

# Wisborough Green Parish Council

## Notice of Parish Council Meeting

### To: All Members of the Parish Council

I hereby give notice that a Meeting of Wisborough Green Parish Council will be held in the Village Hall on **Tuesday 20<sup>th</sup> July 2021 at 7.45 pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Signed: *Louise Davies*, Parish Council Clerk

Dated: 15<sup>th</sup> July 2021

**PLEASE NOTE THAT CORONAVIRUS PRECAUTIONS WILL BE IN PLACE. PLEASE ENTER BY THE MAIN DOOR, SANITISE HANDS ON ARRIVAL AND WEAR A MASK UNTIL YOU ARE SEATED. SEATING WILL BE SOCIALLY DISTANCED AND WINDOWS WILL BE OPEN.**

### AGENDA

**(The figure in brackets indicates the minutes allocated to the agenda item)**

1. Apologies for Absence **(1)**
2. Membership - to report resignation of Cllr Rollinson (1)
3. Declaration of interests by Members in matters on the Agenda for this meeting. To consider and agree any requests for Dispensation **(1)**
4. Minutes of the last Meeting: to approve the minutes of the meeting held on Tuesday 29<sup>th</sup> June 2021 **(1)**
5. District/County Councillor: To receive an update on District/County related matters **(10)**
6. Public Questions: To receive, and act upon if considered necessary by Council, comments made by members of the public **(10)**
7. Report on on-going matters:
  - a. Neighbourhood Plan - update (Clerk) **(2)**
  - b. Village Green Levelling and Drainage - update (MW/AB) **(2)**
  - c. Traffic Management Plan - update (SW/LD) **(2)**
  - d. Songhurst Meadow Open Space – circular track & ground preparation – to agree next steps (MW/AB/Clerk) **(5)**
  - e. New Homes Bonus – consideration and agreement of tenders for pond funding application (Clerk) **(5)**
  - f. Village Playground – update and to agree expenditure for trial gate catch (SW/Clerk) **(2)**
  - g. Grant Scheme Policy – to approve amendments and adopt (Clerk) **(2)**
  - h. Electric Vehicle Charge Points – update on county initiative (Clerk) **(2)**
  - i. Clerk's Update:
    - Tree Inspections
    - Community Storage
    - Tree Preservation Order

- Any other matters

8. New Items for Discussion:

- Balloon Festival – to consider request to use the Green for the weekend of Saturday 10th and Sunday 11<sup>th</sup> September 2022 (Clerk) **(3)**
- Glebe Fields – consider and agree next steps (PD) **(3)**
- Traffic Management – to agree expenditure for replacement ‘no parking’ cones and parking signs (Clerk) **(1)**
- Sussex Clubs for Young People – update on contact and village youth provision (Clerk) **(3)**
- Park Cottage – to note vehicle access and agree next steps (Clerk) **(2)**

9. Correspondence: To comment, and where necessary, agree action for correspondence and reports received by the Parish Council **(5)**

10. Planning **(15)**:

- To discuss and ratify response for the following:

Application Number	Application Details
WR/21/01938/DOM - Case Officer: William Price	Miss M Cottencin 6 Butts Meadow Wisborough Green Billingshurst West Sussex Single storey rear extension and front door alteration. O.S. Grid Ref. 504773/126135 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QV1YD6EROSR00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QV1YD6EROSR00</a>
WR/21/02115/ELD - Other Dev - Certs of Lawful Development Case Officer: William Price	Mr M Watson Copse Cottage , Harsfold Lane, Wisborough Green, RH14 0BD Existing lawful use of land as part of existing domestic curtilage of main dwelling. O.S. Grid Ref. 505130/125304 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QVWZHNERKHM00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QVWZHNERKHM00</a>
WR/21/01554/FUL - Minor Dev - Case Officer: William Price	Mr A Van Leeuwen Howfold Barn, Howfold Farm, Newpound Lane, Wisborough Green, Billingshurst, West Sussex, RH14 OEG O.S. Grid Ref. 505690/126920 Erection of 1 no. dwelling - alternative to dwelling permission WR/20/01036/PA3Q <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QT8OT8ERIGK00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QT8OT8ERIGK00</a>

- b. Chichester District Council decisions: to receive details of Planning Authority decisions
11. Finance **(10)**:
- a. Bank Reconciliation – to confirm month end reconciliation for June (HT)
  - b. Accounts for Payment – to receive details and agree payment.
  - c. To receive the financial statement of accounts for the year to date compared to budget.
12. Other Reports **(3)**:
- a. Village Hall (Clerk)
  - b. Allotment – to agree policy in relation to greenhouses/polytunnels on plots and to consider greenhouse request (Clerk)
  - c. Health & Safety: any concerns to report (All)
13. Any Other Matters to Report (No decisions can be made on matters raised under this item. For notification only or inclusion on the next agenda.)
14. Date of Next Meeting:  
Planning Committee – Tuesday 3<sup>rd</sup> or Tuesday 17<sup>th</sup> August at 8.00 pm  
Parish Council – Tuesday 21<sup>st</sup> September 2021 at 7.45 pm