

Parish of Wisborough Green

Notice of Parish Council Meeting

To: All Members of the Parish Council

I hereby give notice that a Meeting of Wisborough Green Parish Council will be held **online via Zoom** due to the Coronavirus Pandemic, on **Tuesday 19th May 2020 at 7.45 pm**. This is permitted under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 that are currently enacted for meetings on and up to 7th May 2021. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated 14th May 2020

L N Davies, Clerk to the Parish Council

AGENDA

1. Apologies for Absence.
2. Election of Chairman and signing of Declaration of Acceptance of Office.
3. Election of Vice-Chairman and signing of Declaration of Acceptance of Office.
4. Declaration of interests by Members in matters on the Agenda for this meeting. To consider and agree any requests for Dispensation.
5. Minutes of the last Meeting – to approve the minutes of the meeting held on Tuesday 21st April 2020.
6. District/County Councillor – to receive an update on District/County related matters.
7. Public Questions – to receive, and act upon if considered necessary by Council, comments made by members of the public.
8. Policy Documents: To review and adopt the following:
 - a. Standing Orders
 - b. Code of Conduct
 - c. Financial Regulations
 - d. Investment Policy
9. Councillor interests and committee membership:
 - a. Members' Areas of Interest - to review and agree for the year, including formal appointments to outside bodies
 - b. Finance Committee - to agree membership, Terms of Reference and elect the Chairman
 - c. Planning Committee - to agree membership, Terms of Reference and elect the Chairman
 - d. Green Co-ordination Group – to agree membership and Terms of Reference
 - e. Neighbourhood Plan Review Steering Group – agree Terms of Reference
10. Report on on-going matters:
 - a. Coronavirus (Covid-19) – village update (Clerk)
 - b. Neighbourhood Plan Review - progress update (SO)
 - c. Playground – to receive details of re-surfacing proposal and agree expenditure/grant application (MW)

- d. Motorbike speed/noise on A272 - update on acoustic speed camera trial (Clerk)
- e. New Homes Bonus – to consider and agree project for funding application (Clerk)
- f. Land Access Restrictions – Newpound Lane to Durbans Road – update with landowner (PD)
- g. Clerk’s Report (Clerk)
 - Confirmation of 2020/2021 meeting dates
 - VE Day Grant – variation approval
 - Kirdford Road Surface Water Improvements
 - British Telecommunications – telephone and broadband contract

11. New Items for Discussion

- a. Website – update on accessibility check, Clerk’s training course and to consider future Parish Council email communication; approve expenditure (Clerk)

12. Correspondence – to read, comment, and where necessary act on letters and reports received by the Parish Council

13. Planning:

- a. New Planning Applications: To consider and agree response to planning applications listed below:

Application Number	Application Details
WR/20/01036/PA3Q - Case Officer: Rebecca Perris	Mr Jefferson Stroodlands Cottage Newpound Lane Wisborough Green Prior Approval Application for Change of Use of Agricultural Building to Dwelling (C3). O.S. Grid Ref. 505690/126920 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q96IYHEROWT00

- b. District Council Decisions – to receive Chichester District Council planning decisions

14. Finance:

- a. Society of Local Council Clerks - to authorise expenditure for Clerk’s membership
- b. Bank Reconciliation - to confirm month end reconciliations (AJ)
- c. Accounts for Payment - to receive details and agree payment
- d. Financial Statement of Accounts – to receive statement for the year-to-date compared to budget
- e. Bank Accounts – to consider opening an investment/additional bank account (Clerk)

15. Other Reports:

- a. Village Hall – update on refurbishment plans (SO)
- b. The Green – vehicle damage repairs – update (Clerk)
- c. Health & Safety – to report any concerns

16. Any Other Matters to Report: (No decisions can be made on matters raised under this item. For notification only or inclusion on the next agenda.)

17. Date of Next Meeting:

- Planning Committee Meeting on Tuesday 2nd June 2020 at 8.00 pm.
- Parish Council Meeting on Tuesday 16th June 2020 at 7.45 pm