

# Wisborough Green Parish Council

## Draft Minutes of the Parish Council Meeting to be agreed on 21<sup>st</sup> July 2020

Date: Tuesday 16<sup>th</sup> June 2020

Present: Ms L Bartley (LB), Mr A Burbridge (AB), Mr A Jackson (AJ),  
Mrs S Overington (SO), Mr S Rollinson (SR), Mr H True (HT),  
Mr M Watson (MW)

Apologies: Mr P Drummond (PD) (Chairman), Mr M Newell (MN)

In Attendance: Mrs L Davies, Clerk  
Cllr Janet Duncton, District and County Councillor  
Cllr Gareth Evans, District Councillor

Members of Public: 5

Due to the Coronavirus Pandemic, the meeting was held online via Zoom which was permitted under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020. In the absence of the Chairman, AJ as Vice-Chairman opened the meeting at 7.45pm and welcomed all. The members of public had been advised that the meeting would be recorded for minute preparation only, and the recording then deleted. Members of the public would be on mute and permitted to speak during public questions only.

1. Apologies for Absence:

Apologies were received and accepted from Mr Drummond and Mr Newell.

2. Declaration of Members' Interests:

Being a friend of the applicant, HT declared his interest in the Meadow View planning application.

3. Membership:

Following the resignation of Mrs Judith Dandy, the statutory notice had been displayed and confirmation received from Chichester District Council (CDC) that a new member could be co-opted. An advertisement had been displayed and 3 applications received. The Chairman invited all applicants to address the Council and members were given the opportunity to ask further questions. One candidate provided details and advised that, due to the other interest, he would withdraw his application. A vote was taken and Ms Lucy Bartley was co-opted by majority. She duly signed a Declaration of Acceptance of Office which was displayed. AJ expressed his thanks to all the applicants and explained that it had been a difficult decision, endorsed by other members. Although Parish Council membership was restricted to 9 members, the Council welcomed support from other residents and offers of help would be appreciated. The Council would certainly hope to work closely with the newly formed speed and noise community action group which one of the applicants was leading.

4. Minutes of the Last Meeting:

The Minutes of the meeting held on Tuesday 19<sup>th</sup> May 2020 were approved as a correct record.

5. Minutes of the Last Planning Committee Meeting:

The Minutes of the meeting held on Tuesday 2<sup>nd</sup> June 2020 were approved as a correct record.

6. Minutes of the Last Finance Committee Meeting:

The Minutes of the meeting held on Tuesday 2<sup>nd</sup> June 2020 were approved as a correct record.

7. District and County Councillor Update:

**County Councillor (In attendance from 7.45 until 8.27 pm)**

- Cllr Dunton highlighted figures quoted in her report changed on an almost daily basis and were provided as a guide only.
- Five members of the South Downs National Park Authority Board had now served for 10 years and were stepping down. The Secretary of State was currently interviewing candidates and appointments would be announced in July.
- WSCC had now provided laptops to known disadvantaged pupils.
- There were 10,000 care home beds in West Sussex; 34% used and funded by WSCC, 54% self-funded, 11% funded by other authorities and 1% funded from different health organisations.
- One week ago, according to Public Health England, there were 1341 recorded cases of Covid-19 in West Sussex.
- WSCC was helping to provide Personal Protective Equipment and Cllr Dunton believed that all needs were now being met.
- WSCC had received a £9.8m funding boost to help with potholes and road repairs but this had now been increased to £15m. Cllr Dunton regularly reported potholes.
- Although not relevant to Wisborough Green, due to the current difficulties for cafes and restaurants, the charge for on-street seating in town centres, which was due to be increased last year, had been removed until April 2021. This would be the subject of future discussions after the next election.
- Pop-up cycle routes were currently being considered and £784,000 government funding had been provided. These routes mainly related to linking towns and less likely in a rural area but using pop-up routes would hopefully identify the correct locations to encourage cycling to continue after Coronavirus.
- Trading Standards continued to highlight scams.
- The Queens Award for Voluntary Service had been announced and West Sussex would again receive 4 awards: The Fernhurst Centre, Henfield Haven, Sussex Army Cadet Corp, Turning the Tide.
- The West Sussex Full Council had not met since February. Business continued virtually where members were able to do so. A virtual meeting would be held on 17<sup>th</sup> July but this was not supported by all members. A normal Council meeting would involve 70 Councillors and 20 officers who could not be accommodated in the meeting room with social distancing. Business did continue but no motions were currently being considered.

- It had been agreed that two schools that were identified for closure could continue as academies.
- All Primary Schools in West Sussex were now open for years groups 1-6.

**District Councillor (In attendance from 7.45 until 8.40 pm)**

- Cllr Evans continued to support Covid-19 hubs. Fortunately, it appeared that volunteers outnumbered those in need but as communities emerged from lockdown, residents should be encouraged to exercise caution in case of a second spike. The Covid-19 District Councillor hotline remained open should residents report any concerns.
- The resident in Ifold who had supported local medical practices and carers making scrubs during the pandemic had now moved onto to making face coverings, donating to local schools and other keyworkers. Cllr Evans invited notification of any help required.
- CDC had launched a campaign, SupportLocal, in association with the Chichester and the Midhurst and Petworth Observer, to encourage residents to support local businesses. The council was encouraging residents to download a poster from its website to display in their window to show support. Cllr Evans personally thanked The Bat and Ball, The Cricketers Arms, the Wisborough Green Stores, and the Old Mill Café for their work serving and feeding the community through the pandemic.
- CDC officers have been working extremely hard in challenging circumstances, which was applauded. Officers were already working on a Chichester District Recovery Plan to assess the council's business and community priorities going forward, with a report expected in July. Chichester was expected to lose some £8m of income in 2020/21, having to draw on reserves to balance the budget. Economic recovery was high on everybody's priorities.
- At the last Council meeting, and in support of the Recovery Plan efforts, Cllr Evans' group presented a motion to create an All Parties Task Force with experts from the business community, retail, hospitality, horticulture, tourism, culture, and education, as well as the city, town and parish councils. The task force would also focus on the long-term environmental impact of any plans made by the council. The task force proposal was rejected by the majority on the Council as it was deemed unnecessary and premature. However, there was agreement on the principles of this motion so Cllr Evans hoped that this community involvement, and early engagement with local businesses and local experts, would be contemplated in the final draft of the Council's Recovery Plan.
- A Task Group had been set up to bring together Parish and Town Councils and councillors of villages on the A272 affected by anti-social motorcycling across the South Downs. Cllr Evans was part of this group, with various meetings having already taken place and support secured from local Members of Parliament (MPs). He was planning to be actively involved with the local Wisborough Green Campaign Against Noise and Speed and had completed the Speed Watch online training.
- The Draft Interim Policy Statement (IPS) for Housing had been published for public consultation for a period of 4 weeks until 10 July 2020. The Planning Policy Team was seeking views on the IPS and the criteria contained within with regards to its use as a decision-making tool in the determination of planning applications for new residential development. Details could be viewed on the CDC website: <https://www.chichester.gov.uk/interimpolicystatement>.
- The next Online Chichester Full Council Meeting was on 21<sup>st</sup> July and could be viewed online.

- Cllr Evans continued to conduct meetings with residents via Zoom, Google Hangout, Skype, Video Call or WhatsApp. Contact at [gbevans@chichester.gov.uk](mailto:gbevans@chichester.gov.uk) / 07958 918 056.

8. Public Questions:

One of the Parish Council applicants questioned the selection process and vote, asking if each councillor could explain their decision and whether they had formed an opinion before the meeting. Although expressing congratulations to Ms Bartley, he could not understand why an applicant with little village experience had been selected over a resident who had been in the village for 15 years. SO explained that she was personally waiting to hear from each applicant before making her decision. MW felt that there had been 3 worthy candidates and it was a shame that there were not 3 spaces to fill; it was certainly a difficult decision. HT considered other factors rather than length of time. As it was felt that the line of questioning was inappropriate, the Chairman explained that Wisborough Green was a lovely inclusive village and that all offers of help were welcomed. He was delighted that there had been this level of interest and it was a challenge to make the choice.

There were no further questions.

9. Report on on-going matters:

a. Coronavirus (Covid-19):

The Clerk provided the following update:

- The volunteer scheme was still running and would be advertised again in this month's parish magazine. There had been about 60 volunteers with help being offered to 12 or so households. Some people had kindly helped in other ways, such as delivering the parish magazine.
- The Fete and Horticultural Societies had made the difficult decision to cancel the August Bank Holiday Fete. With the uncertainty it was felt that social distancing measures could not be implemented. The cancellation would be publicised in the locality and on the website.
- A village-based company provided anti-viral spraying and had offered to spray the playground and benches, free of charge. There was currently no government directive on the re-opening of playgrounds and having met with the playground contractor last week, there was a general feeling that this would not occur until after the summer; there were too many high risk touch points in a playground. Members were grateful for this offer.
- The public toilets remained open with the cleaner undertaking additional sanitising. Notices on the door advised one person at a time.

b. Neighbourhood Plan (NP) Review:

SO advised that there was very little to report. The Steering Group continued to meet monthly and would be reviewing the latest information provided by CDC. The Green Gap assessment had been finalised and validation methodology had been agreed which would be completed shortly. The group had reviewed likely progress for this financial year and did not anticipate work that would require further grant funding.

c. Playground Re-surfacing:

The Finance Committee had met and as delegated by the Parish Council at the last meeting, had agreed the contractors and surfacing for the playground project. MW and

the Clerk had since met with the contractors onsite to discuss the arrangements. The groundwork would start on Monday 22<sup>nd</sup> June and would take 3 days, but an extra day had been allowed. The surfacing would be laid on Friday 25<sup>th</sup> June; MW would attend both start dates to ensure that any queries were addressed immediately. The area had been clearly marked and having been remeasured, was in line with the 220sqm as quoted. The colour was confirmed as brown, which would compliment the existing surface and be in keeping with the environment.

It had previously been agreed that the Kirdford Road ditch required clearing. A 23m section had been identified and it was hoped to incorporate at the same time as the playground work when equipment was on site and soil removed. One quotation for £430 plus vat had been received which was being negotiated. Members agreed that the work should be undertaken to address the surface water concerns in this area and delegated the decision to MW and the Clerk.

d. Motorbike Noise/Speed on the A272:

The Chairman invited Mr Simon Pearson, community lead for the action group, to contribute to this update, as necessary.

SR advised that a community group, now called Wisborough Green Campaign Against Noise and Speed (WGCANS) had been established in the village with Mr Pearson being the lead and with Cllr Evans and himself involved. Within the community a WhatsApp group had been established with over 60 members and it was the intention to add a Facebook page which was more interactive. There was considerable concern which was demonstrated from this level of support. Residents were willing to get involved and 17 people had confirmed that they wished to undertake the Community Speed Watch (CSW) training. The group had now established contact with other affected communities and parish councils along the A272, A285 and A29. Mr Pearson had been in contact with authorities and managed to achieve cross-county cooperation between WG, WSCC and Hampshire County Council (HCC). A meeting with MPs, HCC and WSCC would be discussing how the Hampshire CANS had approached this concern and been involved in acoustic camera trials. A cross-county approach was being considered to ensure that the problem was not pushed elsewhere. SR confirmed that he would provide the link between WGCANS and the Parish Council, and report back as necessary.

Mr Pearson formally thanked Cllr Evans for his efforts and support in organising the cross-county meeting. He encouraged everyone to write to local MPs to raise this concern. He had been in contact with the Chairman of CANS Hampshire on the A272 at West Meon and exchanged ideas and research. He had made the proposal that uniting forces would be more powerful than working individually and was pleased to report that this proposal was positively received. West Meon had been involved in the Department for Transport 7-month acoustic camera trial and had been successful in engaging and receiving support from the police. The police had now formally requested quotations for average speed cameras, rather than acoustic cameras, as they believed these cameras would have a similar effect to stop speeding and therefore reduce noise. The group had also successfully lobbied and now had the backing of their local MP, so if replicated in other areas, would be powerful support. Mr Pearson was grateful for being made aware of the traffic monitoring box in the village which he had now accessed and analysed the data which was enlightening. He encouraged all to access and had produced a 'How To' Guide which was freely available. Having

familiarised himself with the system and data, he was now providing informal tutorials, as required.

SR advised that the WGCANS was in the process of starting up the CSW. Volunteers would need to undertake the online and onsite training which was organised through the police. Contact had been established with other CSW groups. It was the intention to again have a coordinated and consistent approach with other parishes so that CSW occurred in numerous villages at the same time for overall speed reduction.

Members formally agreed that CSW should be a Parish Council initiative. HT confirmed that he was happy to relinquish the coordinating responsibility to SR. He would advise the CSW operation accordingly and provide SR with further information. He confirmed that there were currently 3 police assessed sites in the village and would provide details.

e. New Homes Bonus:

The Clerk had discussed the Songhurst Meadow project with CDC Officers. To obtain grant funding, a considerable amount of detail was required for the whole project, including developer contributions and land transfer arrangements. At the present time, some of this information was unknown. The Clerk therefore suggested that an alternative project to part-fund was a Speed Indicator Device to be moved around the village which had been supported at the February 2017 consultation event. In view of the speeding concerns, WSCC had now undertaken further site assessments, which included 2 sites in Petworth Road, and approved the locations and device. A full proposal would be presented to the Parish Council at the next meeting. Members agreed that this project should be progressed and submitted for this funding application.

f. Land Access Restrictions:

In the absence of the Chairman, the Clerk advised that PD had discussed further with the landowner, who had now proposed a 'permissive path' to allow public access. This would allow the landowner to establish a path and specify where the walkers could go, provided a degree of formality to continued use with signage and could be closed when stock was in the field. PD would establish how this was progressed.

g. Clerk's Report:

- Kirdford Road Surface Water Improvements: The work had now been satisfactorily completed on the path to Park Cottage and inspected by MW and the Clerk. At the last moment, the property owner had changed the specification and asked that the existing grate was re-used for aesthetics, rather than installing a larger more modern grid. In discussion with the contractor and MW, this was done although the drain under the grate was enlarged. This was obviously the property owner's decision and therefore his responsibility should it not address the concern. The property owner had agreed to fund the £300 towards the path repair.
- Village Pond: Without rainfall, the water level was reducing. The hedgehog ramp had been extended to allow wildlife and ducklings to climb out. The Clerk had tried to establish contact with the contractor who undertook the weed clearance for advice in relation to the lilies and goldfish number, but unfortunately without success. She would follow up or seek alternative advice.

- Allotment Supervisor and Tree Warden: Ex Parish Councillor, Mr Mike King, had confirmed that he would continue in these roles, which was supported by members.
- Risk Assessment/Village Maintenance Items: The Clerk advised that many of the items had now been addressed. Wear patches underneath the junior goal post and in the playground would be repaired with soil from the playground work
- School Back Gate: Having fed back the Planning Committee’s comments on the new metal gate design, the school had now advised that it would look at wooden gates.
- Newsletter Content: Ideas would be appreciated. Please advise the Clerk.

10. New Items for Discussion:

h. Annual Fair:

With the Coronavirus situation, it was unknown at this stage if the Fair would be able to visit; the official date was Sunday 20<sup>th</sup> September. Members agreed that the Fair could attend for two days if requested, arriving on Thursday 17<sup>th</sup> September, and departing on Monday 21<sup>st</sup> September. It was agreed that in the event of adverse weather and ground conditions, rubber matting should be hired to protect the Green, the cost of which would be covered by the charge. The Clerk highlighted the possibility that, under the current Coronavirus situation, just one piece of equipment would be brought to the Green to keep the ‘right’ open. Members delegated further decisions to the Clerk.

11. Correspondence:

A list detailing the correspondence and updates received since the last meeting was displayed. There were no further comments to note.

<b>Details of the correspondence and updates received since the last meeting:</b>
Rural Services Network – The Rural Bulletin.
Moore – confirmation that external audit papers received.
Rural Services Network – The Rural Bulletin.
Horsham District Council (Regulation 18) Draft Local Plan consultation. Thousands of comments were received, and the Council continues to analyse the feedback that was received. To ensure that we can make comments available as soon as we can, comments received are being made public on our <a href="#">website</a> from today, as part of a rolling process. An initial report on the findings of the consultation has also been published on the Horsham DC <a href="#">website</a> identifying the numbers of comments received and the policies that the comments relate to.
CDC Monitoring Officer – Volunteering Week – thanking Parish Councillors for the work done for communities – circulated.
WSCC – Grit audit required by 17 August.
Resident enquiring into decision relating to planning application WR/20/00985/FUL which was considered by the Planning Committee on 2 <sup>nd</sup> June. Links provided to Local Plan and Neighbourhood Plan policies.
Rural Services Network – The Rural Bulletin – circulated.
Came & Company – details of insurance requirements to cover Community Speed Watch volunteers – forwarded to SR for information.

Residents expressing concern at speed/noise on A272 and offering to get involved. On receipt of permission, details forwarded to SR for inclusion in Community Speed Watch.
Wey & Arun Canal Trust Newsletter – circulated.
SDNP Newsletter – circulated. Where is your tranquil haven? 2020 photo competition. The National Park's new COVID-19 Recovery Fund, A fundraising campaign to plant 5,000 trees raises £52k in just six months, Connect with nature as a family – sign up to free activities.
NALC – Code of Conduct consultation – details circulated for individual comment.
Newpound Lane resident – Lived in WG for over 25 years and used paths on Sweephurst Farm. From her understanding, this long usage creates 'easement by prescription' or a legal right of way. Wanting to know how access could be reinstated. Update on discussions provided by the Clerk.
Rural Services Network – The Rural Bulletin. Circulated.
CDC – District Despatch – message for the leader of CDC – circulated.

12. Planning:

i. Planning Applications:

The following applications was reviewed. Application details and plans had been circulated in advance of the meeting and were also displayed:

<b>Application Number and Case Officer</b>	<b>Planning Details and Parish Council Comments</b>
WR/20/01024/DOM - Case Officer: Rebecca Perris	Mr Derek Horne The Old Mill Old Mill Lane Wisborough Green Demolition of existing outbuildings, refurbishment of the existing mill building, erection of a 2-storey side extension and associated works. O.S. Grid Ref. 504981/125834 Members considered the plans and acknowledged that it was a reduction on the previous proposal that the Parish Council objected to. Consideration was given to the impact upon surrounding properties, the proposal to reinstate the historical dome and the visual impact. Members agreed that the Parish Council had <u>no objection</u> to this application but in the interests of local businesses and residents, requested a condition that a Traffic Management Plan be prepared and agreed to ensure that access down the narrow lane was maintained during the construction.
WR/20/01025/LBC - Case Officer: Rebecca Perris	Mr Derek Horne The Old Mill Old Mill Lane Wisborough Green Billingshurst Demolition of existing outbuildings, refurbishment of the existing mill building, erection of a 2-storey side extension and associated works. <u>As above.</u>



WR/20/01326/LBC - Case Officer: Rebecca Perris	Mr and Mrs S Woodcock Daniels Newpound Wisborough Green RH14 0AX Extension of detached garage. O.S. Grid Ref. 505965/127344 <u>No Objection</u>
WR/ 20/01361/TCA	Mrs S White Meadow View Petworth Road Wisborough Green RH14 0BJ <u>No Objection</u>

j. Chichester District Council Planning Decisions:

<b>Planning Application Number</b>	<b>Details</b>	<b>CDC Decision</b>
WR/20/00538/DOM	Mr & Mrs Keville Champions Farm Newpound Lane Wisborough Green RH14 0EF Single storey oak framed extension.	WITH DRAWN
WR/20/00539/LBC	Mr & Mrs Keville Champions Farm Newpound Lane Wisborough Green RH14 0EF Single storey oak framed extension.	WITH DRAWN
WR/20/00470/DOM	Mr P Mahoney Hughes Hill Newpound Wisborough Green RH14 0QJ Erection of detached three bay car port.	PERMIT
WR/20/00725/TCA	Mr Burgin School Cottage, School Road, Wisborough Green, RH14 0DU Notification of intention to fell 1 no. Apple tree	NO TPO
WR/20/00815/DOM - Case Officer: Rebecca Perris	Mr G Lillywhite The Granary Newpound Lane Wisborough Green RH14 0EG Proposed two storey extension and associated alterations. Removal of 1 shed and 2 stables. Variation of condition 2 to planning permission WR/19/01809/DOM to amend the approved drawings by removing the proposed chimney stack and installing patio doors, replacing original plans with 70312/PGF/R2, 70312/PFP/R2 and	PERMIT

	70312/PEL/R2 and citing these in condition 2.	
WR/20/00598/DOM - Case Officer: Rebecca Perris	Mr & Mrs J Thoday Brookbridge Cottage Durbans Road Wisborough Green RH14 0DL Construction of a detached garage and home office.	PERMIT

13. Finance:

k. Bank Reconciliation:

AJ confirmed that he had checked and agreed the Bank Reconciliations for the period ending 31<sup>st</sup> May 2020 for the Parish Council's Barclays Community Account.

l. Accounts for Payment:

The Clerk displayed the Payment List for June which was approved. The Clerk highlighted that further invoices and direct debits would be paid later in the month.

**Online Payments from Barclays Current Account (Dated 16<sup>th</sup> June unless stated otherwise)**

Payee	Amount £	Description
SLCC Enterprises Ltd	36.00	Clerk's training webinar – website accessibility documents (Dated 22 <sup>nd</sup> May 2020)
Sussex Land Services	665.40	Grass cutting contract for May
West Sussex County Council	1,739.21	Clerk's salary for May
E A Ansell Contractors Ltd	3,102.00	Kirdford Road surface water work
L N Davies	7.99	Computer ink
<b>Total</b>	<b>5,550.60</b>	

**Direct Debit Payments from Barclays Community Account**

Date	Amount £	Payee	Description
05.06.20	230.48	NEST	Pension contributions for period 01 to 31 May 2020
<b>Total</b>	<b>230.48</b>		

**Payments to Barclays Community Account**

Date	Amount £	Payee	Description
27.05.20	1.00	Churchgates	Peppercorn rent for access
09.06.20	100.00	S Muscutt	Donation for cleaning of family bench
15.06.20	18.00	Allotment Tenant	Rent payment
<b>Total</b>	<b>119.00</b>		

m. Financial Statement of Accounts:

The first statement for the year was displayed. There were no items of concern to highlight to members and no further questions. The Clerk gave explanation to the Kirdford Road Surface Water payment which had been taken from the Watershed Reserve. The bench donation was acknowledged with thanks.

14. Other Reports:

n. Village Hall:

SO advised that the submission to ACRE for the Village Hall Improvement Grant had been unsuccessful primarily due to tenders not being available at that time of submission with the costing report not accepted; a re-submission in October was invited. The work start date had now been delayed and the working group were looking into obtaining the help of a specialist grant funder, as well as a further volunteer, as the time and skills were not available within the current group.

o. The Green:

- Tyre Mark Repair: AB advised that he met with the parents of the lad who drove onto the Green. They were understandably very embarrassed and had agreed to undertake the work. It started on Monday and would hopefully be completed this week. AB would review.

- Parish Council Liability for Sporting Injury: In light of this incident and the potential safety concern for sport use, SO had asked for clarity on the Parish Council liability. The Clerk had sought advice from the insurance company who confirmed that if the Parish Council was found to be negligent in its action then it could be held responsible for someone injuring themselves and the Parish Council's insurance would cover any claim. If it were sports related, the matter would rest with WG Sports, and if an individual caused damage, such as a ball damaging a car, liability would rest with the individual.

The Clerk explained that the Parish Council undertook Risk Assessments each year which also identified maintenance items to be addressed. Further clarity was required in relation to the tyre marks, if they had not been repaired, or items belonging to WG Sports were left around the Pavilion and subsequently caused injury. The Clerk explained that she had removed a Pavilion bench which had been taken across to the junior goal, presumably by children, and used to climb up onto the frame. The bench had broken slats and, in her opinion, could have caused a serious injury. Photographs were displayed which also showed other items, including a wooden bar with nails, which could be used as potential weapons.

The Clerk explained that the Green Coordinator Group met twice each year, at which these items were raised, but she was concerned at the Parish Council liability as the landowner if such concerns were not addressed quickly.

AB advised that he had contacted WG Sports in relation to the cricket net concerns and this had then been addressed within 24 hours. He also highlighted that the Pavilion was currently closed, and the overflowing bins related to use by local residents. The Clerk suggested that a note be included in the next newsletter.

AJ reminded members that the Parish Council had liability for assets on the Village Green and insurance to cover if it was held responsible for any liability. He hoped that members would remove any items that they saw to be a risk on the Green and as such,

he would expect WG Sports to be responsive when risks were identified. As free legal advice was available through the insurance company, AJ suggested that clarity be obtained, and that AB advise WG Sports of the need to undertake an inspection; photographs to be provided.

p. Allotments:

The Clerk reported a formal bonfire complaint from a Harsfold Lane resident. The tenant had been advised that he was in breach of his tenancy agreement and that no further bonfires should be lit during the Coronavirus pandemic, as advised by CDC. There were now 5 Wisborough Green residents on the waiting list.

q. Health & Safety:

- Playground:

The Clerk advised that the playground would have the annual ROSPA inspection in August which would identify any issues that needed to be addressed. As previously mentioned, an item identified last year was the slide painting which had not been re-painted since 2012. A local and previously used contractor would undertake shortly; the cost of the paint was £100 and the work undertaken on an hourly labour charge.

- Tarmacking:

The Clerk was also following up on the tarmacking to address the root trip hazard by the Pavilion, the Village Hall car park repair, and Glebe Barn entrance.

- Path Repairs:

Unfortunately, some of the path repairs undertaken last year had now failed, possibly due to the wrong sand/cement mix. The remaining work had yet to be undertaken, so the Clerk would follow up with the contractor.

15. Any Other Matters to Report:

a. SO welcomed LB and offered a socially distanced meeting if it would be beneficial.

The Clerk confirmed that she would provide LB with further paperwork and a briefing in due course.

16. Date of Next Meeting:

Planning Committee Meeting on Tuesday 7<sup>th</sup> July 2020 at 8.00 pm (only if required to meet CDC deadlines)

Parish Council Meeting on Tuesday 21<sup>st</sup> July 2020 at 7.45 pm on Zoom.

There being no further business, the meeting closed at 9.50 pm.