

Parish of Wisborough Green

Notice of Parish Council Meeting

To: All Members of the Parish Council

I hereby give you notice that a Meeting of Wisborough Green Parish Council will be held **online via Zoom** due to the Coronavirus Pandemic, on **Tuesday 21st April 2020 at 7.30 pm**. This is permitted under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 that are currently enacted for meetings on and up to 7th May 2021. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated 16th April 2020

L N Davies

Clerk to the Parish Council

AGENDA

1. Apologies for Absence
2. Declaration of interests by Members in matters on the Agenda for this meeting. To consider and agree any requests for Dispensation.
3. Online Meeting Policy – to adopt the circulated policy to guide virtual meetings (PD)
4. Minutes of the last Meeting – to approve the minutes of the last meeting held on Tuesday 17th March 2020.
5. Minutes of the last Planning Committee Meeting – to approve the minutes of the last meeting held on Tuesday 7th April 2020.
6. District/County Councillor – to receive an update on District/County related matters.
7. Public Questions – to receive, and act upon if considered necessary by Council, comments made by members of the public.
8. Report on on-going matters:
 - a. Coronavirus (Covid 19) – update on village response (Clerk)
 - b. Neighbourhood Plan – update (SO)
 - c. Songhurst Meadow Open Space – update (SO/AB)
 - d. New Homes Bonus – to consider ideas for possible funding and agree next steps (Clerk)
 - e. Motorbike Noise on the A272 – to advise of resident’s comments relating to a trial scheme (Clerk)
 - f. Future Meetings Start Time – to agree start time from May 2020 (PD)
 - g. Risk Assessments – to report back on issues identified and agree action (Clerk)
 - h. Clerk’s Report (Clerk)
 - VE Day Commemorations – to agree alternative use of funding
9. Correspondence – to read, comment, and where necessary take action, on letters and reports received by the Parish Council.
10. Planning:

a. New Planning Applications: To discuss and ratify response to the following application:

Application Number	Application Details
WR/20/00815/DOM - Case Officer: Rebecca Perris	Mr G Lillywhite The Granary Newpound Lane Wisborough Green RH14 OEG Proposed two storey extension and associated alterations. Removal of 1 shed and 2 stables. Variation of condition 2 to planning permission WR/19/01809/DOM to amend the approved drawings by removing the proposed chimney stack and installing patio doors, replacing original plans with 70312/PGF/R2, 70312/PFP/R2 and 70312/PEL/R2 and citing these in condition 2. O.S. Grid Ref. 505645/126888 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q7JA9LERH7D00
WR/20/00598/DOM - Case Officer: Rebecca Perris	Mr & Mrs J Thoday Brookbridge Cottage Durbans Road Wisborough Green RH14 ODL Construction of a detached garage and home office. O.S. Grid Ref. 505151/127039 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q6DCNRERGCV00

b. District Council Decisions – to receive Chichester District Council planning decisions

11. Finance:

- a. To agree subscription to Sussex Association of Local Councils for 2020/2021
- b. Accounts for Payment – to receive details and agree payment
- c. Bank Reconciliation – to confirm month end reconciliation for March (AJ)
- d. End of Year Accounts:
 - To review year-end position.
 - To consider and agree Reserve transfers to balance budget for year-end March 2020
 - To approve financial statement and annual report for publication on the village website
- e. Internal Auditor’s Report for the year ended March 2020 – to note the report (circulated)
- f. To approve the Annual Governance Statement for 2019/20 (circulated)
- g. To approve the Accounting Statements for 2019/20 for submission to the external auditor (circulated)
- h. To approve Community Infrastructure Monitoring report for year end March 2020 (circulated)

12. Other Reports:

- a. Village Hall - update on refurbishment plans (SO)
- b. Allotments – update on tenancies (Clerk)
- c. The Green – update on recent work undertaken (AB)
- d. Health & Safety - any concerns to report (All)

13. Any Other Matters to Report (No decisions can be made on matters raised under this item. For notification only or inclusion on the next agenda.)

14. Date of next meeting: Parish Council Annual Meeting on Tuesday 19th May 2020 at 7.30 or 7.45 pm.