

## NEIGHBOURHOOD PLAN REVIEW STEERING GROUP (NPRSG)

### MINUTES OF MEETING TUESDAY 6<sup>th</sup> AUGUST 2019

**IN ATTENDANCE:** **Parish Council**  
Sheena Overington (SO), Andrew Jackson (AJ)

**Community Members**  
Keith Charman (KC)

SO opened the meeting at 8.00 pm.

1. **Apologies:** Received from Louise Davies, Steve Rollinson and Jill Sutcliffe.
2. **Declaration of Interests:** There was no change in the interests previously declared and recorded.
3. **Minutes of the Last Meeting:** The minutes of the last meeting held on Monday 1<sup>st</sup> July 2019 were approved as a true record.
4. **Strategic Environmental Assessment (SEA):** Nothing further heard from AECOM. LD was following up. **Action: LD**
5. **Policy Review:** SO had an initial telephone conversation with Jesse Honey at AECOM. A further telephone call was booked for 12<sup>th</sup> August 2019. **Action: SO/LD**
6. **Community Questionnaire:** Discussion was held to agree final version for forwarding to Locality for review prior to production. Suggestions by JS (given by SO) to include further climate change amendments to Policy IN4 were explained with examples read through. It was decided that most of the points were already included within development and building standards for insulation and green energy scheme provision. It was agreed that one point relating to retro fitting of historic and listed properties would be usefully included - Action SO - to write required amendment (actioned). It was agreed that a specific question could be included in the questionnaire to justify this amendment to Policy IN4 if it was felt necessary.
7. **Site Selection:** AJ provided AECOM Report on screen, SO provided comparison/standardisation chart for all site assessments to collate outcomes and comments on allocation suitability from both assessment processes. Outstanding assessments (4) were also provided by KC and AJ for inclusion on chart. **Action: SO**

Discussion was held on all sites and assessments to identify strengths and weaknesses and any mitigation measures. Initial traffic light weighting appropriate to the individual sites and their issues were also debated. This process revealed a difference between the two assessment process outcomes. There is therefore more work to be done by the group in regard to how it goes forward in terms of potential containment and

mitigation measures. It was agreed this should be put to the meeting on the 12<sup>th</sup> August 2019 for agreement.

It was agreed that feedback to AECOM should include -

- Any inconsistencies and errors in their report.
- The group's opinion and justification on the traffic light rating differential.
- Inconsistency of AECOM policy references in regard to their traffic light rating.
- The documents that have not been referred to in their report.
- The NP groups wishes in regard to the final report

8. **NP Groups Action List**

- Check key opinions from previous public consultation re site preference and suitability and wishes for the village/community eg. Views and Vistas, size of site etc to ensure consistency and justification - Action - all.
- Check assessments from sites duplicated from previous process /consultation for accuracy and consistency.
- Contact Highways re access suitability /potential from Paddock View Field 1) from property 2) from Balchins Close onto A 272. **Action - LD**
- Contact owner of access Rd (No 1 Balchins Close) to ascertain viability of use as access to any proposed new development.)
- Take forward to next meeting - proposal - Does the group agree a pro-active approach to discussion and negotiation in regard to containment and mitigation for the relevant sites as identified (prior to public consultation.)

9. **Date of Next Meeting: Monday 12<sup>th</sup> August 2019** at 7.30 pm at Sheena's home.

There being no further business, the meeting closed at 10.00 pm.