

Wisborough Green Parish Council

Notice of Parish Council Meeting

To: All Members of the Parish Council

I hereby give notice that a Meeting of Wisborough Green Parish Council will be held **online via Zoom** due to the Coronavirus Pandemic, on **Tuesday 21st July 2020 at 7.45 pm**. This is permitted under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 that are currently enacted for meetings on and up to 7th May 2021. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Signed: L N Davies, Parish Council Clerk

Dated: 11th July 2020

AGENDA

(Figure in brackets indicates the minutes allowed per agenda item)

1. Apologies for Absence **(1)**
2. Declaration of interests by Members in matters on the Agenda for this meeting: To consider and agree any requests for Dispensation **(1)**
3. Minutes of the last Meeting: to approve the minutes of the last meeting held on Tuesday 16th June 2020 **(1)**
4. Minutes of the last Planning Committee Meeting: To approve the minutes of the meeting held on Tuesday 7th July 2020 **(1)**
5. District/County Councillor: To receive an update on District/County related matters **(10)**
6. Public Questions: To receive, and act upon if considered necessary by Council, comments made by members of the public **(10)**
7. Report on on-going matters:
 - a. Coronavirus (Covid-19) - village update (Clerk) **(2)**
 - b. Gatwick Airport – update and to approve expenditure for APCAG annual membership (PD)
 - c. New Pavilion – update on pre-application advice and next steps (AJ) **(2)**
 - d. New Homes Bonus - to agree details of expenditure for Speed Indicator Device for submission for grant funding application (Clerk) **(10)**
 - e. Songhurst Meadow Open Space - report on meeting with Runnymede Homes to discuss initial plan (SO/Clerk) **(3)**
 - f. Clerk's Report (Clerk) **(3)**
 - School Festival on 19th September cancelled
 - Dieppe and Remembrance Day Commemorations - to agree wreath expenditure
 - Duck house repairs - to authorise expenditure limit for Clerk to progress

8. New Items for Discussion:
- a. Community Speed Watch Equipment - to consider and agree expenditure to purchase equipment in support of the village CSW scheme and speeding on the A272 (Clerk) **(4)**
 - b. Biodiversity Report - to agree expenditure for cost of report in support of the Neighbourhood Plan Review (SO) **(2)**
 - c. Website Accessibility - update on accessibility check and to agree accessibility statement for inclusion on website (AJ/Clerk) **(5)**
 - d. Newpound Lane Sewerage Concerns - to agree if further action should be taken with Southern Water (Clerk) **(3)**
 - e. Use of the Green for Yoga Class - to consider request (Clerk) **(2)**
9. Correspondence: To read, comment, and where necessary, act on letters and reports received by the Parish Council **(5)**
10. Planning **(10)**:

- a. New Planning Applications: To discuss and ratify response for the following applications:

Application Number	Application Details
SDNP/20/1894/HOUS Case Officer: Jenna Shore	Mrs S Lonsdale Glasshouse, Fittleworth Road, Wisborough Green, Billingshurst, West Sussex, RH14 0HB Alterations and single storey rear extension. Grid Reference: 503197/122878 Use the following link to view the application: https://planningpublicaccess.southdowns.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QA90MJTU0MZ00
SDNP/20/02285/LIS Case Officer: Jenna Shore	Mrs S Lonsdale Glasshouse, Fittleworth Road, Wisborough Green, Billingshurst, West Sussex, RH14 0HB Alterations and single storey rear extension. Grid Reference: 503197/122878 Use the following link to view the application: https://planningpublicaccess.southdowns.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QBLSI6TU0P400

- b. District Council Decisions: To receive Chichester District Council planning decisions.

11. Finance **(10)**:

- a. Bank Reconciliation - to confirm month end reconciliation for June (AJ)
- b. Accounts for Payment - to receive details and agree payment.
- c. Monthly Financial Statement – to receive the year to date compared to budget statement.

12. Other Reports:

- a. Village Hall - update on refurbishment plans (SO) **(2)**
- b. The Green - to clarify the Parish Council's position regarding liability for injury incurred on the Green (Clerk) **(2)**

- c. Allotments – tenancy update (Clerk) **(1)**
- d. Health & Safety - any concerns to report (All)

13. Any Other Matters to Report (No decisions can be made on matters raised under this item. For notification only or inclusion on the next agenda.)

14. Date of Next Meeting:

Planning Committee Meeting on Tuesday 4th August 2020 at 8 pm (if required).

Planning Committee Meeting on Tuesday 18th August 2020 at 8 pm (if required).

Planning Committee Meeting on Tuesday 1st September 2020 at 8 pm (if required).

Parish Council Meeting on Tuesday 15th September 2020 at 7.45 pm.

15. Exclusion of Press and Public: To resolve that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and pursuant to Standing Orders (3d), to exclude the press and public due to the confidential nature of the business to be discussed.

Neighbourhood Plan Review - progress update (SO)