

Wisborough Green Parish Council

Draft Minutes of the Parish Council Meeting to be agreed on 20th April 2021

Date: Tuesday 6th April 2021

Present: Ms L Bartley (LB), Mr A Burbridge (AB), Mr P Drummond (PD) (Chairman),
Mr A Jackson (AJ), Mr S Rollinson (SR), Mr H True (HT),
Mr M Watson (MW), Mrs S Winship (SW), Mr T Worrall (TW)

In Attendance: Mrs L Davies, Clerk

Members of Public: 4

Due to the Coronavirus Pandemic, the meeting was held online via Zoom that was permitted under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020. The Chairman opened the meeting at 7.45pm and welcomed all. The Chairman advised that the meeting would be recorded for minute preparation only, and the recording then deleted.

This Extra-Ordinary meeting had been called due to the large-scale planning application.

1. Apologies for Absence:

All members were in attendance.

2. Declaration of Members' Interests:

TW declared that the Glebe Field (Land East of St Peter's Church) was adjacent to his property. SW was a neighbour of Wisborough Cottage. The Clerk advised that her husband currently rented the Glebe Field from the Diocese of Chichester.

AB declared no interests when he joined the meeting at 8.05 pm.

3. Minutes of the Last Meeting:

The Minutes of the meeting held on Tuesday 16th March 2021 were approved as a correct record and would be signed by the Chairman at a later date.

4. Public Questions:

There were no public questions.

5. Planning:

a. New Planning Applications:

The Chairman proposed that the order of business be varied so that application for the Land East of St Peter's Church was considered last; approved by all.

The following applications were reviewed. Application details had been circulated in advance of the meeting and were also displayed.

Application Number	Application Details
WR/21/00450/FUL - Case Officer: Vicki Baker	Fletcher Woodstock Durbans Road Wisborough Green Billingshurst Erection of timber framed stables. O.S. Grid Ref. 504934/126624 <u>No Objection</u>
WR/21/00470/TPA - Case Officer: Henry Whitby	Mr Geoffrey Foers-Place Land North Of Park Hill Durbans Road Wisborough Green West Sussex Pollard back to previous points on 1 no. Poplar tree (T3), reduce crown by approx 5m on 1 no. Oak tree (T4), reduce height (all round) by upto 4m on 1 no. Oak tree (T11), crown lift to 5m and lateral reduction by 2m (south-east sector) on 2 no. Oak tree (T12 and T13), crown reduce (all round) by 5m on 1 no. oak tree (T10) and pollard to 6m 1 no. Oak tree (T9). All trees within Area (A1), subject to LX/59/01108/TPO O.S. Grid Ref. 504873/126421 <u>No Objection</u>
WR/21/00852/TCA - Tree Apps (TCA's and TPA's)	Mr D Hunter Vine Cottage, Petworth Road, Wisborough Green, Billingshurst, West Sussex RH14 0BJ Notification of intention to fell 1 no. Elm Tree. O.S. Grid Ref. 504716 / 125893 <u>No Objection</u>
WR/21/00916/TCA - Tree Apps (TCA's and TPA's)	Mr A Clarke Ivy Cottage, Petworth Road, Wisborough Green, Billingshurst, West Sussex, RH14 0BN Notification of intention to fell 1 no. English Oak tree (quoted as T3). O.S. Grid Ref. 504845 / 126048 <u>Objection:</u> This was a prominent tree in a sensitive location and its removal would substantially change the vista from the village green in the Conservation Area. The loss would be too significant. The tree was some way from the house where subsidence had been noted and the Parish Council believed that other remedial options, such as root barriers, should be explored further.
WR/21/00891/DOM - Other Dev - Householder Developments	Mr M Arlett Park Lodge, Kirdford Road, Wisborough Green, RH14 0DB Two storey rear extension with side porch to Eastern elevation. Works to also include changing the white timber cladding to black timber cladding and changing the uPVC doors and windows to timber casements. O.S. Grid Ref. 504737/ 126304 <u>No Objection</u>

WR/21/00560/DOM - Other Dev - Householder Developments	Mr & Mrs R Ayling Wisborough Cottage, Billingshurst Road, Wisborough Green, Billingshurst, West Sussex, RH14 0DZ Construction of garden studio. O.S. Grid Ref. 505488/125615 <u>No Objection</u>
WR/21/00621/FUL - Lge Scale Maj Dev - Dwellings	Millwood Designer Homes Ltd Land East Of St Peter's Church, Wisborough Green, RH14 0EA, The erection of 25 no. dwellings, access and internal roads, open space, landscaping, footpath improvements and associated infrastructure. O.S. Grid Ref. 505242 / 125879 <u>TW withdrew from discussion</u> <u>Objection – unanimous decision</u> <ul style="list-style-type: none"> • Contrary to current Neighbourhood Plan (NP) policies. • Not supported in the current NP Review consultations. • Sites for the housing allocation had been identified and were better suited; this site was not required. • Impact upon Grade I Listed church. • Ecological impact. <p>The implications of the 5-year housing land supply, impact upon the NP process, communicating to the village and seeking further advice were discussed in detail. Members agreed to make further enquiries and report back.</p> <p>It was essential that those making the decision visited the site.</p> <p>Clerk to request an extension to the response deadline.</p> <p>A campaign to promote awareness within the village, and this initial expenditure, were approved.</p>

b. Parishes Meeting:

The Chairman advised that he and the Clerk attended a meeting with Kirdford and Plaistow & Ifold Parish Councils on 1st April 2021 primarily in relation to the Townsfield planning application. The impact of development on the northern parishes, supporting neighbouring parishes and the benefit of engaging a consultant to become familiar with the area, and act for all parishes, was discussed. Members agreed that the Parish Council would submit an objection comment focusing on the implications of development in the area rather than specifically the Townsfield application. **The response was delegated to the Chairman and Clerk.**

c. Neighbourhood Plan (NP) Review:

The NP Steering Group would be meeting on Thursday to confirm arrangements for the Regulation 14 consultation that would be held from the beginning of May for at least 6 weeks. Due to Covid restrictions, this would be a consultation booklet delivered with the Ad Vincula to all households. Residents would be able to access the draft Plan online or limited copies would be provided in the village shop. Most of the grant fund was spent before 31st March; just over £250 was re-paid. When the grant fund re-opened, a further application would be submitted to complete the

process, but the Parish Council may incur a small charge for advertising boards which were required. Members supported the NP Steering Group's action.

6. Any Other Matters to Report:

- a. Village Market: A request had been received to use the area around the pond, in addition to the Village Hall car park (reduced in size due to the building work), for the market on Saturday 8th May 2021. Members had no objection if the stalls were well spaced to allow for social distancing requirements.
- b. Village Hall: The building work was starting on 26th April 2021 and the committee was making preparations and reorganising storage. Unfortunately, regulations regarding the oil tank location had changed and the proposed location was no longer compliant. An underground gas tank was being considered, but before this option was explored further, Parish Council opinion was required. In principle, members had no objection.
- c. Songhurst Meadow Open Space: Sheep were now grazing the field as the first stage to prepare the ground.
- d. Horticultural Society Plant Sale: Previously approved, the date had now been changed to Saturday 29th May to fit with Covid regulations; approved.
- e. Open Gardens Event: As previously advised, this was planned for the last weekend in May. The Allotment Site would be included and was covered by the Parish Council's public liability insurance. The Parochial Church Council would also require event insurance and prepare a risk assessment.
- f. New Homes Bonus 2021: Notification had been received that the Parish was eligible to apply for £4,482 funding. Members were asked to consider suitable projects for future discussion.
- g. Community Litter Pick: The April litter pick had been delayed due to Coronavirus regulations. Members agreed that a session should be publicised for Saturday 22nd May 2021 at 2.00 pm.
- h. Three Crowns Public House: HT confirmed that the public house had been sold and would open shortly; all agreed that this was good news for the village.

7. Date of Next Meeting:

Parish Council Meeting on Tuesday 20th April 2021 at 7.45 pm.

Annual Parish Meeting on Thursday 22nd April 2021 at 8.00 pm

There being no further business, the meeting closed at 8.55 pm.

Signed by the Chairman: Dated: