

Wisborough Green Parish Council

Notice of Parish Council Meeting

To: All Members of the Parish Council

I hereby give notice that a Meeting of Wisborough Green Parish Council will be held in the Village Hall on **Tuesday 21st September 2021 at 7.45 pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Signed: *Louise Davies*, Parish Council Clerk

Dated: 16th September 2021

PLEASE NOTE THAT CORONAVIRUS PRECAUTIONS WILL BE IN PLACE. PLEASE ENTER BY THE MAIN DOOR, SANITISE HANDS ON ARRIVAL AND WEAR A MASK UNTIL YOU ARE SEATED. SEATING WILL BE SOCIALLY DISTANCED AND WINDOWS WILL BE OPEN.

AGENDA

(The figure in brackets indicates the minutes allocated to the agenda item)

1. Apologies for Absence **(1)**
2. Declaration of interests by Members in matters on the Agenda for this meeting. To consider and agree any requests for Dispensation **(1)**
3. Minutes of the last Meeting: to approve the minutes of the meeting held on Tuesday 20th July 2021 **(1)**
4. Minutes of the last Planning Committee Meetings: to approve the minutes of the meetings held on Tuesday 3rd and 17th August, and 7th September 2021 **(1)**
5. District/County Councillor: To receive an update on District/County related matters **(10)**
6. Public Questions: To receive, and act upon if considered necessary by Council, comments made by members of the public **(10)**
7. Report on on-going matters:
 - a. Gatwick Airport – update and to delegate latest consultation response to the Chairman and Clerk (PD) **(2)**
 - b. Neighbourhood Plan - update (Clerk) **(1)**
 - c. Village Green Levelling and Drainage – update (MW/AB) **(2)**
 - d. Traffic Management Plan – update on Petworth Road 40 mph buffer zone. To receive details of recent Durbans Road accident and consider if any further action can be taken (SW/LD) **(3)**
 - e. Songhurst Meadow Open Space – circular track – to agree next steps (MW/AB/Clerk) **(5)**
 - f. New Homes Bonus – application update and proposed pond work (Clerk) **(3)**
 - g. Village Green Policy – to consider draft document for further discussion by the Green Coordination Group (Clerk) **(2)**
 - h. Youth Provision – update on enquiries relating to village youth provision and to agree next steps (LB/Clerk) **(3)**

- i. Rural Gigabit Broadband Voucher Scheme – update on enquiries and to agree if scheme is viable to promote further (TW) **(3)**
 - j. Clerk’s Update:
 - Community Litter Picking – Saturday 9th October
 - Next newsletter content
 - Co-option Update – to agree approach to fill the vacancy
 - Any other matters
8. New Items for Discussion:
- a. Northeast Parishes Forum – to note actions from the meeting held on 28th July 2021. **(5)**
 - To consider the request to designate funds to a ‘fighting fund’.
 - To consider whether to investigate if the whole, rather than just part of the Parish, (linked with other northern parishes) could be included into the SDNP.
 - b. Tree Inspections – to note inspection report recommendations and approve expenditure for required work **(2)**
 - c. Public Toilets – to agree expenditure for internal door painting, new locks and toilet roll holders (Clerk) **(2)**
 - d. War Memorial – to receive damage details/repair costs and approve action and expenditure (Clerk) **(2)**
 - e. Playground – to receive annual inspection report and approve expenditure for required actions (Clerk) **(3)**
 - f. Remembrance Day Road Closure – to agree arrangements for the closure on Sunday 14th November 2021 (Clerk) **(1)**
 - g. Queen’s Platinum Jubilee – to note 2022 celebratory weekend dates and initial discussion in relation to any village commemoration (Clerk) **(3)**
9. Correspondence: To comment, and where necessary, agree action for correspondence and reports received by the Parish Council **(5)**
10. Planning **(10)**:
- a. To discuss and ratify response for the following:

Application Number	Application Details
WR/21/02315/FUL - Case Officer: Calum Thomas	Mr R. Compton Northlands Farm Newpound Wisborough Green RH14 0QJ Formation of access track to field. O.S. Grid Ref. 506646/126401 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QX0BHZERLBK00 New information provided

SDNP/21/04519/LDE Lawful Development Cert (Existing) Case Officer - Lauren Cripps	Mr David Hayes Westland , Fittleworth Road, Wisborough Green, RH14 0HD 502958 122473 Existing lawful development certificate for the conversion of existing piggery to ancillary dwelling in May 2010. https://planningpublicaccess.southdowns.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QYRFJ3TUL7S00
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- b. Chichester District Council decisions: to receive details of Planning Authority decisions
- c. Enforcement Update – Meadow View, Petworth Road

11. Finance **(10)**:

- a. Bank Reconciliation - to confirm month end reconciliations for July & August (HT)
- b. Accounts for Payment - to receive details and agree payment
- c. Monthly Financial Statement – to receive the year to date compared to budget statement
- d. Insurance Policy – to agree renewal and payment
- e. Bank Accounts – update on Natwest account and FSCS protection
- f. Community Infrastructure Funding:
 - to agree release of all allocated funds to Village Hall Project
 - to agree release of allocated funds to Pavilion Project for planning fees
- g. Parish Online – to note new payment structure and agree annual expenditure
- h. 2022/23 Budget Preparation – consideration of projects for inclusion in budget discussion by the Finance Committee

12. Other Reports **(3)**:

- a. Village Hall (Clerk)
- b. Allotment (Clerk)
- c. Health & Safety: any concerns to report (All)

13. Any Other Matters to Report (No decisions can be made on matters raised under this item. For notification only or inclusion on the next agenda.)

14. Date of Next Meeting:

Planning Committee – Tuesday 5th October at 8.00 pm
Parish Council – Tuesday 19th October at 7.45 pm