

# Wisborough Green Parish Council

## Notice of Parish Council Meeting

### To: All Members of the Parish Council

I hereby give notice that a Meeting of Wisborough Green Parish Council will be held **online via Zoom** due to the Coronavirus Pandemic, on **Tuesday 15<sup>th</sup> September 2020 at 7.45 pm**. This is permitted under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 that are currently enacted for meetings on and up to 7<sup>th</sup> May 2021. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Signed: *Louise Davies*, Parish Council Clerk

Dated: 10<sup>th</sup> September 2020

### AGENDA

**(The figure in brackets indicates the minutes allowed per agenda item)**

1. Apologies for Absence **(1)**
2. Declaration of interests by Members in matters on the Agenda for this meeting: To consider and agree any requests for Dispensation **(1)**
3. Minutes of the last Meeting: to approve the minutes of the last meeting held on Tuesday 21<sup>st</sup> July 2020 **(1)**
4. Minutes of the last Planning Committee Meeting: To approve the minutes of the meetings held on Tuesday 18<sup>th</sup> August and Tuesday 8<sup>th</sup> September 2020 **(1)**
5. District/County Councillor: To receive an update on District/County related matters **(10)**
6. Public Questions: To receive, and act upon if considered necessary by Council, comments made by members of the public **(10)**
7. Report on on-going matters:
  - a. Coronavirus (Covid-19): (Clerk) **(5)**
    - Consider viral treatment arrangements and agree to any on-going treatments
    - The Cricketers Arms – update on Covid-19 outdoor seating arrangements
    - Community recovery and retaining volunteers
  - b. A272 Noise and Speed Concerns : Update on police meeting, the Campaign Against Noise and Speed action, the Community Speed Watch initiative and to consider a Community Highways Application for a 40 mph buffer zone on the A272 west side of the village, village gateways and Public Space Protection Order (SR) **(20)**
  - c. Clerk's Report (Clerk) **(3)**
    - New duck house
    - Annual Fair
    - Litter Picking session
    - Horticultural Society Plant Sale
    - Next Newsletter – content

8. New Items for Discussion:
  - a. Pond Maintenance – to approve expenditure for lily removal (Clerk) **(3)**
  - b. Major Emergency Plan Review – general update and to incorporate infectious disease response (Clerk) **(3)**
  - c. Winter Management Plan – update and approval of gritting arrangements (Clerk) **(3)**
  - d. The Government’s Rural Gigabit Broadband Voucher Scheme – to receive details of the scheme and to agree if the Parish Council should promote (PD)
  - e. Armed Forces Day – to approve expenditure for an Armed Forces Day flag (Clerk) **(1)**
  
9. Correspondence: To read, comment, and where necessary, act on letters and reports received by the Parish Council **(5)**
  
10. Planning **(2)**:
  - a. Enforcement: Update on Churchill Country & Equestrian Estate Agents
  - b. Appeal Decision – Goose Cottage, Durbans Road
  
11. Finance **(10)**: (Clerk)
  - a. Bank Reconciliation - to confirm month end reconciliation for July & August (HT)
  - b. Accounts for Payment - to receive details and agree payment.
  - c. Monthly Financial Statement – to receive the year to date compared to budget statement.
  - d. Insurance Policy – to agree renewal and payment
  - e. Bank Accounts – update on Natwest account
  - f. 2021/22 Budget Preparation – consideration of projects for inclusion in budget discussion by the Finance Committee
  
12. Other Reports:
  - a. Village Hall - update on refurbishment plans (SO) **(2)**
  - b. The Green **(5)**:
    - Playground Inspection Report – to review report and agree any further action (Clerk)
    - Green Coordination Group Meeting – to confirm second Council member – October ‘meeting’ to be arranged (Clerk)
  - c. Allotments – Update on tenancies and water saving measures. Consider request to install a wildlife pond (Clerk) **(3)**
  - d. Health & Safety - any concerns to report (All)
  - e. Association of Parish Councils Aviation Group (APCAG) AGM on 28<sup>th</sup> July 2020
  
13. Any Other Matters to Report (No decisions can be made on matters raised under this item. For notification only or inclusion on the next agenda.)
  
14. Date of Next Meeting:
 

Planning Committee Meeting on Tuesday 6<sup>th</sup> October 2020 at 8 pm (if required).  
 Parish Council Meeting on Tuesday 20<sup>th</sup> October 2020 at 7.45 pm.
  
15. Exclusion of Press and Public: To resolve that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and pursuant to Standing Orders (3d), to exclude the press and public due to the confidential nature of the business to be discussed.

Neighbourhood Plan Review - progress update and developer contact (SO)