

Wisborough Green Parish Council

Notice of Parish Council Meeting

To: All Members of the Parish Council

I hereby give notice that a Meeting of Wisborough Green Parish Council will be held **online via Zoom** due to the Coronavirus Pandemic, on **Tuesday 16th March 2021 at 7.45 pm**. This is permitted under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 that are currently enacted for meetings on and up to 7th May 2021. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Signed: *Louise Davies*, Parish Council Clerk

Dated: 11th March 2021

AGENDA

(The figure in brackets indicates the minutes allocated to the agenda item)

1. Apologies for Absence **(1)**
2. Declaration of interests by Members in matters on the Agenda for this meeting: To consider and agree any requests for Dispensation **(1)**
3. Minutes of the last Meeting: to approve the minutes of the meeting held on Tuesday 16th February 2021 **(1)**
4. District/County Councillor: To receive an update on District/County related matters **(10)**
5. Public Questions: To receive, and act upon if considered necessary by Council, comments made by members of the public **(10)**
6. Report on on-going matters:
 - a. Coronavirus (Covid-19) – consideration of continuing the viral spraying and update on The Cricketer’s Arms outside seating (Clerk)
 - b. Traffic Management Plan/A272 Noise and Speed – update on community survey response and agree next steps for Community Highways Application (SR/SW) **(3)**
 - c. Songhurst Meadow Open Space – initial discussion on ground preparation and timing (PD) **(5)**
 - d. GoGigabit Scheme – update (Clerk) **(1)**
 - e. Village Green Levelling and Drainage – to receive an update on the proposal and to consider and agree next steps (AB/MW) **(10)**
 - f. West Sussex Association of Local Councils – update on county arrangements and to approve proposed arrangements and reinstate membership (PD) **(3)**
 - g. Permissive Path (Newpound Lane to Durbans Road) – update on arrangements and approval to purchase signs (PD) **(2)**
 - h. Clerk’s Report (Clerk) **(3)**
 - Community Storage
 - Grass cutting contract for 2021 season
 - Clothes Bank in Village Hall car park
 - Risk Assessments – reminder to undertake – actions for consideration at the April meeting

- Upfields Stores – possible subsidence to wall footings/pavement
- Parish Council Annual Meeting – date in relation to current Covid regulations
- Any other matters or actions to report

7. New Items for Discussion:

- Wisborough Green Sports Request - to consider use of the Green for 5K and 10K run on Sunday 4th July 2021 (Clerk) **(1)**
- St Peter’s PCC Request – to consider use of the Green for a gazebo for the Open Gardens on 30th and 31st May 2021 (Clerk) **(1)**

8. Correspondence: To comment and, where necessary, agree action for correspondence and reports received by the Parish Council **(2)**

9. Planning **(15)**:

a. New Planning Applications: to discuss and ratify response for the following:

Application Number	Application Details
WR/21/00391/FUL - Case Officer: Calum Thomas	Norfolk Square Ltd Land At Stable Field Kirdford Road Wisborough Green West Sussex Residential development of 7 no. dwellings with associated vehicular and pedestrian access, car parking and landscaping. O.S. Grid Ref. 504704/126406 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QO9U1LERLV C00
WR/21/00405/REM - Case Officer: Jane Thatcher	Mr Michael Weeks Land East Of Winterfold Durbans Road Wisborough Green West Sussex Application for the approval of reserved matters pursuant to outline planning permission WR/15/03366/OUT - 22 no. dwellings, associated infrastructure and open space. Seeking approval of layout, scale, landscaping, appearance. (Variation of condition 2 of permission WR/17/03677/REM - tandem parking space at rear of plot 1 shifted forward to be accessed directly from access road). O.S. Grid Ref. 505116/126219 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOBMLJERLW R00
Wisborough Green WR/21/00098/FUL - Case Officer: Vicki Baker	Mrs Sally Aquilina Old Mill Café Billingshurst Road Wisborough Green Billingshurst Install 3 no. awnings for existing seating area. O.S. Grid Ref. 504966/125890 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QMX7CWERO WY00
WR/21/00452/DOM - Case Officer: Oliver Naish	Mr David Lang 3 The Luth Wisborough Green RH14 0BZ Demolish conservatory and replace with ground floor extension, alterations to fenestration including relocation of front door to north-west elevation with proposed front porch. O.S. Grid Ref. 504674/126148 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOM3L5ERM 4A00

b. District Council Decisions: to receive Chichester District Council planning decisions (Clerk)

10. Finance **(10)**:
 - a. Bank Reconciliation - to confirm month end reconciliation for February 2021 (HT)
 - b. Accounts for Payment - to receive details and agree payment (Clerk)
 - c. Monthly Financial Statement - to receive the year to date compared to budget figures (Clerk)
 - d. Donation requests - to consider requests and agree payments for March 2021 (PD)

11. Other Reports **(5)**:
 - a. Village Hall: update on refurbishment plans (Clerk)
 - b. Allotments: update on tenancies and to consider continuation of one tenancy. To consider requests to install sheds on recently allocated plots (Clerk)
 - c. Health & Safety: any concerns to report (All)

12. Any Other Matters to Report (No decisions can be made on matters raised under this item. For notification only or inclusion on the next agenda.)

13. Date of Next Meeting:
Planning Committee Meeting: Tuesday 6th April 2021 at 8 pm (if required)
Parish Council Meeting on Tuesday 20th April 2021 at 7.45 pm.
Annual Parish Meeting on Thursday 22nd April 2021 at 8.00 pm.

14. Exclusion of Press and Public: To resolve that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and pursuant to Standing Orders (3d), to exclude the press and public due to the confidential nature of the business to be discussed.
 - a. Neighbourhood Plan Review Update and to agree sites to be included in the draft Plan for the Regulation 14 consultation (refer to briefing paper).