

Parish of Wisborough Green

Notice Parish Council Meeting

To: All Members of the Parish Council

I hereby give you notice that a Meeting of Wisborough Green Parish Council will be held in the Committee Room in the Village Hall on Tuesday 17th March 2020 at 7.45 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated 12th March 2020

L N Davies, Parish Council Clerk

AGENDA

1. Apologies for Absence.
2. Declaration of interests by Members in matters on the Agenda for this meeting. To consider and agree any requests for Dispensation.
3. Minutes of the last Meeting – to approve the minutes of the last meeting held on Tuesday 18th February 2020.
4. District/County Councillor – to receive an update on District/County related matters.
5. Public Questions – to receive, and act upon if considered necessary by Council, comments made by members of the public.
6. Report on on-going matters:
 - a. Gatwick Airport – update on recent public meetings (PD)
 - b. Traffic Management Plan – update on highways scheme, tree replacement and agree expenditure for School Road verge repairs (Clerk)
 - c. New Sports Pavilion – planning update (AJ)
 - d. Songhurst Meadow Open Space – update on plan and potential costs. To agree next steps (AB/SO)
 - e. Kirdford Road Surface Water – to consider quotations and agree expenditure to resolve (Clerk)
 - f. VE Day Commemorations – update on planned events. To approve use of the Green by WG Sports for a film projection to commemorate VE/VJ Day on 15th August 2020 (Clerk)
 - g. Clerk's Report (Clerk)
 - Litter Picking session – Saturday 4th April (reminder)
 - Annual Parish Meeting – 23rd April 2020 – to consider arrangements
 - Shurlands Corner – accidents
 - Clothes Bank in Village Hall car park
 - Greenoak Official Opening on 10th March
 - Highways reports – Petworth Road pavement, Newpound Lane and Durbans Road flooding
 - Overgrown Hedges
 - Risk Assessments – reminder to undertake – actions for consideration at the April meeting

7. New Items for Discussion
 - a. Community Infrastructure Business Plan – demonstration of new CDC CIL and Section 106 Public Facing Module, to review and update current Parish Plan. Consider allocation of forthcoming CIL and confirm S106 contributions (Clerk)
 - b. Horsham District Council Local Plan – to consider and agree response to identified land and housing numbers in Billingshurst (PD)
 - c. New Homes Bonus – to consider ideas for possible funding and agree next steps (Clerk)
 - d. Website Accessibility – to accept quotation for the website review to meet the regulations (Clerk)
 - e. Sussex Clubs for Young People - Purple Bus – to consider funding for the return of the Youth Service for the summer term (PD)
 - f. Public Toilet Hot Water Provision – to agree expenditure for the installation of a waterproof cupboard (Clerk)

8. Correspondence – to read, comment, and where necessary act, on letters and reports received by the Parish Council.

9. Planning:
 - a. New Planning Applications: To discuss and ratify response to the following application:

Application Number	Planning Application Details
WR/20/00091/FUL - Case Officer: William Price	Mr Daniel Webber The Bat And Ball Country Pub Newpound Wisborough Green RH14 0EH Erect a red K6 telephone box with electrical connection for use as a community library & defibrillator. O.S. Grid Ref. 506012/126960 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q430BXERMCM00
SDNP/20/00742/LIS - Case Officer: Jenna Shore	Ms S Lonsdale Glasshouse, Fittleworth Road, Wisborough Green, Billingshurst, West Sussex, RH14 0HB Restoration, repair and refurbishment. https://planningpublicaccess.southdowns.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q5WOBCTU0AH00
WR/20/00538/DOM - Case Officer: Beverley Stubbington	Mr & Mrs Keville Champions Farm Newpound Lane Wisborough Green RH14 0EF Single storey oak framed extension. O.S. Grid Ref. 505440/126097 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q62A0JERG4P00

WR/20/00539/LB C - Case Officer: Beverley Stubbington	Mr & Mrs Keville Champions Farm Newpound Lane Wisborough Green RH14 0EF Single storey oak framed extension. O.S. Grid Ref. 505440/126097 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q62A0MERG4Q00
WR/20/00701/TC A - Case Officer: Henry Whitby Mr Sam Thomson	Little Friars Newpound Lane Wisborough Green Billingshurst Notification of intention to fell 1 no. Silver Birch tree (marked on plan as 1). O.S. Grid Ref. 505058/126107 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q6Z5H8EROPD00
WR/20/00479/TC A - Case Officer: Henry Whitby	Mr Sam Thomson North Cottage Durbans Road Wisborough Green Billingshurst Notification of intention to crown reduce height by up to 5m and widths by up to 2m on 1 no. Leyland Cypress tree (marked on plan as 4). O.S. Grid Ref. 505021/126103 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q5UVNDER10V00
WR/20/00470/D OM - Case Officer: Sam Muir	Mr P Mahoney Hughes Hill Newpound Wisborough Green RH14 0QJ Erection of detached three bay car port. O.S. Grid Ref. 506274/126339 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q5ULOZERFY500

- b. District Council Decisions – to receive Chichester District Council planning decisions
- c. Enforcement Matters – Churchill Estate Agents – update (Clerk)

10. Finance:

- a. Bank Reconciliation - to confirm the month end reconciliations (HT)
- b. Accounts for Payment - to receive details and agree payment (Clerk)
- c. Financial Statement of Accounts - to receive statement for the year-to-date compared to budget (Clerk)
- d. Donation requests - to consider requests and agree payments for March 2020 (PD)
- e. Chairman's Expenses – to agree if the Council will approve unexpected expense (Clerk)

11. Other Reports:

- a. Village Hall - update on refurbishment plans (SO)
- b. Allotments – update on tenancies and approve requests for shed/greenhouse on two plots (Clerk)
- c. The Green:
 - Vehicle damage on 21st February 2020 (Clerk)
 - Green Coordination Group; to note discussion and actions from meeting on 5th March (Clerk)
 - End of Season Repairs; to agree expenditure for proposed work (AB)

- Playground Surfacing; update (MW)

d. Health & Safety:

- Any concerns to report.
- Coronavirus – to consider and agree action in relation to future meeting arrangements, payment approvals, delegation of powers and implications for wider community (Clerk)

12. Any Other Matters to Report (No decisions can be made on matters raised under this item. For notification only or inclusion on the next agenda.)

13. Date of next meeting:

Planning Committee Meeting on Tuesday 7th April 2020 at 8.00 pm.

Parish Council Meeting on Tuesday 21st April 2020 at 7.30 pm.

Annual Parish Meeting on Thursday 23rd April 2020 at 8.00 pm.

14. Exclusion of Press and Public: To resolve under the 1960 Public Bodies (Admission to Meetings) Act, and pursuant to Standing Orders (3d), to exclude the press and public due to the confidential nature of the business to be discussed.

Neighbourhood Plan Review - update review process and to approve actions (SO/Clerk)