

WISBOROUGH GREEN PARISH COUNCIL

CLERK'S REPORT FOR THE MEETING ON TUESDAY 21ST SEPTEMBER 2021

3. Minutes of the last Full Parish Council Meeting on [Tuesday 21st July 2021](#).
4. Minutes of the last Planning Committee Meetings on [Tuesday 3rd August](#), [Tuesday 17th August](#) and [Tuesday 7th September 2021](#).
5. District Councillor, Gareth Evans, [September Update](#) (previously circulated by email).

- 7a. **Gatwick Airport:** GACC Press Release stated - The proposed expansion of Gatwick, formally announced on 25th August by the airport, is unwelcome, unnecessary and, if approved, would have devastating consequences for the environment, local communities, and people living under flight paths many miles away. The Gatwick Area Conservation Campaign (GACC), with local community groups, is relaunching its 'Gatwick's Big Enough' campaign to fight these proposals.

The plan to grow the airport's capacity by between 40% and over 60% over the next fifteen years involves use of new technology on the main runway and re-aligning and widening the existing emergency (or standby) runway to form a second runway. Despite claiming that it is no longer pursuing an additional full runway Gatwick also wishes to continue to blight residents living to the south of the airport with its demand to safeguard land from any other development.

The use of the emergency runway in conjunction with the main runway would mean more noise, more CO₂ emissions and other climate impacts, more congestion on local infrastructure and poorer air quality. There would be serious health impacts for local communities and those under flight paths and severe effects on a local infrastructure already overburdened as a result of past growth. If it gets its way, Gatwick would be able to grow from 45 million passengers and 280,000 flights in 2018, to 76 million passengers and 390,000 flights over the next 15 years, nearly the size of Heathrow.

Gatwick's public consultation will commence on 9th September and will run for 12 weeks, closing on 1st December. At this stage, our understanding is that the consultation will be primarily virtual, although there are to be some facilities, including static displays and a mobile information unit.

GACC will be reviewing the consultation documentation as soon as it is 'live' on GAL's website and will thereafter be preparing briefing notes on the pertinent subjects with a view to helping members respond.

Recommendation: The consultation response is delegated to the Chairman and Clerk in line with GACC's and APCAG responses.

- 7e. **Songhurst Meadow Open Space:** Despite chasing, only one quotation for the circular path has been received by MW. Although this was perceived as being on the steep side by Runnymede Homes, in the currently building market it could be realistic!

Recommendation: That this initial quotation is used to open negotiations for funding with Runnymede Homes; Runnymede's recommended contractor has failed to provide a quotation despite chasing. Members to be involved to be agreed. Face to face or Zoom meeting?

- 7g. **Draft Village Green Policy:** This policy was presented to the Council in July; a request was received to reduce the length. It is proposed to remove some detail (as indicated) but other information was felt to be relevant; this has now been provided in an appendix to reduce the policy length.

Recommendation: That this draft is now considered further by the Green Coordination Group, specifically WG Sports.

- 7i. **Rural Gigabit Broadband Voucher Scheme:** Please refer to the [Gigabit briefing paper](#) prepared by Cllr Worrall and the [Parish Pack Document](#) and [Demand Let New Parish Letter](#).
- 8a. **Northeast Parishes Forum:** A meeting was held on 27th July; [minutes previously circulated](#). Meeting attendees discussed and agreed that the following be put to their individual Parish Councils for consideration:
- The Northeast Parishes should join together to lobby CDC regarding matters of concern in handling planning in the District.
 - The Northeast Parishes should challenge CDC for not having a 5-year housing land supply and to engage legal advice in this regard.
 - The Northeast Parishes should consider initiating the process to be adopted as part of the South Downs National Park.
 - The Northern Parishes to set up a 'fighting fund' of £1,000 each (initially) to finance consultants to look at the uncontrolled development due to lack of 5 - year housing supply and to apply to join the SDNP.
- 8b. **Tree Inspections:** A 3-yearly inspection was undertaken in July of all the trees in the Conservation Area; [report](#). The internal decay present in 3 trees is being monitored and further decay detection has been undertaken; [report](#).

Recommendation: To apply for planning permission for the required work and to accept the quotation from George Nicholls for £475 (no vat). Mr Nicholls has provided the most competitive quotations in the past. Being involved in the annual inspections and monitoring and tree surgery provides beneficial continuity.

- 8d. **War Memorial:** The base of the memorial has been damaged. It was noticed by residents who walk around the Green on a daily basis on Wednesday 1st September. The insurance company has been informed and quotations for the repair being obtained.



- 8e. **Playground:** The [annual ROSPA inspection](#) was undertaken on 9th September. All elements identified are low risk, but some maintenance is required. The trial gate latch has been installed with a notice asking for feedback. The contractor, who painted the slide, has been reminded to apply the second coat; a child recently sustained a scratch on a protruding bolt.

Recommendation: That estimated expenditure for the identified maintenance is approved, up to the reserve value.

Platform – Approx £300

Wetpour Repair Kits - £75 for 1 sq mtr plus delivery
 Caps - £20 + delivery
 Swingseat 2 x £70 plus delivery
 Nest seat safety device –
 Cleaning & painting - £500 approx

We currently hold £1952.51 in reserve for maintenance (remaining of surfacing project)

- 8g. **Queen’s Platinum Jubilee:** In 2022, Her Majesty The Queen will become the first British Monarch to celebrate a Platinum Jubilee, seventy years of service, having acceded to the throne on 6th February 1952 when 25 years old. Throughout the year, Her Majesty and members of the Royal Family will travel around the country to undertake a variety of engagements to mark this historic occasion culminating with the focal point of the Platinum Jubilee Weekend in June. An extended bank holiday, from **Thursday 2nd to Sunday 5th June**, will provide an opportunity for communities and people throughout the UK to come together to celebrate the historic milestone. The four days of celebrations will include public events and community activities, as well as national moments of reflection on The Queen’s 70 years of service. Sunday 5th June is being promoted for a Big Jubilee Lunch: *People are invited to share friendship, food and fun with neighbours as part of the Platinum Jubilee celebrations. A Big Jubilee Lunch can be big or small - street party or picnic, tea and cake or a garden barbeque. The Big Lunch provides tips and ideas for hosting an event.*

Recommendation: A working group is formed, comprising of all interested parties (WGPC/WG Sports/Church/other residents) to consider/coordinate any village activities to mark the occasion. NB: If it comes under the Parish Council, it can be covered by our insurance.

9. **Correspondence List:** As at 16th September 2021. Additional items will be provided at the meeting.
10. Planning:

Application Number	Application Details
WR/21/02315/FUL - Case Officer: Calum Thomas	Mr R. Compton Northlands Farm Newpound Wisborough Green RH14 0QJ Formation of access track to field. O.S. Grid Ref. 506646/126401 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QX0BHZERLBK00 The Planning Committee objected to this application on 7th September but new information has been provided for justification on the CDC website. Property owner may attend the meeting to give further explanation.

SDNP/21/04519/LDE Lawful Development Cert (Existing) Case Officer - Lauren Cripps	Mr David Hayes Westland , Fittleworth Road, Wisborough Green, RH14 0HD 502958 122473 Existing lawful development certificate for the conversion of existing piggery to ancillary dwelling in May 2010. https://planningpublicaccess.southdowns.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QYRFJ3TUL7S00
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- 11b. **Accounts for Payment:** will be presented at the meeting for approval.
- 11c. **Monthly Financial Statement:** will be circulated when prepared and presented at the meeting.
- 11d. **Insurance Policy:** The Parish Council's long-term agreement with Came & Company concludes on 30th September 2021. Quotations have been obtained through Came & Company as well as a further company called BHIB which many Parish Council's appear to be using. I have requested further information from BHIB to ensure that we are comparing like for like and will provide cost details at the meeting.

	Sums Insured/Limits		
	Pen Underwriting Limited Via Axa Through Came & Co	Hiscox Through Came & Co	BHIB
Public Liability Including Hirers Liability Libel & Slander	£10,000,000 £5,000,000 £500,000	£10,000,000 £5,000,000 £500,000	£10,000,000 £250,000 £250,000
Employers' Liability	£10,000,000	£10,000,000	£10,000,000
Officials & Trustees Liability	£500,000	£500,000	£500,000
Employee Dishonesty	£150,000	£150,000	
Legal Expenses	£500,00	£100,000	£250,000
Personal Accident	£100,000/£500 per wk	£100,000/£500 per wk	£100,000
Property Damage Including Defs & Cabinets	£5,000	£5,000	
Business Interruption Including Loss of Revenue Increased cost of working Key person cover	£10,000 £10,000 £250/wk up to £2,500 yr max	£10,000 £10,000 £250/wk up to £2,500 yr max	£10,000 £10,000
Money in Transit	£2,500	£1,000	£2,500

Crisis Management	£500,000	£25,000	
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11f. **Community Infrastructure Funding:**

- A request has been received from the Village Hall Management Committee for release of the CIL funds towards the Village Hall project - £24,565.16 agreed January 2021.
- A request has been received from WG Sports for funding towards planning fees to progress the new Pavilion project. It was agreed to allocate £24,000.00 CIL in January 2021. Email received from Michael Gadd, Chairman of WG Sports, 14th September 2021, providing the following details:

By way of update:

1. *We have now received all the reports required (we believe) we need for the application to be validated:*
 - a. *Acoustic report*
 - b. *Tree report*
 - c. *Bat emergence survey*
2. *The design and access statement has been adjusted where necessary in reaction to the above.*
3. *The tree survey picked up that the tree immediately to the rear on the NW of the Pavilion was of limited viable lifespan as picked up in an earlier PC survey. As it's proximity to the building may further reduce its lifespan the arboriculturist has recommended its removal and replacement as part of the works. The only other (non) option would be to move the building footprint and even this would not prolong the lifespan.*
4. *Other than that there are no changes to the plans as agreed in February.*
5. *I plan to submit the application next week once I have drafted a covering letter. As for the pre app I will submit it as agent on the PC's behalf (please confirm).*
6. *Hopefully the application will conclude within the target 8 week timeframe, but CDC are not moving very quickly at the moment!*

In terms of costs we would like to be covered by CIL funding these are:

Item	Amount	Payee
<i>Bat Survey</i>	<i>960</i>	<i>Ecology Partnership</i>
<i>Tree Report</i>	<i>540</i>	<i>Owen Allpress</i>
<i>Architect's fees (does not include £2k already provided – from PC Funds, not CIL)</i>	<i>3125</i>	<i>NaganJohnson</i>
<i>Planning Fee</i>	<i>1155</i>	<i>CDC</i>
Total	5780	

- 11g **Parish Online:** [Notification received from WSALC](#) that at the meeting on 16th July the Board discussed options for future licensing arrangements for towns and parishes to

access Parish Online at the most favourable rate. The cost for Wisborough Green will be £70 per year, previously £30.

Recommendation: Useful tool so accept subscription increase.