

# Wisborough Green Parish Council

## Notice of Parish Council Meeting

### To: All Members of the Parish Council

I hereby give notice that a Meeting of Wisborough Green Parish Council will be held **online via Zoom** due to the Coronavirus Pandemic, on **Tuesday 19<sup>th</sup> January 2021 at 7.45 pm**. This is permitted under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 that are currently enacted for meetings on and up to 7<sup>th</sup> May 2021. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Signed: *Louise Davies*, Parish Council Clerk

Dated: 14<sup>th</sup> January 2021

### AGENDA

**(The figure in brackets indicates the minutes allocated to the agenda item)**

1. Apologies for Absence **(1)**
2. Declaration of interests by Members in matters on the Agenda for this meeting: To consider and agree any requests for Dispensation **(1)**
3. Co-option of Members: To consider applications from Ms Sophie Winship and Mr Tim Worrall **(5)**
4. Minutes of the last Meeting: to approve the minutes of the Extra-Ordinary meeting held on Tuesday 5<sup>th</sup> January 2021 **(1)**
5. District/County Councillor: To receive an update on District/County related matters **(10)**
6. Public Questions: To receive, and act upon if considered necessary by Council, comments made by members of the public **(10)**
7. Report on on-going matters:
  - a. Coronavirus (Covid-19) – consideration of continuing the viral spraying, and arrangements for The Cricketer’s and WG Sports marquees (Clerk) **(5)**
  - b. Gatwick Airport – update (PD) **(2)**
  - c. Traffic Management Plan/A272 Noise and Speed - update on WSCC Highways Application for the Petworth Road buffer (PD) **(3)**
  - d. New Sports Pavilion – update on pre-application advice and next steps (AJ) **(3)**
  - e. Songhurst Meadow – agree details to be included in the Open Space Plan to be submitted to CDC by Runnymede Homes (PD) **(5)**
  - f. Neighbourhood Plan – update and approval of grant submission (Clerk) **(3)**
  - g. Scout Hut Lease – approval of terms **(2)** (Clerk)
  - h. GoGigabit Scheme – update (Clerk) **(2)**
  - i. West Sussex Association of Local Councils – update on AGM and consideration of expressing concerns to the National Association (PD/Clerk)

- j. Clerk's Report (Clerk) **(3)**
  - Overgrown hedges
  - Tree donation
  - Next newsletter
  - Annual Parish Meeting in April
  - Any other matters or actions to report
  
8. New Items for Discussion:
  - a. Model Code of Conduct – to agree any comments for submission to CDC (Clerk)
  - b. Horticultural Society – to consider request to erect the marquee for Bank Holiday weekend and use of the Little Green for plant sales in May and October, Covid restrictions permitting (Clerk) **(2)**
  - c. Bench Plaque – consideration of request to place a memorial plaque on an undedicated bench **(2)** (Clerk)
  
9. Correspondence: To comment and, where necessary, agree action for correspondence and reports received by the Parish Council **(5)**
  
10. Planning : No planning applications to review.
  - a. District Council Decisions: to receive Chichester District Council planning decisions (Clerk) **(2)**
  
11. Finance **(15)**:
  - a. Bank Reconciliation - to confirm month end reconciliation for December 2020 (HT)
  - b. Accounts for Payment - to receive details and agree payment (Clerk)
  - c. Monthly Financial Statement - to receive the year to date compared to budget figures (Clerk)
  - d. Budget Preparations for 2021/2022 - to approve the draft budget and agree the Precept request (PD)
  
12. Other Reports:
  - a. Village Hall: update on refurbishment plans (Clerk)
  - b. Allotments: update on tenancies (Clerk)
  - c. Health & Safety: any concerns to report (All)
  
13. Any Other Matters to Report (No decisions can be made on matters raised under this item. For notification only or inclusion on the next agenda.)
  
14. Date of Next Meeting:  
Planning Committee Meeting: Tuesday 2<sup>nd</sup> February 2021 at 8 pm (if required)  
Parish Council Meeting on Tuesday 16<sup>th</sup> February 2021 at 7.45 pm.