

Wisborough Green Parish Council

Notice of Parish Council Meeting

To: All Members of the Parish Council

I hereby give notice that a Meeting of Wisborough Green Parish Council will be held **online via Zoom** due to the Coronavirus Pandemic, on **Tuesday 4th May 2021 at 7.45 pm**. This is permitted under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 that are currently enacted for meetings on and up to 7th May 2021. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Signed: *Louise Davies*, Parish Council Clerk

Dated: 28th April 2021

AGENDA

(The figure in brackets indicates the minutes allocated to the agenda item)

1. Apologies for Absence **(1)**
2. Election of Chairman and signing of Declaration of Acceptance of Office
3. Election of Vice-Chairman and signing of Declaration of Acceptance of Office
4. Declaration of interests by Members in matters on the Agenda for this meeting: To consider and agree any requests for Dispensation **(1)**
5. Minutes of the last Meeting: to approve the minutes of the meeting held on Tuesday 27th April 2021 **(1)**
6. Annual Parish Meeting: to approve the minutes of the meeting held on Thursday 22nd April 2021.
7. District/County Councillor: To receive an update on District/County related matters **(10)**
8. Public Questions: To receive, and act upon if considered necessary by Council, comments made by members of the public **(10)**
9. Policy documents: To review and adopt the following:
 - a. Standing Orders – to note and agree minor amendment.
 - b. Code of Conduct – new code circulated as recommended by NALC and CDC
 - c. Financial Regulations
 - d. Investment Policy
 - e. Complaints Procedure
 - f. GDPR Policies (All)
 - g. Freedom of Information Policy
 - h. Press & Media Policy
 - i. Health & Safety Policy
 - j. Child Protection Policy

- k. Filming on The Green Policy
- l. Village Sign Policy
- m. Social Media Policy
- n. Retention of Documents Policy
- o. Bench Donation Policy
- p. Developer Engagement Policy
- q. Virtual Meeting Policy
- r. Payment & Internet Banking Policy
- s. High Consequence Infectious Disease Policy – to re-adopt until after 21st June 2021

10. Councillor Interests and Committee Membership:

- a. Members’ Areas of Interest - to review and agree for the year, including formal appointments to outside bodies
- b. Finance Committee - to agree membership, Terms of Reference and elect the Chairman
- c. Planning Committee - to agree membership, Terms of Reference and elect the Chairman
- d. Green Co-ordination Group – to agree membership and Terms of Reference
- e. Neighbourhood Plan Review Steering Group – agree Terms of Reference

11. Report on on-going matters:

- a. Gatwick Airport – update on GACC meeting held on 29th April 2021 (PD)
- b. Neighbourhood Plan Regulation 14 Consultation – agreement of statement for publication in relation to substantial changes to the original Plan (Clerk)

12. New Items for Discussion:

- a. Community Storage – to agree expenditure to secure temporary storage for the Fete Society.

13. Planning **(15)**:

- a. Land East of St Peter’s Church – WR/21/00621/FUL – approve objection response (PD)
- b. To discuss and ratify response for the following:

Application Number	Application Details
SDNP/21/00268/HOUS Case Officer: Beverly Stubbington	Ms Claire Cooper Farringtons Copse , Horsebridge Hill, Bedham, Wisborough Green, RH20 1JP Proposal to refurbish outbuilding to create additional space. Higher ridge line, creation of 2 no. new dormers, 3 no. conservation style rooflights and fenestration changes. O.S. Grid Ref. 502449/121737 https://planningpublicaccess.southdowns.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QN4GAKTUM4A00

WR/21/01041/DOM - Case Officer: William Price	Mr Chessell Chapel Cottage Petworth Road Wisborough Green RH14 0BH Replacement of existing rear conservatory with a single storey extension. O.S. Grid Ref. 504762/125857 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QR5B0UERGH800
WR/21/01042/LBC - Case Officer: William Price	Mr Chessell Chapel Cottage Petworth Road Wisborough Green RH14 0BH Replacement of existing rear conservatory with a single storey extension. O.S. Grid Ref. 504762/125857 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QR5B0XERGH900
SDNP/21/01325/HOUS	Mr & Mrs A Bullard Oaklees Brick Kiln Common Wisborough Green RH14 0HZ Proposed single storey rear extension. https://planningpublicaccess.southdowns.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QPNJBKTUG5600

c. Chichester District Council decisions: to receive details of Planning Authority decisions

14. Other Reports **(2)**:

a. Health & Safety: any concerns to report (All)

15. Any Other Matters to Report (No decisions can be made on matters raised under this item. For notification only or inclusion on the next agenda.)

16. Date of Next Meeting:

To discuss and confirm the next meeting date and arrangements until Covid-19 regulations allow meeting in the Village Hall