the access had been acceptable to the village for years, but it was a CDC requirement to provide safe pedestrian access to and from the Pavilion. It raised the question as to whether the Parish Council would find this acceptable and how it could be funded. Details of a proposed route, slightly different from a previously identified route, was shown on the plan. The route provided fewer road crossing points and an opportunity to improve water run-off collection in Kirdford Road. The land involved was owned by the Parish Council, the Highways Authority, a small section of unknown ownership and land at the top of Park Lodge which was being made available. Further plans would need to be drawn up, the cost of which was included in the £2,400 previously mentioned. WGS could not afford to provide this but it might be a path that the Parish Council would consider funding to improve village connectivity.

Ecology Concerns: A further survey would need to be conducted and there was a requirement to keep a 5m buffer zone around the perimeter. Consideration would need to be given to tree protection areas for the TPO trees, hence the proposed car park location. There were no plans to level or light the land. The requirements and other mitigation, such as bird and bat boxes, could be achieved.

Temporary Consent: The planning officer requested that the word temporary be removed from the application as this would run for the length of the lease (5 years). Once the lease was over then the land would revert to agricultural, although Sports England would be consulted and might resist the loss of a sports pitch; however, Sports England was a non-statutory consultee on the current application.

Sports Pitch Requirements: WGS met Sarah Peyman, CDC Sports Manager, on site on the 12th July. She supported the application and if the field were just for practice and friendly matches then there would be no issue, provided there was a toilet facility. She recognised that there was a conflict between Sports England requirements and the reality of playing sport at a junior level. The field would focus on training and as an overspill for junior/friendly matches, although there were leagues for Under 8s and 10s; it would be necessary to write to the leagues to ascertain that the occasional match could be played on the site. Ms Peyman highlighted that the application would need to demonstrate a link with other local parishes, so if the field were to go, there would be a period of transition to establish other arrangements. She would write to the planning officer, copied to the Parish Council.

Portaloo: Changing would take place at the Pavilion, but it was acknowledged that a discreet and screened facility would be required. A site suitable for servicing would need to be agreed and advice from the Parish Council would be taken.

Permitted Development Rights: It was possible to use the field for up to 28 days without planning permission, which included parking. It was noted that other fields in the Parish were used for car parking for the occasional events. To facilitate both cricket and football, about 70 days use would be required. Using the Permitted Development Right would relieve pressure on a Friday evening.

Extension of Application: WGS would need to notify CDC Planning by 22nd July, after discussion with the Parish Council and Sports Association Meeting on the 17th July, if an extension to the end of August was required.

6. Public Questions: There were no public questions.

7. Report on on-going Matters:

a. Stable Field Sports Practice Facilities: Having received the information, members were asked to consider the details and agree if the Parish Council would continue to support the proposal.

Concerns Expressed: Extending the village limit, provision of a pathway on the village green, traffic speed potentially higher than recorded, proposed crossing point a safety concern, development in an identified local strategic gap which might create an undesirable precedent, provision of a portaloo in a rural setting, the provision of a pathway no longer a temporary arrangement, air of permanence with parking provision.

Support Expressed: Aware of pressure on the village green and supportive of use as an alternative facility, parking could be managed, parking available for events, necessary to balance impact with provision.

The Chairman highlighted that Stable Field was a temporary arrangement and that plans were already in place for the green space in Songhurst Meadow which would hopefully be available in a couple of years. This site would provide an alternative facility for junior facilities and was a better location for pedestrian

connectivity to the village centre. The issue of the pedestrian access to Stable Field linked to the Neighbourhood Plan Review and as such, it was difficult to consider until after the NP consultations. Although members understood the need to provide further facilities, it was agreed (2 in favour, 4 against) that the Parish Council would not support the revised planning application at the present time. Views to be forwarded to the CDC.

Clerk

b. Traffic Management Plan: In relation to the Community Highways application for improvements in the centre of the village, British Telecommunications had now marked underground cables and a further survey undertaken. WSCC Highways would now dig inspection holes in the Little Green to ascertain the cable depth and whether it would affect the proposed improvements.

c. New Sports Pavilion: The project team had met the previous evening to consider the latest plans that had been prepared following the last Parish Council discussion. The plans had been circulated in advance of the meeting and were displayed. AJ reiterated previous discussion and identified how Parish Council comments had been addressed. The current proposal now retained a better connection with the existing building and the extent across the Green had been reduced. AJ confirmed that the proposal was not larger than previous plans. It was the expectation to include blinds/curtains on the glazed area for non-operational times and to reduce light spill; a slight tint on the glass was also discussed. AJ believed that the proposal was more like a traditional Pavilion, but with a modern glass element incorporated into the building rather than being such a dominant feature on the side. AJ gave explanation to the roof improvements and half-hips which improved the appearance and reduced the sedum roof size. MN highlighted that the internal floor plan utilised the space more efficiently. PD expressed some concern that it was still too large, but AJ advised that it could not be reduced; the building was larger than the existing to meet sports body requirements and the needs of a growing community. SO was anxious that clutter would be highly visible through the glass and asked if a requirement to keep a tidy appearance could be written into the Lease. AJ confirmed that a light touch management process was already in the Lease and could see no reason why this could not be incorporated. AJ confirmed that the building's financial sustainability was discussed and it was anticipated that a Business Plan would be a grant-funding requirement. Having being involved in the more detailed discussion, MN was reassured that consideration had been given to on-going costs and maintenance. However, to mitigate risk, a Business Plan would be required, but in the meantime, it was agreed that the Parish Council would be happy with some initial basic figures. HT to prepare a list of the items to be included within the required figures; to be provided during August. Members agreed that:

- The new Pavilion to be included with the Neighbourhood Plan consultation on the basis that basic financial details could be provided to the Council and displayed at the event.
- Pre-application advice/feedback to be progressed with CDC.

AJ/HT

d. Wisborough Green Sports: All paperwork had now been completed. The Parish Council had paid a total of £2,406 with the outstanding cost of £120 relating to the registration with Land Registry and an estimated cost of £125 for legal fees. Members agreed that the Parish Council would cover this cost to complete the registration process and approved the expenditure.

Clerk

e. Neighbourhood Plan (NP) Review:

- SO advised that the Housing Need Survey confirmed the aspirations of the existing Neighbourhood Plan policies. She had written an executive summary to display at the consultation event although the full document would also be made available.
- The original timescale for the CDC Local Plan Review had slipped again and there had been no further news on housing numbers following the consultation earlier in the year. The site assessment process had been progressed and it was the intention to continue with the planned consultation event on 27th and 28th September. Although there was now some uncertainty over the final housing number, AJ advised that it was a balanced argument as to whether to proceed with the consultation. However, it was felt that it should continue with explanation being given to housing numbers and that this figure might change. The consultation would still provide the required community steer. Members supported this action.
- It was also the intention to circulate a community questionnaire in October to obtain community opinion and validation to support minor policy changes. The printing, distribution and analysis would be undertaken by Action in rural Sussex at a cost of £3043.66, covered by the grant funding; members approved the expenditure.

f. Assets of Community Value: Following the recent closure of The Three Crowns public house and public representation at the last meeting, Members agreed that an application to register the public house with

CDC should be submitted for the following reasons: history, importance and relationship of Listed Building and open space to Conservation Area, value of contained and safe garden, well used by families and for events (the Cricketers does not have an accessible contained garden) and any change of use would have a significant detrimental impact upon the character of the Conservation Area. Application form to be circulated for approval prior to submission.

Clerk

In relation to the Rateable Value and Business Rates, Cllr Evans had provided details, which had been circulated to members; it appeared that the vacating landlord might have perhaps confused rateable value and the actual business rates. AJ had also obtained valuations for the Cricketers and Bat and Ball for comparative purposes that did demonstrate that perhaps the landlord had missed an opportunity to challenge the rates. Members agreed that it was not a Parish Council matter to pursue.

- g. Councillor Training: SR had recommended the new councillor training that he attended in Pulborough. The Clerk advised that the Sussex & Surrey Association of Local Councils (SSALC) was able to provide training in Wisborough Green at a cost of £45 per head with a minimum charge of £450 and a maximum charge of £600. Members agreed that a date in October should be arranged and neighbouring parishes invited.

Clerk

- h. Path Repairs: A risk assessment earlier in the year had identified required repairs. It was difficult to find contractors interested in the work, but two quotations had now been obtained. Members approved the expenditure from the Wisborough Green contractor, and authorised a further £300 expenditure for repairs required after quotation. The contractor had been used previously by the Parish Council and the quality of his work was also recommended by two members.

Clerk

i. Clerk's Report:

- Police Update: PCSO Booker advised that there was still a marker on the suspicious 'drug dealing' vehicle which meant that it would flag up anywhere in the country; nothing new had been reported. There had been 3 separate reports since the beginning of June about shed and garage break-ins with garden machinery stolen. A security marking scheme was available; members asked that this information be obtained. Plant had also been stolen from a building site, and scam telephone calls were still prevalent; a presentation to help raise awareness was available if beneficial to people in the village.
- Durbans Road Hedges: The Litter Warden highlighted that vegetation growth along Durbans Road did impact upon the pavement and pedestrian access. MN noted that someone was cutting back that day. Due to the bird-nesting season, Clerk to remind about cutting the hedge at the end of August.
- Gully Weeds: The Clerk had reported weeds in Durbans Road and was advised by WSCC Highways that spraying was no longer being undertaken. The Clerk had raised this with Cllr Duncton as potentially weed growth impacted upon the road surface and created potholes; concurred by members.
- Road Signs: Vegetation had been cut back from two signs in Petworth Road by WSCC although more would have been beneficial.
- Conservation Area Maintenance: Having undertaken a path inspection, the Clerk noted that some of the accesses across the Green required attention; weeds, long grass due to parked cars. Members agreed that a polite note should be dropped into the properties urging them to undertake their maintenance responsibilities.
- Public Toilets: Two motorists travelling through the village had telephoned the Clerk to express thanks for the provision of the facilities and to comment on the cleanliness.
- VE Day Commemorations - 8th May 2019: The Clerk highlighted that the Bank Holiday date had been changed to allow commemoration of this day and that advertisements for community involvement were now appearing in national press.

Clerk

Clerk

8. New Items for Discussion:

- a. Cricketers Sign: A request had been received from the publican to position a sign on the A272 to advertise the public house during the Three Crowns closure. Members approved the positioning of a small swing sign, similar to the café, on a temporary basis. HT commented on the appearance of the current sign immediately outside the public house. To be considered further at a future date.

Clerk

9. Policy Documents:

- a. GDPR and Freedom of Information Training: The Clerk attended a training course on 26th June and had now updated policies. Although any personal information was redacted from circulated emails, the use of personal email addresses was the only area of concern; the implications were highlighted. AJ agreed to

look into the cost for new email addresses through the current provider, for discussion at the next meeting.

AJ/Clerk

b. Data Protection Officer: The Clerk was formally appointed as the Data Protection Officer.

c. Adoption of Policies: The following policies were adopted as circulated:

- Freedom of Information Requests Procedure
- Publication Scheme
- Document Retention Policy
- Data Protection Policy
- Data Protection Training Policy
- General Privacy Notice
- Website Privacy Notice

10. Correspondence List:

- CDC – summary of the public consultation responses in connection with the proposed Parking Management Plan for Chichester. Full report available on the website soon.
- Rural Services Network – The Rural Bulletin – circulated.
- Horsham District Council - In accordance with Regulation 20 of the Neighbourhood Planning (General) Regulations 2012 (as amended) the district council has ‘made’ the Warnham Neighbourhood Plan at Full Council on 26 June 2019.
- WSCC – Town and Parish news for July – circulated.
- Rural Services Network – The Rural Bulletin – circulated.
- Billingshurst Parish Council – new page on website for event advertising – details circulated in the village.
- APCAG – agenda for AGM on Tuesday 30th July 2019 at Alfold Village Hall, Dunsfold Road, Alfold Crossways, GU6 8JB. Circulated.
- Village resident – ran a blog and small business aimed at helping people waste less and recycle more. Growing as an advisory service. Has encouraged the Pavilion with recycling and using reusable plastic cups instead of disposable cups. Enquiring if the Parish Council had plans for providing recycling collection on the green. Offering to help in any way she can. **Members were interested in the initiatives being introduced but felt that the introduction of recycling on the village green was unlikely to be a success as much of the waste was generated by visitors. However, in view of CDC’s new initiatives, the Parish Council was keen to support and would welcome a future presentation/discussion.**
- CDC – Agenda for All Parishes meeting on 15th July – provided to PD. AJ now unable to attend.
- WSCC – survey relating to County Local Committee meetings. PD to complete.
- Skiff Lane Resident – read article in newsletter and concerned about business rates and the closure of the Three Crowns. Emailed Cllr Gareth Evans and copied into the email. Cllr Evans following up.
- Rural Services Network – The Rural Bulletin – circulated.
- SDNPA - full South Downs National Park Authority unanimously voted to formally adopt the South Downs Local Plan on 02 July 2019.
- SDNP Newsletter and survey – circulated.
- CDC - CDC Landscape Gap Assessment Study is now available as part of the evidence base for the Local Plan Review. The link to the evidence page:
<https://www.chichester.gov.uk/article/30928/Supporting-evidence---Local-Plan-review>
The link to the document:
<http://www.chichester.gov.uk/CHttpHandler.ashx?id=32147>
- WG School – wasp nest outside school gate and asking if PC responsibility. Advised unlikely to be on Parish land and provided contact details for pest control company. Also enquiring into the availability of CIL funding for an outdoor school project. Advised that the PC had identified projects and provided a list to CDC which potentially exceeded available funds. Would also need to look to ensure the Parish Council could support a school. If they wished to make an application to the Parish Council, would be included as a future agenda item.
- APCAG – notification that there will be an update on the Noise Management Board at the APCAG AGM. Circulated.
- CDC - gathering views on The Novium Museum. This consultation is aimed at everyone, whether they have visited the Novium Museum or not. visit www.chichester.gov.uk/letstalknovium and complete the short questionnaire. The deadline for responses is 1 September 2019. Posters to publicise.
- Nearby Resident – concerned about noise from Cricketers music night. **MN was at the event and agreed to make the publican aware. He concurred that it potentially related to speaker position.**
- Rural Services Network – The Rural Bulletin – circulated.

Clerk

MN

11. Planning:

- a. Planning Applications: The following applications were reviewed. Application details and plans had been circulated in advance of the meeting and were also displayed:

SDNP/19/02600/HOUS – Case Officer Oliver Brown	Mr Jeremy Gould Pear Trees , Fittleworth Road, Wisborough Green, RH14 0HD Demolish conservatory. Construct single storey extension to North-East elevation and 2no. first floor extensions to South-East elevations with associated internal alterations. Construction of single storey extension to North elevation of Bothy. <u>No Objection</u> but members observed that there were roof lights and in view of the SDNP Dark Sky designation, requested that consideration be given to managing upward illumination if the application was approved.
WR/19/01547/DOM - Case Officer: Vicki Baker	Mr M Gent Goose Cottage Durbans Road Wisborough Green RH14 0DG Removal of temporary tent garage and erection of timber clad garage. O.S. Grid Ref. 504917/126694 <u>No Objection</u>
WR/19/01725/FUL - Case Officer: Vicki Baker	Mr Gregory Pritchard Lowfold Farm Fittleworth Road Wisborough Green Billingshurst New multipurpose agricultural store with farm office over. (Removal of condition 3 from planning permission 16/01080/FUL). Farm store will no longer incorporate an office element. O.S. Grid Ref. 504180/124598 <u>No Objection</u>

- b. Chichester District Council Planning Decisions:

WR/19/00124/FUL	Jane Butler Old Helyers Farm Kirdford Road Wisborough Green RH14 0DD Replacement of existing permanent residential caravan with a new dwelling and relocation of the existing access.	PERMIT
WR/18/03350/FUL	Mr T Rollings Fishers Farm Park Newpound Lane Wisborough Green Change of use of agricultural field to provide hard standing with associated works for an additional 75 parking spaces for Fishers Farm Park existing visitors.	PERMIT
WR/19/01067/PNO	Mr R Stickland Montague Farm Kirdford Road RH14 0DD Erection of 1 no. steel framed structure building with concrete panel walls and roof in corrugated cement sheeting.	No prior approval required

12. Finance:

- a. Accounts for Payment: The Clerk displayed the Payment List for July which was approved:

Online Payments from Barclays Current Account		
Payee	Amount £	Description
Pyzer Cleaning Services	504.30	Public toilet cleaning and supplies
Sussex Land Services	664.80	May grass cutting contract
Scotts Signs and Posters	96.00	Playground entry signs
Surrey Hills Solicitors	1,410.00	Assignment of Lease to WG Sports

Playdale Playgrounds	15.00	Loopy Ladder (delivery)
Arun District Council	93.00	Newsletter printing
WSCC	1,502.85	Clerk's salary for June
Pyzer Cleaning Services	679.45	Public toilet cleaning and supplies plus 4 weekend extra cleans
Sussex Land Services	664.80	June grass cutting contract
L Davies	154.17	HP Instant Ink, Dog waste bags, website support, postage, mileage to Lewes and car park disclaimer signs
	5,784.37	

Direct Debit Payments from Natwest Current Account			
Date	Amount £	Payee	Description
19.06.19	249.00	Chichester District Council	Uncontested election fee
04.07.19	200.66	NEST	Pension contributions for period 01 to 30 June
19.07.19	28.20	Plusnet	Village Hall Broadband
28.07.19	342.00	Royal Mail	PO Box Delivery Annual Fee
	819.86		

Payments Received to Barclays Account			
Date	Amount £	From	Description
12.06.19	32.00	Fete Society	Annual rent for Wyatt Close garage
21.06.19	1.00	WG Sports CIO	Peppercorn rent for Pavilion
12.07.19	2.00	North Cottage Resident	Peppercorn access rent (2 years)

Payments Received to Natwest Account			
Date	Amount £	From	Description
10.06.19	1.00	Churchgates Resident	Peppercorn access rent

- b. Bank Reconciliation: HT confirmed that he had agreed the Bank Reconciliations for the period ending June 2019 for the Parish Council's NatWest Business Account and Barclays Community Account.
- c. Financial Statement of Accounts: The statement was displayed. There were no items of concern to highlight to members. It was noted that comparison with budget to date figures could not be prepared as only annual figures were entered into the accounts software; monthly figures would be difficult to prepare. Members agreed that the Direct Debit payments should be changed from the Natwest Account to the Barclays Account.

Clerk

13. Other Reports:

- a. Village Hall: There was no further update. Unfortunately, there had been no response to the requests for grand funding application help. In relation to the Old Workhouse, a rent review had been undertaken and a small increase applied. Members approved the process and increase, acknowledging the tenants' care and maintenance of the property.
- b. Allotments: Members approved the Clerk's action in relation to the re-positioning of a shed onto plot 14B. The Clerk was pleased to report that the plots were being well worked and that a community spirit with self-help was developing.
- c. Health & Safety: MN reported that the rubber on the cradle swings was perishing. There was also slight movement on the see-saw. The Clerk advised that the annual inspection would be undertaken shortly, but would enquire into replacement swings/parts.
- d. All Parishes Meeting: The Chairman attended the meeting in Midhurst on 15th July which discussed Visions and High Street Actions, Climate Change and Environmental Initiatives, Single Use Plastics,

Clerk

Digital Community Network, Parish representation on the Standards Committee and Councillor Remuneration. In relation to Climate Change, CDC was hoping to introduce new initiatives; food waste recycling and re-fill stations to reduce single use water bottles. PD believed that the latter, along with electric car charging points, were potentially options for future discussion, and would support initiatives already being introduced into the village, as highlighted earlier in the meeting. The meeting also discussed Parish Councillor remuneration and it was agreed by vote that Parish Councillors should not get an allowance. However, he would like to suggest that councillors be given the opportunity to claim a mileage allowance; to be considered further at the next meeting. PD would circulate meeting notes for information.

PD/Clerk

14. Any Other Matters to Report:

- a. SO asked if CDC had provided any further update on the lighting at the Bat & Ball; Clerk to follow up.
- b. Members were asked to give consideration to how the use of the Greenways nursery site could be monitored.
- c. SO highlighted that the Right to Buy may still be an option for long term residents of affordable housing which could result in affordable housing being lost to the village. Further enquiries into the process to be made from CDC.

Clerk

SO

15. Date of Next Meeting:

Planning Committee Meeting on Tuesday 6th August, Tuesday 20th August and Tuesday 3rd September at 8.00 pm (only if required to meet CDC deadlines)
Parish Council Meeting on Tuesday 17th September 2019 at 7.45 pm.

There being no further business, the meeting closed at 10.16 pm.

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Chairman

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Date