

Wisborough Green Parish Council

Notice of Parish Council Meeting

To: All Members of the Parish Council

I hereby give notice that a Meeting of Wisborough Green Parish Council will be held **online via Zoom** due to the Coronavirus Pandemic, on **Tuesday 27th April 2021 at 7.45 pm**. This is permitted under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 that are currently enacted for meetings on and up to 7th May 2021. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Signed: *Louise Davies*, Parish Council Clerk

Dated: 22nd April 2021

AGENDA

(The figure in brackets indicates the minutes allocated to the agenda item)

1. Apologies for Absence **(1)**
2. Declaration of interests by Members in matters on the Agenda for this meeting: To consider and agree any requests for Dispensation **(1)**
3. Minutes of the last Meeting: to approve the minutes of the meeting held on Tuesday 6th April 2021 **(1)**
4. District/County Councillor: To receive an update on District/County related matters **(10)**
5. Public Questions: To receive, and act upon if considered necessary by Council, comments made by members of the public **(10)**
6. Report on on-going matters:
 - a. Coronavirus (Covid-19) – to consider viral spraying arrangements (Clerk)
 - b. Neighbourhood Plan Regulation 14 Consultation – update on arrangements (Clerk)
 - c. Gatwick Airport – update (PD)
 - d. Traffic Management Plan/A272 Noise and Speed – update on Petworth Road Buffer Zone/TRO application and acoustic camera trials (SW/SR) **(3)**
 - e. Songhurst Meadow Open Space – S106 discharge of conditions by developer – any comments to forward to CDC (Clerk) **(2)**
 - f. GoGigabit Scheme – update on contact from OpenReach (Clerk) **(3)**
 - g. Village Green Levelling and Drainage – to receive an update on the proposal, to approve works and CIL contribution and approval of agreement for WG Sports to access grant funding (AB/MW/AJ) **(15)**
 - h. Risk Assessments – to report back on issues identified and agree action/expenditure (Clerk) **(10)**
 - i. New Homes Bonus – to consider ideas for possible funding and agree options to be explored/costed (Clerk) **(5)**
 - j. Scout Hut Lease – progress update (Clerk) **(1)**
 - k. Clerk's Report (Clerk) **(3)**
 - Community Storage
 - Mobile Pizza Van

- Meetings arrangements after 7th May – for agreement at the next meeting
 - Any other matters or actions to report
7. New Items for Discussion:
 - a. Wisborough Green Fete Society - to consider use of the Green for the August Bank Holiday Fete (Clerk) **(1)**
 - b. Bench Donation – to consider application for a memorial bench (Clerk) **(2)**
 8. Correspondence: To comment and, where necessary, agree action for correspondence and reports received by the Parish Council **(2)**
 9. Planning **(15)**:
 - a. Land East of St Peter’s Church – WR/21/00621/FUL – update on community action, objection response and agree expenditure for objection campaign (PD)
 10. Finance **(15)**:
 - a. Bank Reconciliation - to confirm month end reconciliation for March 2021 (HT)
 - b. Accounts for Payment - to receive details and agree payment (Clerk)
 - c. End of Year Accounts (Clerk):
 - To review year-end position.
 - To agree Reserve transfers for year-end
 - d. Internal Auditor’s Report for the year ended March 2021 – to note the report (circulated)
 - e. To approve the Annual Governance Statement for 2020/21 (circulated)
 - f. To approve the Accounting Statements for 2020/21 for submission to the external auditor (circulated)
 - g. To approve Community Infrastructure Monitoring report for year end March 2021 (circulated)
 11. Other Reports **(5)**:
 - a. Village Hall: update on building work (Clerk)
 - b. Health & Safety: any concerns to report (All)
 12. Any Other Matters to Report (No decisions can be made on matters raised under this item. For notification only or inclusion on the next agenda.)
 13. Date of Next Meeting:
Annual Parish Council Meeting on Tuesday 4th May 2021 at 7.45 pm.