

Wisborough Green Parish Council

Draft Minutes of the Parish Council Meeting to be agreed on 19th October 2021

Date: Tuesday 21st September 2021

Present: Ms L Bartley (LB), Mr A Burbridge (AB), Mr P Drummond (PD) (Chairman)
Mr A Jackson (AJ), Mrs S Winship (SW), Mr H True (HT), Mr T Worrall (TW)

Apologies: Mr M Watson (MW)

In Attendance: Mrs L Davies, Clerk
County/District Councillor J Duncton
District Councillor G Evans

Members of Public: 4

The Chairman opened the meeting at 7.45 pm and welcomed all.

1. Apologies for Absence:
Received and accepted from Mr Watson.
2. Declaration of Interests:
The Chairman advised that he was a friend of the applicant of the Westland planning application.
3. Minutes of the Last Meeting:
The Minutes of the meeting held on Tuesday 20th July 2021 were approved as a correct record and signed by the Chairman.
4. Minutes of the last Planning Committee Meetings:
The Minutes of the meetings held on Tuesday 3rd August, Tuesday 17th August and Tuesday 7th September 2021 were approved as a correct record and signed by the Chairman.
5. District/County Councillor Updates:
Full reports had been circulated in advance of the meeting, summarised below:

District Councillor (In attendance from 7.45 pm until 8.47 pm)

- Loxwood Claypits/Protreat application: Public consultation closed at the end of August and was expected to be determined at the November WSCC meeting. As an update, Cllr Evans advised that Gillian Keegan MP visited the site at the weekend.
- Lagoon 3: A legal update had been requested. A meeting was being set up for early October.
- Churchfields Application, Wisborough Green: Withdrawn by the applicant due to the water capacity issue.
- Land South of Townfield, Kirdford: Now extended until the end of December to allow the developers to work with Natural England to overcome the water capacity issue.

- Blackhall Development, Loxwood (including shop): Currently in limbo due to issues impacting other developments connected to the Hardham water neutrality issues.
- Plaistow and Ifold Neighbourhood Plan: The examiner responded in July and the Parish Council was now considering next steps.
- Local Plan: A full update was sent out following the meeting on 29th July 2021.
- Local Plan Newsletter: Reminder to sign up.
- Free Trees: Residents could apply for free trees for themselves and their communities as part of a scheme to increase tree planting across the district.
- Celebration of Culture 2022: A further £50,000 has been approved by Chichester District Council (CDC) for the new district wide celebration of culture in 2022. The Chairman questioned when this was good use of funds at this time.
- Financial Hardship (Covid-19): CDC was making further funding available to help economically vulnerable people in the district to pay their council tax.
- Petworth Vision: CDC had approved funding to assist Petworth Vision to manage the creation of a dedicated website and design of a logo for the Petworth Heritage Partnership.
- Kerbside Recycling: Two new trial collections schemes for unwanted textiles, broken or unneeded small electrical items, and coffee pods launched in July.
- All Parishes Meeting: Virtual meeting to take place on 9th September at 5.30 pm.
- Surgeries: Cllr Evans has resumed his face-to-face meetings and would provide details to the Clerk.
- Full Council Meeting: Notified that the Hardham water extraction concerns had been discussed by the Development and Environment Panel: interim information would be circulated shortly.

County Councillor (In attendance from 7.45 pm until 8.00 pm)

- Council Meetings: Face-to-face meetings in the Chamber would resume.
- Footpaths: WSCC had adopted a new method for laying footpaths using cold lay instead of the usual hot lay method to reduce its carbon footprint. Members questioned whether this would be cost effective in the long term as cold lay was known not to last.
- Afghan Refugees: WSCC was working with all the District and Borough Councils to offer a home and help. Donations of clean clothes and toys were welcomed. Donations of money should be sent through the British Red Cross.
- Covid Vaccinations: WSCC was offering Pfizer vaccines to all the 12–15-year olds in schools.
- Recycling Centres: The opening hours would change for the winter from 1st October; check details on the WSCC website.

6. Public Questions:

Four Durbans Road residents, represented by one resident, attended the meeting to express concern at traffic speed, providing details of an accident on 9th August and other serious accidents, some of which required the air ambulance. She provided details of their experiences living and using the road. There was no pavement for pedestrians at the Brookbridge corner and the sharp bend at Sweephurst Farm and parked cars posed a hazard for road users. They were aware of the Parish Council's application to reduce the speed from 40mph to 30mph and could not understand WSCC Highway's rationale for refusing the application. They strongly believed that if the speed limit was not reduced, or other traffic calming measures implemented, there would be further accidents and potentially a fatality. The residents could not understand how other areas had achieved speed reductions, such as Plaistow Road. Questions were asked about changes in the village centre by WSCC which they believed had not alleviated the parking

around the crossroads and why this was supported and financed by WSCC over the speed reduction.

The Chairman explained that the Parish Council had also been perplexed by the WSCC response. The road met the appearance criteria but failed the speed monitoring as the average speed was above the required limit; it was claimed that the reduced speed limit would not be enforceable. Other approaches were made but the Parish Council had been rebuffed by WSCC. In relation to the crossroads, the Parish Council had supported this scheme to provide further parking spaces and to improve the safety of the walking to school route and pedestrian connectivity in the village centre. Other improvements would have required additional signage, lighting and other highway paraphernalia; the Parish Council felt that it was not appropriate to urbanise the village centre.

Members concurred with the residents' observations and expressed frustration that the application had been refused. Cllr Janet Duncton was not confident that a further application would be successful. The Clerk advised that she had already requested information, about the successful Plaistow Road application, from WSCC.

SW advised that, in light of the recent accident and as a temporary measure, the police recommend cars being parked in the road where there were no double white lines, and this would slow traffic. Making the road more difficult to drive could divert motorists around the main road. The village had an active Community Speed Watch group, supported by the police, who were taking CSW data seriously. SW would request a police assessment of Durbans Road to ascertain if there was a suitable monitoring site; volunteers from Durbans Road would be required.

The 4 members of public left the meeting room.

7. Report on on-going matters:

a. Gatwick Airport:

A summary from the Gatwick Area Conservation Campaign (GACC) had been provided which highlighted Gatwick's expansion plans, use of the second runway and forthcoming consultation. The Chairman advised that he had considerable reading to undertake and would provide an update at the next meeting. **Members delegated the consultation response to the Chairman and Clerk.**

b. Neighbourhood Plan (NP):

The Steering Group would be meeting on 27th September with Planning Consultant, James Garside, to review the Regulation 14 responses and update the Consultation Report. AECOM had reviewed the Habitat Regulations Assessment in relation to the water neutrality issues and made recommendations for inclusion in the Plan, to be discussed further with CDC. Further discussion with CDC was also required in relation to policy wording and provision of the Kirdford Road pavement.

c. Village Green Levelling and Drainage:

AB advised that the work was progressing well. The main work was completed last Friday, and the surface preparation and seeding would be completed this week; the area would need to be fenced off, as soon as seeded, for 6 weeks to allow the grass to establish. The

visiting Fair had been very accommodating in relocating the equipment to the northern section of the green, avoiding the new drainage. AB advised that the drainage system was not vulnerable to heavy vehicles, it was the compaction of the ground that impacted, hence the need for verti-draining. **It was acknowledged that the Fair had a right to locate on the Green however the Clerk would ascertain whether this right referred to a specific location. To be discussed further at a future meeting.**

d. Traffic Management Plan:

WSCC had acknowledged receipt of the 40mph buffer zone application, it was in the system. An accident occurred in Durbans Road on 9th August at the Brookbridge corner; residents made representation to the Council earlier in the meeting. The Clerk advised that she had already requested details of the Plaistow Road speed reduction application from WSCC Highways. **Members agreed that details of all speed reductions in the last 5 years should be requested from WSCC Highways and that a Freedom of Information request should be submitted if information was not forthcoming.**

e. Songhurst Meadow Open Space:

No further contact had been received from the contractors quoting for the perimeter track; Runnymede was now chasing. **It was agreed that AB and MW should have a meeting with Runnymede Homes to discuss the track funding.**

f. New Homes Bonus:

CDC would advise of the Grants and Concessions Panel decision on Thursday; the Clerk would then confirm a start date with the contractor who was removing the lilies. Unfortunately, it appeared that the pointing contractor was no longer operating; he had not returned emails or telephone calls. **Members agreed that the repointing should be scheduled for September 2022 and further quotations obtained by the Clerk.**

g. Village Green Policy:

The draft document had been circulated in advance of the meeting. Some minor formatting errors were noted and amended wording proposed by AJ. The policy would be reviewed when the Pavilion Lease had been reviewed. **Members agreed that following the proposed amendments, the draft should be reviewed by the Green Coordination Group.**

h. Youth Provision:

Following contact from Sussex Clubs for Young People, LB and the Clerk were considering the best approach to assess youth provision in the village and to identify if there was a need for the Purple Bus to return; this would be at a cost to the Parish Council. Advice was being sought from other Parish Councils, and a local resident, who had expressed concern, was offering his support. A questionnaire, using SurveyMonkey accessed via a QR Code, is being considered. Members agreed that the questionnaire should not create expectations. A further update would be provided at the next meeting.

i. Rural Gigabit Broadband Voucher Scheme:

A briefing paper had been circulated in advance of the meeting. Having had in-depth conversations with Openreach, TW advised that in the next 4-5 years there were no plans to roll out fibre to the extended Wisborough Green area. Given new housing and increased digital use, the band width would reduce in time. TW gave further detailed explanation to the process, numbers involved and financial commitment. There were two options:

Community Funded Scheme which required an entity to under right the scheme, or a Voucher Funded Scheme. TW recommended the Voucher Funded Scheme as the Parish Council would not be liable for any costs and therefore no risk. He suggested that the Parish Council aim for the extended Parish scheme as this covered the properties that generally experienced poor connection; the village core was already reasonable well served. He appreciated that many households would consider their Broadband speed satisfied their need, but the past 18 months, with increased home working, had demonstrated the importance of a good connection. Openreach provided promotional materials which could be used. Members acknowledged that it would be a huge undertaking to generate the interest to bring fibre to the village as a whole; TW advised that he was happy to lead but would require support. **It was agreed that TW should make further enquiries with WSCC regarding the top up scheme to ensure that the figures provided were viable and to prepare a marketing plan. Details to be confirmed at the next meeting. Clerk to identify the area on Parish Online and provide a map to TW.**

j. Clerk's Update:

- Community Litter Picking: scheduled for Saturday 9th October at 2pm. Councillors were encouraged to support the village effort.
- Next Newsletter: Content ideas required.
- Co-option Update: CDC confirmed that no election was called, and the Council could now co-opt. Although advertised, there had been no expression of interest to date. Members to make personal approaches; an application form was available by emailing the Clerk.
- Any Other Matters:
 - Grass Cutting Contractor – as this had been suspended on the main green, the contractor to be asked to cut around the main green margin and undertake additional leaf and conker clearance instead. A final cut at the end of October may be required, but to liaise with the Clerk/AB.
 - Bank Holiday Fete – despite being a dull day, this had been extremely well attended; financial details were still being prepared. The Clerk thanked members for their help. Members were delighted with the success and were thrilled to see so many people supporting.
 - Three Crowns Noise Concerns - HT advised that he had spoken with one of the owners, who was not present at the August Bank Holiday Sunday event. He had been present during the sound checks and did not realise this was the intended level; he would endeavour to keep future events at a reasonable level. It was the intention that this would become an annual event along with other musicians throughout the year.

They were planning a large marquee in the garden for the winter months and over Christmas. The previous publican had Christmas Tepees, however HT will ascertain what the intended period for the tents is; planning rules could apply in the Conservation Area.

In relation to deliveries, the pub's owner had confirmed to HT that these would all be to the front of the public house. **HT was asked to highlight that the delivery of marquees and event equipment to the side gate had caused verge damage in the past; vehicles must not be driven onto the grass for unloading.**

The new owners wished to get totally immersed in the village and contribute fully, they were asking for ideas. Members noted that the next event was the School Bonfire Night.

In relation to the driving incident on 22nd June, a response from PCSO Neil Billingham had been circulated. Members were disappointed with the lack of police response at the time but appreciated the explanation. AB felt strongly that the matter should be followed up further. The Chairman therefore suggested that he make a personal representation to Katy Bourne, the Police and Crime Commissioner.

8. New Items for Discussion:

a. Northeast Parishes Forum:

The Chairman gave explanation to previous discussion with Kirdford and Plaistow and Ifold Parish Councils where planning was initially discussed, and the rationale for the questions posed on the agenda. The Chairman would be attending next Wednesday's meeting and would report back.

Fighting Fund: Unfortunately, the Chairman had been unable to attend the last meeting. Having undertaken some research into planning challenges, he was not convinced that there was a case to answer or that a challenge would be financially viable. AJ concurred, questioning whether there was clear evidence to support a challenge; he would support discussion and negotiation. **Members therefore resolved not to designate funds at this time.**

South Downs National Park: **Members resolved that there was merit in exploring if all of Wisborough Green could be included in the Park.**

b. Tree Inspections:

The inspection reports were circulated in advance of the meeting. The reports stated that there was evidence of good tree management, with a few maintenance items identified. The internal decay report confirmed that the 3 trees did not pose a risk of failure but to be re-assessed in 3 years' time. Members approved the quotation from George Nicholls for £475 to undertake the necessary work, acknowledging the benefits of consistency and familiarity in using the same tree surgeon. **Clerk to submit a tree application and accept the quotation.**

c. Public Toilets:

A deep clean of the facilities had been scheduled for today and the Clerk would undertake an inspection. The facilities were beginning to look a little tatty, so members agreed that the facilities should be internally painted; CDC had approved the work. Indicative costs were provided. **Members agreed that the Clerk should draw up a specification and obtain quotations; decision delegated to the Clerk up to a value of £1,000.**

The Chairman commented on the poor lighting and asked if this could be upgraded; **Clerk to enquire with CDC.**

The Clerk highlighted that the current Memorandum of Understanding with CDC expired on 31st March 2024; this would provide an opportunity to review the current arrangement with CDC and plan for any future refurbishment.

d. War Memorial:

Unfortunately, the memorial base sustained damage on, or around, 1st September although details as to how this occurred were unknown. The insurance company had been notified and to date, one quotation had been obtained; details provided. **Members agreed that with the value of the repair, an insurance claim should be pursued, noting the £250 excess, and**

that the repair be undertaken as quickly as possible and ideally before Remembrance Sunday.

e. Playground:

The inspection report was circulated in advance of the meeting. Members noted that the identified actions were either very low or low risk. Details of potential costs for replacement parts and repairs were provided. **Members approved these items up to the value of the Playground Reserve and delegated the decision/action to the Clerk.**

f. Remembrance Day Road Closure:

Members approved the Clerk's action to apply for the temporary closure of the A272 on Sunday 14th November for the 2-minute silence; members confirmed that they would be available to help.

g. The Queen's Platinum Jubilee:

Commemorative details for the national extended weekend, Thursday 2nd to Sunday 5th June 2022, were noted. **It was agreed that village commemorations should be considered further by interested parties; Clerk to organise a meeting.**

9. Correspondence:

Correspondence – Details of emails and letters received.
Rural Services Network – The Rural Bulletin.
WSCC - published its Draft West Sussex Transport Plan (WSTP) 2022-2036 for consultation purposes. The consultation period commenced on Friday 16 th July and ends on Friday 8 th October 2021. Posters to display. Details had been circulated. No comments made.
Mulberry and Co Training Programme for WSALC – details of courses this autumn.
CLlr Gareth Evans – update on CDC Local Plan Meeting held on 29 th July – circulated.
Newpound Lane resident – expressing concern that PC are not listening to the community. Storming ahead on ideas without any consultation in relation to Songhurst Meadow. Previously publicised trim trail and back tracking. Young people need support especially after lockdown. Clerk responded and asked resident to consider joining the council and/or be involved in young peoples' consultation.
Rural Services Network – The Rural Bulletin.
SDNP – Planning Newsletter – summer.
WSALC – Sussex Police Rural Crime update
Rural Services Network – The Rural Bulletin.
PCSO Billingham – July Update – circulated.
CDC – request to complete Authority Monitoring Report on success or otherwise of policies in NP. The Neighbourhood Planning Group to review. Consideration to be given to the lack of CDC's 5-year housing land supply and impact upon the village. Response delegated to the Clerk.

Shurlands Corner resident – copied in on response to WSCC regarding accidents on the corner. WSCC advised that hazard markers and signs were replaced at the end of last year and the injury accident data is insufficient to trigger alert to Road Safety Team. Resident advised 3 recent unreported accidents in the night; police not called. Drove off. Resident asked for Road Safety contacts. Highlighted.
GACC update newsletter on Proposed expansion at Gatwick – circulated.
SDNP – August Newsletter
Rural Services Network – The Rural Bulletin.
WSALC – Gatwick’s announcement that a 12-week consultation on the northern runway plans will run from 9 th September to 1 st December 2021. Circulated.
APCAG – update on Gatwick explanation plans.
Rural Services Network – The Rural Bulletin.
CDC Local Plan Newsletter – circulated.
WSALC – asking for details of long-standing issues over wastewater and sewage to be added to a County list, and NP survey to complete. Clerk to advise of known issues at Moonsbrook and Wyatt Close/Butts Meadow.
CDC – W Sx Draft Transport Plan consultation and webinar – details circulated.
GACC Gatwick update – circulated.
Kirdford Road resident – hadn’t received a response in relation to the use of Stable Field. An oversight by the Clerk. In discussion with the Chairman, responded and advised re 28 day Permitted Development. Any concerns over use should be directed to CDC as the Planning Authority. Further email to say that not all questions answered and would review correspondence and resubmit. <ul style="list-style-type: none"> • According to her records the 28 day usage has been exceeded, • The number of cars parking on the field has at times, especially when two matches have been played simultaneously, has caused problems at the existing entrance. This entrance has always been one of the reasons planning applications have been rejected, as it's a dangerous entrance. • Please also be aware that cars have been entering the field from both directions and on occasions there have been 'near misses' with regular traffic coming up from Kirdford or when leaving the green. • With the number of players (mainly men) regularly using the field it is being used as a urinal as they are not walking to the Pavillion to use lavatory facilities but using the field. This is not very pleasant for anybody, especially dog walkers who use the bridle path, let alone people who live nearby and see this happening! Previous correspondence regarding usage stipulated that Portaloos should be installed. But during this period it was talking about the field mainly being used by children. AB understood that the landowner was monitoring use. It was agreed that the matter should be referred to CDC as the Planning Authority if further correspondence was received.
PCSO Billingham – July August – circulated.
PCSO Billingham – detailed response in relation to incident at The Three Crowns on 22nd June and no police attendance – circulated.
Durbans Road resident – copied in on response from Cllr Duncton regarding the accident and speed reduction. May attend meeting.
Rural Services Network – The Rural Bulletin.
Rural Services Network – The Rural Bulletin.

10. Planning

- a. The following planning application was reviewed. Application details had been circulated in advance of the meeting and were also displayed:

Application Number	Application Details
WR/21/02315/FUL - Case Officer: Calum Thomas	Mr R. Compton Northlands Farm Newpound Wisborough Green RH14 0QJ Formation of access track to field. O.S. Grid Ref. 506646/126401 Additional information provided by the applicant, and not available on the CDC website when the application was initially considered by the Planning Committee on 7 th September, was reviewed. The Parish Council's opinion had not changed – <u>Objection.</u>
SDNP/21/04519/LDE Lawful Development Cert (Existing) Case Officer - Lauren Cripps	Mr David Hayes Westland , Fittleworth Road, Wisborough Green, RH14 0HD 502958 122473 Existing lawful development certificate for the conversion of existing piggery to ancillary dwelling in May 2010. <u>No Objection</u>

- b. Chichester District Council Decisions:

Application Number	Application Details	Decision
WR/21/01042/LBC - Case Officer: William Price	Mr Chessell Chapel Cottage Petworth Road Wisborough Green RH14 0BH Replacement of existing rear conservatory with a single storey extension. O.S. Grid Ref. 504762/125857	PERMIT
WR/21/01041/DOM - Case Officer: William Price	Mr Chessell Chapel Cottage Petworth Road Wisborough Green RH14 0BH Replacement of existing rear conservatory with a single storey extension. O.S. Grid Ref. 504762/125857	PERMIT
SDNP/21/01325/HO US - Jenna Shore	Mr & Mrs A Bullard Oaklees , Brick Kiln Common, Wisborough Green, RH14 0HZ Proposed single storey rear extension.	APPROVED

WR/21/01721/ELD - Case Officer: William Price	Mr Glenn Stocker Land North East Of The Long Croft The Long Croft Wisborough Green West Sussex Change use of land to a builder's yard. O.S. Grid Ref. 505422/125860	PERMIT
WR/21/01938/DOM - Case Officer: William Price	Miss M Cottencin 6 Butts Meadow Wisborough Green Billingshurst West Sussex Single storey rear extension and front door alteration. O.S. Grid Ref. 504773/126135	PERMIT
WR/21/02115/ELD - Case Officer: William Price	Mr M Watson Copse Cottage Harsfold Lane Wisborough Green RH14 0BD Existing lawful use of land as part of existing domestic curtilage of main dwelling. O.S. Grid Ref. 505130/125304	WITHDRAWN
WR/21/01554/FUL - Case Officer: William Price	Mr A Van Leeuwen Howfold Barn, Howfold Farm Newpound Lane Wisborough Green Billingshurst Erection of 1 no. dwelling - alternative to dwelling permission WR/20/01036/PA3Q. O.S. Grid Ref. 505690/126920	WITHDRAWN
WR/21/02053/TCA - Case Officer: Alicia Snook	Mr Oliver Betchley Meadow View Petworth Road Wisborough Green Billingshurst Notification of intention to reduce height by up to 3m and crown thin by 30% on 2 no. trees (unknown). O.S. Grid Ref. 504667/125873	NO TPO

c. **Enforcement:**

Meadowbank, Petworth Road: CDC had advised that the fence would be subject to an application being submitted. No other breach was identified.

Burdocks, Fittleworth Road: A new stone house sign had been installed by the new owners which was excessive in size; a picture was displayed. Members agreed that the matter should be referred to CDC.

Coed Afal, Petworth Road: Work at the entrance had been noted; a picture was displayed. Members agreed that the matter should be referred to CDC as it was a Listed property in the Conservation Area.

11. Finance:

a. Bank Reconciliation:

HT confirmed that he had checked and agreed the bank reconciliation for the Barclays Community Account for the period ending August 2021.

b. Accounts for Payment:

The Clerk displayed the Payment List for September which was approved.

Online payments for the Barclays Community Account

Payee	Amount £	Description
West Sussex County Council	1,909.55	Clerk's salary for August
Pyzer Cleaning Services	648.30	Cleaning of public toilets, supplies and additional weekend cleans
Steeple Graphics	60.00	New car park signs
Paid 7th September 2021	2,617.85	

Payee	Amount £	Description
Sussex Land Services	699.00	August grass cutting and strim/tidy allotment
Pyzer Cleaning Services	648.30	Cleaning of public toilets, supplies and additional weekend cleans
Moore	720.00	External audit fee
TP Handyman Services	150.00	Slide painting (second coat)
The Play Inspection Co. Ltd	78.00	Annual playground inspection
Paid 21st September 2021	2,295.30	

Direct Debit Payments from Barclays Community Account

Date	Amount £	Payee	Description
05.08.21	66.74	Business Stream	Allotment water (actual reading)
06.08.21	251.90	NEST	Pension contributions for period 01 to 31 July 2021
19.08.21	127.98	British Telecommunication plc	Broadband and telephone contract
19.08.21	29.54	Plusnet	Village Hall Broadband
	476.16		

Payments to Barclays Community Account

Date	Amount £	Payee	Description
02.08.21	16,955.16	Wisborough Green Sports	Donation towards drainage work
03.08.21	16,000.00	Wisborough Green Sports	Donation towards drainage work
13.08.21	593.00	Mrs A Allott	Donated bench
03.09.21	32.00	WG Fete Society	Garage rent
17.09.21	33,500.00	CDC	Precept payment
20.09.21	340.00	Mr M Trickett	Annual Fair
	67,420.16		

c. Monthly Financial Statement:

The statement was circulated in advance of the meeting and displayed. The current bank balances were highlighted. The Clerk highlighted that the donation towards the drainage works had been received from Wisborough Green Sports as well as the second Precept instalment. There were no further questions.

d. Insurance Policy:

The 3-year long-term agreement with Came & Company would end on 30th September 2021. In addition to the Came & Company renewal quotations, the Clerk had obtained a further quotation from BHIB; details of cover and cost were provided. Members agreed that the policy offered by BHIB covered the Parish Council's needs and offered a considerable saving on the Came & Company renewal. **Members resolved to accept the quotation from BHIB for one year. It was acknowledged that a price adjustment might occur if a claim for the War Memorial damage was made; this would need to be declared to BHIB.**

e. Bank Accounts:

Natwest had now confirmed in writing that the deposits were eligible for the Financial Services Compensation Scheme Protection; this should appear on the next statements.

f. Community Infrastructure Funding:

Following requests,

Members resolved to release the allocated funds of £24,565.16 to the Village Hall Project
Members resolved to release funds, up to the requested £5,780, to WG Sports for the Pavilion Project. Clerk to ascertain if the application was for Pre-app advice and to query the planning fee. Amount to be adjusted, if required.

g. Parish Online: Members approved renewal of the subscription at an increased annual fee of £70; the benefits were acknowledged.

h. 2022/2023 Budget Preparations:

A Finance Committee Meeting would be arranged for early November. Members were asked to consider future projects or other items for inclusion in next year's budget.

12. Other Reports:

a. Village Hall:

The project had been delayed due to weather, Covid and supply issues. However, the extension roof had now been felted and battened, the floor screed laid, and internal partitions installed. Completion was hopefully early November.

The Village Hall Committee Chairman had written to explain that an unknown damp issue had been identified on the east side associated with the ground levels and a downpipe from the Old Workhouse. As the landlord, he asked if the Parish Council might consider a contribution towards this cost. **Members were receptive to this request as a Village Hall Reserve was held; further details to be provided for discussion at the next meeting.**

b. Allotments:

The availability of one allotment was currently being advertised and non-use of another plot followed up. LB agreed to undertake a site inspection with the Clerk.

c. Health & Safety: No concerns reported.

13. Any Other Matters to Report: No other matters.

14. Date of Next Meeting:

Planning Committee – Tuesday 5th October 2021 at 8.00 pm (if required)

Parish Council – Tuesday 19th October 2021 at 7.45 pm

There being no further business, the meeting closed at 10.15 pm.

Signed by the Chairman: Dated: