

# Wisborough Green Parish Council

## Minutes of the Parish Council Meeting

Date: Tuesday 5<sup>th</sup> November 2019

Present: Mr A Burbridge (AB), Mrs J Dandy (JD), Mr P Drummond (PD) (Chairman), Mr A Jackson (AJ), Mr M Newell (MN), Mrs S Overington (SO), Mr S Rollinson (SR), Mr H True (HT), Mr M Watson (MW)

Apologies: None

In Attendance: Mrs L Davies, Clerk

Members of Public: Two

The Chairman opened the extra-ordinary meeting at 7.45 pm and welcomed all.

Action By

1. Apologies for Absence: All members present.

2. Declaration of Members' Interests: Being friends of the applicants, HT declared his interest in the planning application for Blakeney and PD declared his interest in the Dunhurst Barn application. As a business neighbour, JD declared her interest in the Dunhurst Barn application, highlighting that she would not participate in any discussion. No other interests were declared.

3. Public Questions: There were no public questions.

4. Report on on-going Matters:

- a. Traffic Management Plan: A meeting was held with West Sussex County Council (WSSC) Highways on 17<sup>th</sup> October 2019 at which details of the proposed improvements to pedestrian connectivity and parking in the village centre were discussed in further detail. Minutes of the meeting, a plan and other briefing papers had been circulated to members in advance of the meeting. SR explained that he attended the meeting, and although new to the Council, was totally unaware of the proposal and raised his concerns about the visual impact of the layby on the Little Green and impact upon the trees with little parking gain. He highlighted that WSSC received some comments from residents when surveying and having asked a few residents himself, was raising concerns. He did however support the proposed extension of the existing layby and the pedestrian connectivity improvements. Explanation was given to discussions over the past 5 years, the public consultation event in February 2017 and the subsequent discussions with WSSC that had concluded with this design. It was explained that it had always been the Parish Council's intention to extend the existing layby, having saved funds to do so, and the consultation event identified community support for safety and parking improvements in the village centre. As such, an application was made to WSSC, which agreed to design and fund a scheme. Regular updates had been provided in the Parish Council newsletter and it was unfortunate if people did not read them. The Chairman highlighted that the Parish Council had been fully briefed over the years and had resolved to support the proposal. Parking was a constant concern in the village and measures to improve and keep visibility at the junctions clear by removing on-road parking were desirable. The benefits, visual impact, loss of green and parking pressures were discussed in detail. The Chairman asked for a show of hands;

To support the scheme as tabled: JD, PD, AJ, SO, HT, MW

To re-consider the scheme: AB, MN, SR

It was agreed that details should be published in the Parish Magazine and on the village Facebook page. WSSC to be advised.

Clerk

- b. Chichester Infrastructure Business Plan: Since the last meeting, the Clerk had received cost details relating to the provision of an additional storage garage. Members confirmed that this project should be submitted for inclusion in the Business Plan.
- c. Neighbourhood Plan Funding: The Clerk explained that grant funding of £7,412.66 was awarded for the Neighbourhood Plan (NP) review to cover anticipated expenses for this year. The original timetable was

based upon the Local Plan Review but this had been delayed and therefore some consultation expenses would not be incurred before 31<sup>st</sup> March; the grant would need to be returned. The NP Review Steering Group now required some additional independent advice and therefore requested approval to submit a grant variation and to use part of the Parish Council's budget figure, £357.50, to cover the £1,600 consultancy charge. Members approved the grant variation and the appointment of Terrafirma to undertake a Local Green Gap assessment.

- d. Christmas Projection: The Church had approved a projection onto the tower, as last year, but as the Christmas tree festival was now bi-annual, asked if the Parish Council would consider a nativity scene instead, to avoid any confusion with the festival. Members approved and delegated the design decision to PD and the Clerk.

PD/Clerk

5. Planning:

- a. New Planning Applications: The following applications were reviewed. Application details and plans had been circulated in advance of the meeting:

LX/18/03014/PA3Q	Mr & Mrs G Andrews, Dunhurst Barn, Skiff Lane Construction of 1 no. dwelling and change of use of existing barn to stable use as an alternative to Class Q prior approval (LX18/03014/PA3Q) The Parish Council <u>objected</u> to this application. It was a residential building outside the Settlement Boundary and therefore in the rural area, being contrary to both Local Plan and Neighbourhood Plan policies.
WR/19/02680/TCA	Mr P Corthine Blakeney Petworth Road Wisborough Green West Sussex RH14 0BJ Notification of intention to reduce height to previous pruning point on 4 no. Sycamore trees. <u>No Objection</u>

6. Bat & Ball Public House: The planning application for the polytunnel was being considered by the CDC Planning Committee tomorrow, 6<sup>th</sup> November. Members agreed that the Parish Council should make further representation; PD agreed to attend. Statement to be prepared by PD, SO and the Clerk.

PD/SO/Clerk

AB advised that the car park lighting had now changed to low-level lighting in accordance with the planning application.

7. Any Other Matters to Report:

- a. The Clerk advised that the Three Crowns Public House was now being marketed; Freehold and Leasehold.  
b. Sussex Land Services had removed some leaves from the Kirdford Road ditch but advised that it was silted up and required clearance by a digger. Members agreed that the Clerk should obtain a quote to be undertaken as soon as possible.

Clerk

14. Date of Next Meeting:

Finance Committee Meeting on Tuesday 12<sup>th</sup> November 2019 at 7.30 pm.  
Parish Council Meeting on Tuesday 19<sup>th</sup> November 2019 at 7.45 pm.

There being no further business, the meeting closed at 8.38pm.

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Chairman

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Date