

Parish of Wisborough Green

Notice Parish Council Meeting

To: All Members of the Parish Council

I hereby give you notice that a Meeting of Wisborough Green Parish Council will be held in the Committee Room in the Village Hall on Tuesday 21st January 2020 at 7.45 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated 16th January 2020

L N Davies, Clerk to the Parish Council

AGENDA

BUSINESS TO BE TRANSACTED

1. Apologies for Absence
2. Declaration of interests by Members in matters on the Agenda for this meeting. To consider and agree any requests for Dispensation.
3. Minutes of the Extra-Ordinary meeting held on Tuesday 7th January 2020.
4. District/County Councillor – to receive an update on District/County related matters.
5. Public Questions – to receive, and act upon if considered necessary by Council, comments made by members of the public.
6. Report on on-going matters:
 - a. Gatwick Airport – to consider financial support for Gatwick’s Big Enough Campaign (PD)
 - b. Traffic Management Plan – Community Highways Scheme - update on arrangements (Clerk)
 - c. New Sports Pavilion – to resolve that, following financial discussion on 7th January 2020, pre-application advice on the current plans can be sought from CDC (PD)
 - d. Songhurst Open Space – update on plan and potential costs. To agree next steps and any budget allocation (AB/Clerk)
 - e. Clerk’s Report: (Clerk)
 - Other matters or actions to report
 - March newsletter content
 - Annual Parish Meeting – Thursday 23rd April – should a speaker be invited?
7. New Items for Discussion
 - a. Councillor Expenses - explanation to permitted arrangements and to agree if councillors are able to claim travelling expenses from May 2020 (PD)
 - b. Council Email Addresses - to agree approach in relation to GDPR (Clerk)
 - c. Meeting Times - to discuss and agree meeting times from May 2020 (PD)
 - d. Parish Online – update on past/future arrangements and to agree expenditure for 3-year subscription (Clerk)
 - e. Litter Warden’s Contract - to review the past year and agree arrangements for 2020/2021 (Clerk)
 - f. Horticultural Society Request - to consider request to erect the marquee for Bank Holiday weekend and use of the Little Green for plant sales in May and October (Clerk)

- g. Wisborough Green Sports Request - to consider use of the Green for 5K and 10K run on Sunday 3rd May (Clerk)
 - h. Remembrance Day Commemoration – to consider request for road closure for wreath laying (Clerk)
8. Correspondence - to read, comment, and where necessary take action, on correspondence received by the Parish Council.
9. Planning:
- a. New Planning Applications: To comment upon and ratify planning application response for the applications listed below:

b.

Planning Application Number	Planning Application Details
WR/19/03107/FUL - Case Officer: William Price	Mr & Mrs Osmaston Land To The Rear (east) Of Muttons Cottage Fittleworth Road Wisborough Green RH14 0ER Change use of existing agricultural building to 2 no. 2 bedroom self-contained holiday let units and associated works. O.S. Grid Ref. 503982/125077 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q2M1UAERLAE00
WR/20/00007/TCA - Case Officer: Henry Whitby	Winterfold Durbans Road Wisborough Green Billingshurst Notification of intention to fell 1 no. Willow tree (T1). O.S. Grid Ref. 505005/126224 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q3IXJLER0UX00

- c. District Council Decisions - to receive Chichester District Council planning decisions (Clerk)
- d. CDC Enforcement Matters - Goose Cottage, Durbans Road – update (Clerk)

10. Finance:

- a. Bank Reconciliation - to confirm the month end reconciliation (MN)
- b. Accounts for Payment - to receive details and agree payment
- c. Financial Statement of Accounts - to receive statement for the year-to-date compared to budget
- d. Bank Deposit Accounts - to note new Barclays Deposit account and transfer to reserves. To authorise transfer from Natwest reserve to Barclays (Clerk)
- e. Budget and Precept setting for year-end March 2021- to review and agree budget and agree Precept request (PD)

11. Other Reports:

- a. Village Hall – update on refurbishment project (SO)
- b. The Green (Clerk)
 - Playground – new surfacing progress update and to confirm approach (MW/AB)
- c. Allotments: (Clerk)
- d. Health & Safety: any concerns to report

12. Any Other Matters to Report (No decisions can be made on matters raised under this item. For notification only or inclusion on the next agenda.)

13. Date of Next Meeting:

Planning Committee Meeting on Tuesday 4th February 2020 at 8pm, if required.

Parish Council Meeting on Tuesday 18th February 2020 at 7.45 pm.

14. Exclusion of Press and Public: To resolve under the 1960 Public Bodies (Admission to Meetings) Act, and pursuant to Standing Orders (3d), to exclude the press and public due to the confidential nature of the business to be discussed.

Neighbourhood Plan Review - update on the timeframe and review process, and to approve next steps and grant variation (SO/Clerk)