

Wisborough Green Parish Council

Draft Minutes of the Parish Council Meeting to be agreed on 19th July 2022

Date: Tuesday 21st June 2022

Present: Mr A Burbridge (AB), Mr P Drummond (PD) (Chairman), Mr A Jackson (AJ),
Mrs S Winship (SW), Mr M Watson (MW), Mr T Worrall (TW)

Apologies: Ms L Bartley (LB), Mr H True (HT)

In Attendance: Mrs L Davies, Clerk

Members of Public: Two

The Chairman opened the meeting at 7.45 pm and welcomed all.

1. Apologies for Absence:

Apologies were received and accepted from Ms Bartley and Mr True.

2. Declaration of Members' Interests:

AB declared that he knew both the Barton and Laundry Cottage applicants.

TW declared that he knew the Laundry Cottage applicants.

MW declared that he knew and was a neighbour of the Laundry Cottage applicants.

No other interests were declared.

3. Minutes of the Last Meeting:

The Minutes of the meeting held on Tuesday 17th May 2022 were approved as a correct record and signed by the Chairman.

4. Minutes of the Last Planning Committee Meeting:

The Minutes of the last meeting held on Tuesday 31st May 2022 were approved as a correct record and signed by the Chairman.

5. District/County Councillor Updates:

District Councillor: Cllr Evans sent his apologies. His report had been circulated in advance of the meeting, summarised below.

- Queen's Platinum Jubilee: Cllr Evans thanked all those involved in organising community events in the Loxwood Ward.
- Loxwood Claypit Application: Considered by the WSCC planning committee on the 18th May 2022 and, in line with the officer's recommendation, was unanimously refused.
- Land South of Willets Way, Loxwood: Several residents had expressed concerns to Cllr Evans who was liaising with the Planning Officer. The Officer promised a site visit before determination although the date was unknown.
- Traffic Speed Issues in Loxwood: The need for volunteers had been published and Cllr Evans was happy to help.

- Land South of Townfield, Kirdford: Cllr Evans had now received an update from Andrew Robbins following his meeting with the applicant and their plan to offset to ensure the proposal was water neutral. Cllr Evans had asked for clarification as to whether this application would go to the Planning Committee, and if not, would put in a red card. He had also submitted a written complaint about the time it had taken to determine the application.
- Lagoon 3: The next scheduled meeting was on Thursday 7th July.
- Foxbridge Golf Court, Plaistow and Ifold: Cllr Evans attended the consultation on Wednesday 18th May. Since then, he had received a number of emails from concerned residents, some of which he also shared.

Chichester District Wide Updates

- Initiatives +: For monthly updates from Chichester District Council sign up at www.chichester.gov.uk/newsalerts
- The Hyde Group Update: A new Partnership Working Agreement with Hyde had been signed and the Housing Delivery Team and representatives from Hyde had started to work on the Hyde's Strategic Plan objectives.
- Local Plan Update: CDC was continuing to work closely with National Highways and WSCC to establish whether it could gain support for the revised distribution of development that Members agreed for testing in January 2022. In addition, CDC along with other councils across the county, had commissioned a water neutrality study which covered the northern area. The study was crucial to the plan and for the Habitat Regulations Assessment to be completed. CDC was also working to identify Gypsy and Traveller needs.
- Financial Help for Residents: Support was being promoted to residents <https://www.chichester.gov.uk/helpwithfinances>
- Cllr Evans would be holding surgeries on the following:
Sat 11th June (11-1pm) Old Mill Cafe, Wisborough Green
Sat 25th June (12-2pm) The Onslow Arms, Loxwood
Saturday 2nd July (11-1pm) The Coffee Cup, Ifold (village shop)
Saturday 23rd July (12-2pm) The Half Moon, Northchapel
- Should these dates not be suitable, or you are unable to visit in person, Cllr Evans is always happy to visit residents at their homes/alternative venue or arrange a telephone call/zoom conversation. He can be contacted by phone 07958918056 or by email gbevans@chichester.gov.uk

County Council: Cllr Duncton sent her apologies. Her report had been circulated in advance of the meeting, summarised below.

- Cllr Duncton was pleased to attend some parish Jubilee events.
- She would be travelling to Ranville in Normandy, Petworth's Twin town to commemorate D-Day.
- The Conservatives at County received bad press relating to a motion regarding investment in fossil fuels in the Pension fund. The motion was withdrawn. The Cabinet member for Finance looked into the Pension company investments and concluded that none of their investments was in the extraction of fossil fuel but in the development of renewables.
- Cllr Duncton had 6 forest schools in her division and looked forward to visiting.
- The building work at Woodlands Mead Special Needs School had now commenced.
- The building of the new Horsham fire station at Broadbridge Health had started. It would also be used as a training facility.
- The budget process for next year was already underway; it would be challenging.

- CDC was still working with other agencies to find a solution to Crouchlands Lagoon 3.
- Water Neutrality was still being considered by a number of Councils; the Chief Executive of Horsham was taking the lead.
- More housing for the homeless had been built in Chichester.
- Chichester had taken a lead over the Great Sussex Way Project to promote the area to visitors and residents.
- West Sussex Children's Services was going from strength to strength.
- WSCC was publicising a scheme to introduce electric car charging points; CDC had not joined the county scheme.
- Hard plastic recycling was being introduced at the recycling centres but Billingshurst was currently unable to take.

6. Public Questions:

Billingshurst Road Resident: Attended the meeting to express his concern at traffic speed and road safety in and around the village. He provided school traffic details (speed in and out of the village, blocking driveways, parking on the grass), some parents' lack of respect for the village and an incident which was reported to the police. He was concerned at the Headteacher's lack of response and interest in the problems being caused outside of the school gate. He was an active Community Speed Watch (CSW) member and had been involved in the initial police discussions when the Wisborough Green Campaign Against Noise and Speed (WGCANS) group was established. He felt that a strategic village approach was required as the CSW momentum and police support was beginning to decline. He had undertaken some CSW data analysis and was alarmed that speed was going up. One car was recorded at 78mph outside Great Meadow and, he claimed, there had been multiple accidents on the A272 outside the village. He felt that signage should be improved, gateways should be considered, with more police attendance and at different locations.

SW, as the CSW Coordinator, explained that having an active CSW group indicated to the police an ongoing concern. Police did attend the village at the weekend and whilst it would be desirable to change locations, the police took the attitude that visibility ensured that other motorists, as well as village residents, were aware of their presence. There was still work to be done, but she had recently been contacted by both Petworth and Loxwood who wanted to replicate the work being done in Wisborough Green, which really made a difference. CSW was an educational tool to get people, many of whom were village residents, to change their driving habits.

The Chairman thanked the resident for all his efforts. By having an active CSW group, it was very effective in getting assistance. Unfortunately, the volunteer pool in the village was small so to organise more sessions would involve recruitment. In terms of the School, he was surprised and disappointed that the Headteacher did not acknowledge notification of the serious incident, and was pleased that it had been reported to the police. He suggested to the resident that he take this matter up with the School Governors.

The Chairman advised that over the years various initiatives had been explored with WSCC. The Clerk explained that a village consultation event was held in 2017 to consult on various ideas, including village gateways. WSCC had assessed possible sites and only two one-sided gates would be possible. With the opening of the Songhurst Meadow car park, it was the intention to produce a flyer to be circulated to school parents and also published in the Ad Vincula to highlight school parking arrangements, the voluntary one-way system and speeding.

The Clerk confirmed that a request for the re-painting of the road markings around the crossroads and in School Road had been submitted to WSCC. SW confirmed that the acoustic camera had now been removed as it was a trial.

Resident: Attended the meeting to express in strong terms his dissatisfaction at the outcome of the drainage works and the expenditure. He was aware that the Clubs were financially supported by the footfall at matches and believed that football would not be able to return to the village this autumn; he questioned how football could be played on an uneven surface with evident stones. He was outraged at the current condition of the Green and the health and safety implications for all users. He could not understand why the Council had agreed payment to the contractor without seeing the result. Many people were complaining about the appearance and unevenness. He also asked if AB had an interest in the drainage work.

The Chairman agreed that the current condition was unacceptable and as such, a later agenda item would be agreeing urgent action.

AB explained that the spring had been exceptionally dry, not only affecting grass germination but had caused the clay to shrink causing the drainage trenches to sink. It was a long-term investment to improve the surface for sport, and the sports clubs fully supported the project, having been made aware of the potential implications associated with dry weather. The Cricket Club was happy to continue using the Green as the current surface was no more challenging than the previous unevenness and the Football Club was also accepting of the current condition and planned work. The Green could still be used; there were in fact nearly 600 people on the Green last Friday. AB advised that he had been part of the project team that had considered the options and quotations and advised that he had no interest or connection to Turfdry which was engaged to undertake the work.

The Chairman thanked both members of public for attending the meeting. One member of public left the meeting room.

7. Report on on-going matters:

a. Gatwick Airport: A further consultation on the use of the northern runway was now open.
Members delegated the response to the Chairman and Clerk.

b. Neighbourhood Plan (NP):

The updated NP, with all the supporting documents required for submission to CDC, had been submitted for a Health Check through Locality. This was as far as the process could be taken prior to confirmation of the housing number and adoption of the Reviewed Local Plan.

c. Traffic Management Plan:

Durbans Road Traffic Regulation Order (TRO) Process Enquiry: Cllr Dunton's response to the unsuccessful speed reduction had been circulated. Members were extremely disappointed that she withdrew her support and was not transparent with the Council. **It was agreed that a meeting should be arranged with Cllr Dunton.**

Petworth Road TRO: WSCC was now consulting on the 40mph buffer zone application; details had been circulated to interested village residents to offer support.

Speed Indicator Device: The possibility of incorporating Automatic Number Plate Recognition (ANPR) into the device carried a prohibitive cost as well as creating data

protection implications for Sussex Police. In discussion with the Chairman and SW, the Westcotec device, previously considered by the Parish Council, had been ordered by the Clerk. **Members supported this action.**

School Traffic: It was agreed that a flyer to advertise the new Songhurst Meadow car park, use of other parking areas, traffic speed and the voluntary one-way system to be produced for circulation to school parents in September and included in the Ad Vincula. The Headteacher had previously agreed to circulate. **Draft to be prepared by SW and the Clerk.**

d. Village Green Drainage:

The Chairman had inspected the Green last Friday and agreed that the current surface was totally unacceptable. In his opinion there were two options: close the Green for both sport and general use or address the trench issue, as a matter of urgency.

AB gave explanation to the shrinkage due to the dry weather and the long-term benefits, advising that the contractor had no further responsibility. He had met with representatives from the Football Club and gave assurances that following some further work, football would be played this autumn. The Cricket Club was happy to continue as the surface was no more difficult than previous years. Wisborough Green Sports had confirmed liability for sports use but AB agreed the Parish Council was liable for general recreational use. He had discussed arrangements with the Football Club and it was the intention to fill the trenches and re-seed in August. The Chairman expressed the view that work was required now, not necessarily with seeding, but the trenches needed to be filled to remove the trip hazards. AB explained that it would be a mistake to top up the trenches with soil as the fine particles would likely clog up the drainage runs, rendering a large part of the significant investment worthless. MW observed that where the cricket outfield surface had been prepared, there was little evidence of the trenches which had a soil covering. AB advised that germinating seed at this time would require constant watering which would cost about £60-£70 per night for 2 months; the use of watering cans to water just the trenches had proved impractical. He had offered use of some equipment, at a personal cost, in September to allow the football pitch to be intensely watered to bring it up to the specification. Other options for watering were discussed. **After much further discussion, it was agreed that:**

- **Levelling work to be undertaken as a matter of urgency using the existing sand.**
- **AB to contact Michael Gadd, the Wisborough Green Sports Chairman, to advise of this discussion and to request help to form a working group.**
- **MW agreed to liaise with Mr Gadd and be involved in the work this weekend.**
- **Advisory notices to be displayed around the Green.**

e. Songhurst Meadow Open Space:

The Clerk provided the following update:

Land Transfer: Runnymede had contacted the Clerk to start the process. In discussion with the Chairman, the Clerk had engaged the Parish Council's solicitor, at an estimated cost of £1,375 plus VAT. Members supported this action. The solicitor advised ensuring that all required work had been undertaken prior to the transfer.

- Bund and Ditch: The ditch had now been installed.
- Cedec Path: Some shrinkage at the sides of the original path had been noted; Runnymede had been asked to repair.

- Trees: An Ash tree with dieback had been noted in the middle hedge; **Runnymede to be asked to fell and remove it.** It was noted that future tree inspections would be required. Sussex Land Services had recently strimmed between the new trees as thistles had become a problem.
- Peripheral Track: Quotations were being obtained for discussion at the July meeting.
- Low-level Fence adjacent to deep part of ditch: Quotations were being obtained.
- Bridge: Advice had been provided by a local contractor who would provide a quotation.
- Tractor Access: This was being created and Sussex Land Services had been provided with the padlock code to gain access.
- Grass Cutting: A quotation had been requested from Sussex Land Services to cut the wildflower area at the end of August and remove the grass; the grass would be left on-site to rot down. A specification for the rest of the area would be required. Runnymede had been asked to mow the southern field before the land was transferred.
- Litter and Dog Bins: The locations had been agreed and the bins would be installed by Runnymede.
- Car Park Fence: A height barrier would be installed to restrict access, but a low-level fence would be required on one section to prevent access. Runnymede had agreed to leave the current fence posts, but a rail would be required.

f. Parish Council Logo

The brief had now been sent to several local graphic designers. Ideas had been requested for the July meeting.

g. Parish Council Name Change:

Further enquiries had been made. It was possible to change Parish to either Community or Village but there was a formal process which required public consultation and CDC agreement. **In the first instance, Members agreed to promote the Parish Council's role and the separation from the Church and postpone discussion on the name change.**

h. Clerk's Update:

- Jubilee Events: The events in the church and on the village green had been enjoyed by many. As people had been enjoying the music and the sun came out at the village picnic, the band was asked to continue playing by the Wisborough Green Sports organiser. He had asked if the Parish Council would be willing to pay the additional £200 along with £100 for the printing of the leaflet to advise of possible disturbance, and to promote the village picnic. **Members agreed to pay the additional £200 for the band but the promotional cost to be met by Wisborough Green Sports.**
- Donated Bench: The family had offered to move the dog waste bin and asked the Parish Council to reconsider the bench location. In view of Mr Vickery's contribution to the village, Members agreed that the dog bin could be relocated to the northern end of the layby behind another tree; the family would need to move or fund the installation. The Clerk to meet with a family member to ensure the correct location.
- Friday Evening Cricket Parking: WGS advised that they would notify members of parking arrangements and provide signs at the entrance to Butts Meadow. The Clerk had received a phone call this morning to say that the problem continued, and an accident had occurred. Some temporary parking cones put out by a resident had been successful but were removed by WSCC contractors. Members agreed that Parish Council 'no

parking' cones should be used for the duration of the summer and that WGS should be asked to send reminders to members and to ensure that the signs were displayed. The Clerk confirmed that a request to repaint the double yellow lines around the junction and also the markings in Newpound Lane had been sent to WSCC.

- Emergency Plan Review Meeting: A meeting to be arranged within the next month.
- Ukrainian Flag: The yellow on the flag had faded. The Clerk had contacted the company which advised that it was a budget flag and would only last a few months. Members were disappointed with this response and requested that the Clerk make a further approach; the supplier's claim had not been mentioned when ordering.

8. New Items for Discussion:

a. School Admissions:

At the meeting held with the Headteacher, Caroline Bennett, on 6th January 2022, she advised that WSCC managed the admissions policy. When a class was at capacity, there was no opportunity to offer space to children who might move to Wisborough Green; there was no provision to keep spaces for any new children who arrived during the year. Over the course of a year, there were generally some pupil changes and last year, several families who moved to the village were accommodated.

The Parish Council had received communication that a village resident was currently driving her daughter to a Horsham school as there was no space in the village school which was only a short walking distance from their home. **Members agreed that the Clerk, in discussion with the Chairman, should write to the WSCC Cabinet Member for Learning and Skills.**

b. Operation Watershed:

Two drainage concerns in School Road had previously been highlighted to the Parish Council:

Outside Upfield's Stores – the WSCC Highways team had investigated subsidence of the new brick wall. No breach of the surface water drainage system could be found so no further action was proposed.

The Gatehouse – WSCC Highways noted the absence of a drainage gully outside the property and suggested that the Parish Council apply for Operation Watershed funding to have a gully installed. **Members supported this action.**

c. Pond Brickwork Repairs

It had been the intention to undertake the repairs (lily removal and brickwork) in September 2021. New Homes Bonus funding was received to cover part of the cost. The lilies were removed but unfortunately the selected pointing contractor didn't respond, having initially been very keen. Further quotations had now been obtained and were provided to members in addition to the previous costs as a comparison. **Members agreed to accept the quotation from Contractor B for £3,350 plus VAT which would be covered by the New Homes Bonus funding and £1,500 budget allocation. References to be obtained and the contractor asked to inject the mortar for longevity.**

d. Public Toilets:

Members supported the proposal to install mesh screens at the windows to prevent insects at night and authorised expenditure up to £300.

9. Correspondence:

A list detailing the correspondence and updates received since the last meeting was circulated and displayed. Members were reminded to request any information of interest if it had not been circulated.

Correspondence Received
CDC – notification of the next virtual All Parishes Meeting on Monday 19 th September at 5.30 pm. Two representatives invited. Agenda will be issued in due course. Highlighted to PD and SW.
Summer Road Safety 2022 – Briefing document on speed indicator devices – forwarded to SW.
Newpound resident – noted in minutes discussion re name change and he would not support changing away from Parish Council; village could imply just the village and not the wider parish.
Rural Services Network – The Rural Bulletin.
Gatwick Airport update to bring the existing Northern Runway into routine use – circulated.
Open Spaces Society – May newsletter.
WSSC – notification that from 1 st June the payroll service is going to be managed by WSSC and not Capita.
WG Balloons – notification that the event would not be held this year due to personal reasons.
Andrew Griffith MP – notification of Platinum Jubilee Village Hall Improvement Fund, Community Payback Project, Acoustic Camera Trial, Surgeries and MP Question Time – forwarded to the Chairman.
Resident's complaint about the condition of the village green following the drainage work – circulated.
Rural Services Network – The Rural Bulletin.
Cllr J Dunton – update – circulated.
Rural Services Network – The Rural Bulletin.
WG Village Hall – receipt of Fire Risk Assessment and Fire & Smoke Alarm procedures.
Horsham District Council – notification that the Steyning Neighbourhood Plan examination had concluded with a recommendation for the plan to proceed to referendum.
Mulberry & Co Councillor Training – details circulated.
WSALC – link to Government response to the Levelling up, Housing and Communities Select Committee report on the future of the Planning System Government response to the Levelling Up, Housing and Communities Select Committee report on The Future of the Planning System in England - GOV.UK (www.gov.uk)
St Catherine's Hospice – thank you for donation.
GACC – update on Gatwick's proposal to use the northern runway for routine use and position paper on the Noise Envelope for comment. Circulated.
Open Spaces Society – summer newsletter.
PCSO Neil Billingham – May update – circulated.
Home-Start Chichester & District- provides practical and emotional support to families throughout the district to families with young children. We are urgently in need of more volunteers in the north of the district – advert sent to Ad Vincula for inclusion.
School PTA – Agreement form, Risk Assessment and insurance details for Saturday's fete.
Rural Services Network – The Rural Bulletin.
WSALC – draft minutes of the CDALC AGM on 6 th June 2022 – circulated.
Gatwick Airport – northern runway consultation launched – sent to PD.
SDNP – notification of the review of the South Downs Local Plan – forwarded to LB. To be reviewed.
Southern Water – invitation to attend an online business planning stakeholder workshop
Arun & Chichester Food Partnership - Following our recent survey of people locally, the Arun and Chichester Food Partnership is working to encourage more community growing of food. This has so many benefits, including increasing the amount of low-cost healthy food available for people locally,

combatting social isolation, increasing physical and mental health and reducing impact on the environment.

We are running a webinar on 27 June from 10-11 for anyone interested in finding out more about community growing. [Community Growing in Arun & Chichester Tickets, Mon 27 Jun 2022 at 10:00 | Eventbrite](#)

Resident – attended school fair. Hard to get around with a pram and safety concerns using the Green.

Rural Services Network – The Rural Bulletin.

10. Planning

- a. The following planning application was reviewed. Application details had been circulated in advance of the meeting and were also displayed:

Application Number	Application Details
WR/22/00862/DOM - Case Officer: Sascha Haigh WR/22/00863/LBC - Case Officer: Sascha Haigh	Mr & Mrs S Green Barton Billingshurst Road Wisborough Green West Sussex Demolition of existing garage and storage outbuildings and replacement with side extension west, side infill extension to east, erection of a detached double bay garage, localised window replacement and other associated alterations. O.S. Grid Ref. 505000/125880 The Parish Council OBJECTS to the new garage. The bulk, height and location being in front of the general building line will have an impact on the Conservation Area and is contrary to Neighbourhood Plan Policy DS3.
WR/22/01396/TCA - Case Officer: Henry Whitby	Siani Barkway-Fox Ivy Cottage Petworth Road Wisborough Green West Sussex Notification of intention to fell 1 no. English Oak tree (T3). O.S. Grid Ref. 504845/126048 The Parish Council's OBJECTION remains. This is a prominent tree in a sensitive location and its removal would substantially change the vista from the village green in the Conservation Area. The loss would be too significant. The tree is some way from the house where subsidence has been noted and the Parish Council believes that other remedial options, such as root barriers and/or underpinning, should be explored further.
WR/22/01063/FUL - Case Officer: Louise Brace	Mr & Mrs M Fowler Laundry Cottage Harsfold Lane Wisborough Green West Sussex Ground floor rear extension and change of use of outbuilding to holiday let. O.S. Grid Ref. 505197/124875 The Parish Council has no objection to this application as long as conditions 3 (relating to the proposed remaining garage) and 4 (relating to the ground floor and first floor accommodation) of planning application WR/05/02018/FUL are retained and the property remains ancillary to Laundry Cottage and shall not be used as a separate unit of accommodation.

b. District Council Decisions:

Application Number	Application Details	Decision
WR/21/03317/DOM - Case Officer: Sascha Haigh	Gray 55 Butts Meadow, Wisborough Green, Billingshurst, West Sussex, RH14 0BT 2 storey rear extension. O.S. Grid Ref. 504704/126016	PERMIT
WR/22/00469/ELD - Case Officer: Sascha Haigh	Mr Martin Watson Copse Cottage Harsfold Lane Wisborough Green West Sussex Existing lawful development certificate for the change of use from former agricultural land to incidental residential curtilage. O.S. Grid Ref. 505129/125303	PERMIT
WR/22/00825/DOM - Case Officer: Sascha Haigh	Mr O Betchley Meadow View Petworth Road Wisborough Green West Sussex Installation of timber 5 bar gate. O.S. Grid Ref. 504667/125873	WITHDRAWN

- c. Enforcement: The Clerk had notified CDC that a swimming pool was possibly being installed at Burdocks. Being in the South Downs National Park and with the current water neutrality concerns, planning permission was potentially required.

11. Finance:

a. Bank Reconciliation:

In the absence of HT, AJ confirmed that he had checked and agreed the bank reconciliation for the Barclays Community Account for month ending 31st May 2022.

b. Accounts for Payment:

The Clerk displayed the Payment List for June that was approved.

Online payments for the Barclays Community Account

Payment entered on 21st June 2022 unless stated otherwise.

Payee	Amount £	Description
Arun District Council	208.00	Printing of March newsletter
Pyzer Cleaning Services	546.90	Public toilet cleaning and supplies
Sussex Land Services	1,431.60	Grass cutting contract for March and April & weed kill nettles at Songhurst Meadow
Viking	875.88	Committee Room chairs
Cyan Teak Furniture (Jati Ltd)	519.75	Pre-payment for donated bench
Thomas Holder	500.00	Jubilee Picnic Band
Peter Drummond	58.81	Annual Parish Meeting refreshments
BounceBack Safety Surfaces Ltd	90.00	Wetpour repair kit

Mr T C Stride	30.00	Strimming of weeds on two allotment plots
Sussex Land Services	700.80	Grass cutting contract for May
WSSC	1,951.20	Clerk's salary for May
Pyzer Cleaning Services	594.90	Public toilet cleaning and supplies, plus additional weekend cleans
L N Davies	120.08	IONOS Email charge, Printer ink, Minute binder, A4 paper & spark plug for allotment lawnmower
	£7,627.92	

Direct Debit Payments from Barclays Community Account

Date	Amount £	Payee	Description
19.05.22	143.30	British Telecommunication plc	Quarterly Telephone and Broadband
20.05.22	33.33	Plusnet	Village Hall Broadband
07.06.22	255.58	NEST	Clerk's pension
21.06.22	33.33	Plusnet	Village Hall Broadband
June	70.00	Chichester District Council	Village Green Premises Licence
	£535.54		

Payments to Barclays Community Account

Date	Amount £	Payee	Description
30.05.22	600.00	Bench donor	Donation for bench on the village green
	£600.00		

c. Monthly Financial Statement:

The statement was circulated in advance of the meeting and displayed. There were no further questions.

d. Bank Accounts: The Clerk and Chairman were now able to access the NatWest Community Account online. Online access to the Reserve Account was now required.

12. Other Reports:

a. Village Hall: The Village Hall Committee thanked the Parish Council for purchasing the new Committee Room chairs. Although the provision of a large display screen was supported, the committee wished to retain the current table.

b. Allotments:

- A 'notice to quit' had been sent to tenants who had not worked the plot since taking it on in November; no further contact had been received.
- Rats were living under the Parish Council shed and had clearly been in the shed over the winter months. The Fete Society would move and wash the chairs in readiness for the August Fete, but pest control was required. **Members authorised this expense.**
- Mr Mike King advised that he was stepping down as supervisor next year; he is leaving the area.
- A tenant who gave up his plot earlier in the year donated a petrol lawnmower to be made available to all on the site; the Clerk had purchased a spark plug.

c. Health & Safety: TW advised that the long grass below the church was now restricting visibility from Glebe Way. He was asked to report via the Love West Sussex website.

- d. Summer Road Safety Briefing: SW attended the online meeting on 6th June; draft minutes had been circulated. She highlighted the potential requirement to provide facilities for Councillors and Officers who were hard of hearing, traveller concerns and water use being up by 25% during the pandemic that had not reduced.

13. Any Other Matters to Report:

- a. Councillors who had not responded to the Clerk's email confirmed that their Register of Interests had not changed.
- b. The Clerk had reported to CDC two dead badgers on the A272 below the Church.
- c. Notification had been received that the Village Market would cease for the time being due to lack of support; it might resume in October. Members expressed disappointment.
- d. A WSCC contractor was seen urinating in the road in the village centre rather than using the public facilities; it had been reported.
- e. The Clerk asked members to help at the August Fete; the Chairman gave his apologies but TW and AB hoped to be available.
- f. SW advised that she had persuaded the national CSW organisation to fund the body camera for Wisborough Green CSW. It was police issue standard and would be used in partnership with Operation Crackdown; she had undertaken to provide feedback.
- g. SW advised that the legislation promoted by Andrew Griffith MP to make small/non-standard number plates liable to penalty points had its a Second Reading in the Autumn.
- h. During the recent closure of Kirdford Road for re-surfacing, cars were seen driving on the Green.
- i. The Chairman highlighted that the Parish Council still had a vacancy and asked all to consider possible candidates.
- j. The Chairman had been speaking to the organiser of Petworth Relief for Ukraine who advised that donations were declining; he encouraged promotion. TW advised that he would be hosting a family from 7th July.

14. Date of Next Meeting:

Planning Committee – Tuesday 5th July 2022 at 8.00 pm – the Clerk advised that she would be unable to attend due to a personal commitment.

Parish Council Meeting – Tuesday 19th July 2022 at 7.45 pm

There being no further business, the meeting closed at 10.15 pm.

Signed by the Chairman: Dated: