

Wisborough Green Parish Council

Draft Minutes of the Parish Council Meeting to be agreed on 20th September 2022

Date: Tuesday 19th July 2022

Present: Ms L Bartley (LB), Mr P Drummond (PD) (Chairman),
Mr A Jackson (AJ), Mr H True (HT), Mrs S Winship (SW), Mr T Worrall (TW)

Apologies: Mr M Watson (MW)
Apologies from Mr A Burbridge (AB) were picked up by the Clerk after the meeting; he was delayed in traffic on the M25.

In Attendance: Mrs L Davies, Clerk
County/District Councillor J Duncton

Members of Public: None

The Chairman opened the meeting at 7.45 pm and welcomed all.

1. Apologies for Absence:

Apologies were received and accepted from Mr Watson.

2. Declaration of Members' Interests:

PD advised that he knew the applicants of both Horsebridge House and Shipbourne Farm.

LB advised that she knew the applicants of Shipbourne Farm; they were neighbours and shared a property boundary.

The Clerk and AJ advised that they were Village Hall Trustees in relation to item 11a.

3. Minutes of the Last Meeting:

The Minutes of the meeting held on Tuesday 21st June 2022 were approved as a correct record and signed by the Chairman.

4. District/County Councillor Updates:

District Councillor: Cllr Evans sent his apologies. His report had been circulated in advance of the meeting, summarised below.

- Rickman's Green at Crouchlands Farm, Plaistow: Letters had been circulated regarding a proposal for a new village (600 homes and a school). Cllr Evans would be listening to residents' views to ensure representation when a planning application was submitted.
- Foxbridge Golf Club Development: Cllr Evans attended a presentation last month and had since received correspondence from concerned residents.
- Lagoon 3: A meeting took place on 7th July although CDC was unable to update on legal matters at the time and would arrange a follow up meeting. Cllr Evans asked if Lagoon 3 would impact on the planning application for the Crouchlands Farm development, but CDC was unable to comment at this time.

- Townfield Development: The most recent update that Cllr Evans received advised that the applicant tabled a water budget report which CDC needed to check thoroughly; it appeared to be based on sound methodology along with proposals for offsetting. CDC considered that, in principle, the solution proposed would be acceptable. The applicant acknowledged that further work was still required. If the Officer was minded to approve, it would still go to the Planning Committee for consideration.
- Land West of Guildford Road, Loxwood: Cllr Evans had written to the case officer as the S106 agreement had not been progressed some 6 weeks after approval. The agreement and technical information to be attached was being drafted. The second S106 agreement for water neutrality was held in abeyance by CDC Legal Services pending technical details and further instructions; the planning department were stretched and prioritising planning appeals. CDC was unable to provide estimated timescales which Cllr Evans had now raised with his group leader.
- Hyde Housing: Cllr Evans was supporting a Loxwood resident who had issues over poor living conditions; CDC was now helping.

District Updates

- Census: The first results had now been published - www.ons.gov.uk/releases/initialfindingsfromthe2021censusinenglandandwales
- Energy Bill Rebate as of 13th June: Payments to eligible residents, who paid Council Tax by Direct Debit, commenced on 11th April. So far, over £4.3 million had been paid to 28,860 residents, equating to 80% of all payments. CDC were contacting eligible residents. <https://www.chichester.gov.uk/energybillsrebate2022>
- Discretionary Scheme: Operating since 1 May 2022. To date, 249 payments had been made. Take up was now increasing. <https://www.chichester.gov.uk/energybillsrebate2022>
- Hyde Housing Complaints: Residents wanting to make a complaint should, in the first instance, complain directly to Hyde: <https://www.hyde-housing.co.uk/complaints/> If unresolved, to be raised with their District Councillor.
- New Agreement with the South Downs National Park Authority (SDNPA): a new agreement enabled CDC to continue to provide a development management service to the SDNPA for up to two years initially, until 30 September 2024.
- Local Plan Review: There were some key strands of strategic work that CDC was completing in the coming months to enable further progression and then submission for examination.
 1. CDC was working closely with National Highways and West Sussex County Council (WSCC) to establish the effect of the revised Development Strategy on the A27 and local road network.
 2. Given the constraints in the south of the district, CDC was required to look at the potential for further development in the north-east as carefully as possible. There was a report, commissioned by CDC, Horsham and Crawley District Councils, to look at ways to overcome the water neutrality issues. Once complete, this would inform what development could be achieved in the north-east.
- Full Council Meeting: The next full council meeting was on 19th July at 2.00 pm.
- District Councillor Surgeries: Final two surgeries for the summer: Saturday 23rd July at The Half Moon in Northchapel (12-2 pm) and 19th August in Kirdford (venue to be confirmed). Cllr Evans was also available for home visits or one to one meetings at alternative dates/venues upon request. He could be contacted on gbevans@chichester.gov.uk / 07958 918056.

County Council: (In attendance from 7.50 pm to 8.06 pm). Her report had been circulated in advance of the meeting, summarised below.

- County had received a Grant of over £800,000 for Household Support (those experiencing hardship) to be distributed through District and Borough Councils.
- The Holiday Activity & Food Programmes fund was continuing to support young people 4-16 years through School holidays. Details available from 0330 2227980.
- A webpage for mental health issues relating to young people was available – Your Mind Matters. <https://www.westsussex.gov.uk/campaigns/your-mind-matters/>
- Cllr Duncton warned about fire risk in the dry conditions; cigarettes, barbecues, bonfires.
- The SDNP had provided an activity list on its website which included picnic places and 14 accessible trails suitable for pushchairs and wheelchairs.
- The SDNP had a new Chairman, Vanessa Rowlands.
- Trading Standards had prosecuted traders for illicit tobacco.
- WSCC had extended its contract with the YMCA for 'Blended Counselling' for an extra 2 years. This was a well-used service.
- The contract to provide registered Carers with respite was being renewed. Carers in the community were encouraged to register to ensure that they received support.
- The street sweeping contract was to be re-let; over the last few years, the recycling of street sweepings had saved the County £2.6 million.
- Councillors recently attended an informative and interesting day at the Drayton Highways Depot and saw demonstrations and many new innovations for tackling Highway issues.
- Cllr Duncton was aware of the difficulties experienced by some parents in getting children into catchment area schools due to popularity, and places being taken by out of catchment pupils; parents were able to give 3 choices. She was aware that numbers continually changed especially with new development and residents moving in and out of areas.

District Matters

- The Water Neutrality situation was making development difficult and had slowed the development of CDC's draft Local Plan. At the time of writing no solution had come from Natural England for a way forward on this issue. However, work was being undertaken on the Gypsy and Travellers section.
- Culture Sparks events had been held, including in Midhurst and Petworth.
- CDC's Novium Museum was celebrating 10 years, and the Chichester Festival Theatre was now 60 years old; it was a good year to celebrate the district's culture.
- Cllr Duncton could be contacted at janet.duncton@westsussex.gov.uk. jduncton@chichester.gov.uk or telephone 07979152898
- Cllr Duncton advised that following the meeting with her last week, she had followed up on the re-painting of the double yellow lines around the junction and confirmed that it would be undertaken shortly.
- In relation to Dark Skies, she confirmed that policies were in place to protect particularly as the International designation could be removed.

5. Public Questions: There were no members of the public present.

6. Report on on-going matters:

a. Neighbourhood Plan (NP):

The Health Check report had been received and would be reviewed by Steering Group members, with consideration given to the required amendments. There were several areas that required further discussion with both CDC and the SDNPA.

The sale of the Tanglewood site was progressing and the developer had requested a meeting with the Parish Council; the developer had received a copy of the Parish Council's Developer Engagement Policy.

The Clerk confirmed that she had previously emailed the Planning Department to highlight an inconsistent approach to the use of automatic dusk to dawn blinds but had received no response. The Dark Skies policy in the reviewed Neighbourhood Plan had been expanded to cover new and existing development, providing further clarity.

The Parish Council had not received a response to its letter highlighting infrastructure concerns, which had been followed up with Mr Whitty, but again no response.

The following was agreed:

- **The legislation highlighted by the Health Check examiner that the Plan could proceed ahead of the Local Plan review should be raised with CDC.**
- **A meeting with the new Tanglewood developer to be organised for early September and available councillors to attend.**
- **The NP Monitoring Report for year end March 2022 was reviewed and approved for submission to CDC.**
- **Clerk to follow up on CDC's failure to respond.**

b. Traffic Management Plan:

Durbans Road Traffic Regulation Order (TRO) Process Enquiry: The Chairman advised that a meeting was held with Cllr Duncton last week. Unfortunately, she did not understand the procedure, how her actions had stopped the TRO being considered by the County Local Committee at that time and that her lack of transparency/candour had been frustrating for the Parish Council. Members were disappointed with this response and agreed that another application for a TRO to reduce the speed limit on Durbans Road would be made after the Petworth Road Buffer Zone had reached a conclusion. A further accident had recently occurred on Durbans Road, although the police were not called. Residents to be asked to report any accident to the police so that it would appear in WSCC statistics. To be included in the newsletter.

School Traffic: The flyer to advertise the new Songhurst Meadow car park, use of other parking areas, traffic speed and the voluntary one-way system was displayed. Comments were noted and AJ agreed to provide a new diagram. **The document was approved. The Clerk to arrange printing, and all school pupils to take a copy home in early September. It would also be published in the September Ad Vincula. Parish Councillor attendance to monitor and advise parents in September was requested; the Clerk to circulate details nearer the time.**

c. Village Green Drainage:

As MW was unable to attend the meeting, he circulated an email update, summarised as follows. Settlement issues caused by the 'natural' clay shrinkage, accelerated by the current weather, had created safety concerns which had also been recognised by Wisborough Green Sports (WGS) following recent incidents. He highlighted that it was a WGS project, and the Parish Council had only been involved in the project as the landowner and by providing some funding. WGS had been leaving the onsite management to AB, but this was not right or reasonable given that WGS instigated the project. A few weeks ago, MW, AJ and members of WGS used the leftover sand to start filling the trench lines. A further 20 tonnes was delivered on Wednesday 13th July and a WGS working party

continued with the topping up last Friday. Given the current dry weather, the first 8 trench-lines filled 4-weeks ago already required a further top-up, albeit not by much. Watering had previously been mooted but this would not only be expensive but irresponsible with water shortages potentially developing. Having this dry spell allowed the Green to settle in its natural state but an on-going programme of topping up for maybe a year or so would be required until the ground had fully settled. AB had previously advised that to get the football pitch ready for this season would require seeding and irrigation, possibly starting in August. It was therefore important that a maintenance programme with WGS was established.

AB to confirm plan of action as a matter of urgency; a meeting to be organised.

Members approved the expenditure of £732 plus VAT for 20 tonnes of sand, acknowledging that further sand would be required. WGS had agreed to split this cost.

d. Songhurst Meadow Open Space:

The Clerk provided the following update:

Land Transfer: The Agreement/Land Registry details, prepared by the Parish Council's solicitor, had been reviewed by the Chairman, AJ and the Clerk. This was now being progressed. **It was agreed that PD and SW would sign the Transfer Agreement on behalf of the Parish Council.**

Track Installation: Quotations had been obtained from two local contractors for the installation of the peripheral track in September. The Clerk had tried to obtain a third quotation but the contractor, recommended by Runnymede Homes, had failed to respond; details had been circulated. **Members agreed to accept the quotation from Contractor A for £19,870 plus VAT. It was noted that Runnymede Homes had agreed to contribute £8,000 towards this cost.**

Grass Cutting: **Members accepted the quotation of £425 from Sussex Land Services for the cutting of the north field /wildflower area at the end of August with the grass cuttings removed.** The Clerk to meet the contractor to discuss other cutting requirements for the remainder of the season, the cost of which was acknowledged. A specification for next year to be prepared. AJ confirmed that the southern field had recently been cut by Runnymede Homes. The Clerk advised that she had the hedge cutting contractor's contact details and would arrange in September.

e. Parish Council Logo

The brief had been sent to several local graphic designers. Ideas had been provided and circulated in advance of the meeting. The designs were reviewed; members were delighted with the ideas and different brief interpretations. It was a difficult decision, but **members agreed that designer 3 was favoured, especially design 5 although some amendment was required. PD to write a further brief.**

f. Clerk's Update:

- August Newsletter: Currently being prepared by the Chairman and Clerk. The Clerk had included a section to update the Major Emergency Plan volunteer list. An update on the village broadband scheme to be included as well as reporting accidents in Durbans Road.
- Grass verge repairs: The grass surface of the Green next to the Cricketers Arms was badly pitted by horses in the winter; this was a safety concern which had now been addressed.

- Friday Evening Cricket: The Clerk had, again, received two telephone calls on Friday about inconsiderate parking around the Butts Meadow entrance. The calls had been referred to Wisborough Green Sports representatives. **Members agreed that a meeting with WGS Trustee/representatives should be organised as a matter of urgency. PD and AJ to attend.**
- Butts Meadow Tree: A resident had highlighted that a tree at the edge of the Green was leaning. It was not a large tree, possibly an Elm; the Clerk had asked a tree surgeon to review and advise.

7. New Items for Discussion:

a. Annual Fair:

The official date for the Fair was Tuesday 20th September. Mr Mark Trickett had requested to operate on the Tuesday and Wednesday. **Members approved this arrangement with vehicles arriving on the Green either early evening on Sunday 18th or during the morning on Monday 19th. Vehicles to depart on Thursday 22nd September. The charge to be increased from £340 to £350.** Ground conditions and the potential for vehicle damage to be assessed nearer the time and ground cover mats to be hired as necessary. Although Mr Trickett had offered to move to the northern end again, the Football Club Chairman had previously raised concerns about the impact upon the pitch. **It was agreed that the Fair should be located on the southern end.**

b. Horticultural Society Plant Sale:

Permission had been given to hold the sale on the Little Green, but the Society now requested permission to hold on the verge outside the allotment site where the plants were grown and stored. **Members approved this arrangement if parking management (signage and marshals) was put in place.**

c. Community Infrastructure Levy

The allocation report, agreed in January 2021, had been updated and circulated in advance of the meeting. The figures and projects were reviewed. The Clerk highlighted the time constraint on funding and spending restrictions. **Members agreed that the Finance Committee should review again in the autumn with a view to using some funds for eligible forthcoming projects.**

d. War Memorial:

Weathering had caused some of the lime mortar to break away at the base of the memorial. Several quotations, from national and local contractors, had been obtained; details were circulated. Although not included in budget, members agreed that the cleaning and restoration work should be undertaken this year to maintain the integrity of the structure. **It was agreed to accept the quotation from Contractor B for cleaning, repair and re-painting of the letters at a cost of £2,384.40. The Clerk to make enquiries in to grant funding for the repairs from the War Memorial Trust, but members accepted the full and unbudgeted cost if this was unsuccessful.**

Members were pleased that the work would be undertaken in time for the Remembrance Day Service and **requested that the Clerk apply for the, now customary, temporary A272 road closure.**

8. Correspondence:

A list detailing the correspondence and updates received since the last meeting was circulated and displayed. Members were reminded to request any information of interest if it had not been circulated.

Correspondence – Details of emails and letters received.

WSALC – training details – circulated.

Resident who attended the June meeting –

Requesting a review of signage (photographs attached)

Request PC continue to attempt to change Headteachers stance on parking issues and consult with governors. Details forwarded to SW. **Members agreed that additional signage could deflect from the message and be ineffective if excessive. SW and the Clerk to review.**

WSALC – Notification of Clerks’ and Chairs’ Forums – forwarded to PD/SW.

Rural Services Network – The Rural Bulletin.

Office of National Statistics – the first 2021 Census information had been published.

SDNPA – consulting on the draft methodology statement for Land Availability Assessment for the SDNPA Local Plan Review. Comments by 21st July.

CDC Monitoring Officer – disappointed to have received a number of approaches from officers about Parish Councillor behaviour towards Parish officer colleagues in recent months. Seen a consistent theme of a small number being rude, making personal or critical comments about officers and going beyond merely discourteous into offensive and event intimidatory. Full email circulated to members.

Plaistow & Ifold Parish Council – notification of Crouchlands proposal – circulated.

Resident – expressing concerns about drainage channels – explanation and update provided by the Clerk.

Rural Services Network – The Rural Bulletin.

Newpound Lane resident – noticed that people were walking through Songhurst Meadow and turning back as the entrance was closed. Runnymede advised. Entrance will be opened in a couple of weeks when the barrier had been installed. Signs to be put up to discourage use.

Internal Auditor – advising that he was moving his accounting and audit services out of Farsight Consulting into a new company, April Skies Accounting Limited. There would be no change to the services offered.

CDC – response to Loxwood’s email highlighting infrastructure concerns. Clerk responded to ask why a response had not been provided to Wisborough Green which emailed one month earlier! Response circulated.

GACC Newsletter Number 134. Circulated.

Football Team Manager – highlighting concerns over the drainage channels and impact upon the football season. Injury sustained at football training as a result. In discussion with the Chairman, a response was sent providing an update.

Rural Services Network – The Rural Bulletin.

SDNPA – South Downs July Newsletter – circulated.

Cllr Evans - One of the Ebernoe Parish Councillors is a representative on CAGNE. She has explained that Gatwick are in a consultation process at present and CAGNE would like to give a presentation to the Northeast parishes in West Sussex if the parishes are interested.

Carters Way resident – raising concerns about condition of footpath 783 from The Luth to Kirdford Road. WSCC Ranger contacted. Has already spoken to landowner and is content with the arrangements. Resident advised.

Plaistow & Ifold Parish Council – response to CDC relating to Local Plan Review and consideration of increased housing numbers. Circulated for information.

WSSC – Salt audit to be completed by 15 th August. LB agreed to check the Bedham grit bins.
SDNPA – adopted a Design Guide Supplementary Planning Document https://www.southdowns.gov.uk/planning-policy/supplementary-planning-documents/supplementary-planning-documents/adopted-design-guide-spd/
Rural Services Network – The Rural Bulletin.
APCAG – AGM reminder for 6pm on Monday 25 th July.
Kirdford PC – Rickmans Green, Plaistow application is now available on the website. https://publicaccess.chichester.gov.uk/online-applications/caseDetails.do?action=dispatch&keyVal=REJPNJER10R00&caseType=Application
Freshwater Habitats Trust – request for permission to collect a pond water sample to test for the presence of great crested newt DNA. Members supported this request.

9. Planning

- a. The following planning application was reviewed. Application details had been circulated in advance of the meeting and were also displayed:

Application Number	Application Details
WR/22/01315/FUL - Case Officer: Sascha Haigh	Mr Robert Wilkins Shipbourne Farm Fittleworth Road Wisborough Green West Sussex Change of use of land from agricultural to equine and construction of new outdoor arena and erection of horse walker on existing outdoor arena. O.S. Grid Ref. 504195/123885 No objection on the condition that no lighting was installed as the location was in a dark skies area.
SDNP/22/03003/HO US - Case Officer: Jenna Shore	Mr and Mrs George and Zeina Embiricos Horsebridge House , Fittleworth Road, Wisborough Green, West Sussex, RH14 0HD Demolition of existing rear conservatory and covered hallway. Replacement window on front elevation. New indoor swimming pool and conservatory The Parish Council has no objection to this application, subject to the following conditions: <ul style="list-style-type: none"> • The installation of solar panels should be considered on the flat roof of the swimming pool to help run the facilities in line with the South Downs National Park Local Plan Policy - Strategic Policy SD48: Climate Change and Sustainable Use of Resources and CDCs Climate Emergency Action Plan target of 10% greenhouse gas reduction in the district. • Being in the South Downs National Park, and WGPC's support of dark sky policies and initiatives, WGPC would request that automatic dusk to dawn blinds be installed on the roof lights to prevent the egress of light at night, to conserve and enhance the intrinsic quality of dark night skies in line with Strategic Policy SD8: Dark Night Skies. <p>The Parish Council is concerned that the applicant does not seem to be taking energy/climate change and water neutrality seriously. The calculations provided for the previous application are, apparently, nonsensical.</p>

WR/22/01680/PNO - Case Officer: Miruna Turland	D Mitchell Wharf Farm Newpound Wisborough Green West Sussex Proposed haylage storage. O.S. Grid Ref. 506699/125925 No Objection.
WR/22/01063/FUL - Case Officer: Louise Brace	Mr & Mrs M Fowler Laundry Cottage Harsfold Lane Wisborough Green West Sussex Ground floor rear extension and change of use of outbuilding to holiday let. O.S. Grid Ref. 505197/124875 The Parish Council had previously provided comments on this application. The Planning Officer was now seeking clarity to ensure that the Parish Council's requirements were appropriately considered and had recommended conditions, details of which had been circulated. Members confirmed that they had no objection to the application, subject to the conditions as drafted.

b. District Council Decisions:

Application Number	Application Details	CDC Decision
SDNP/21/04148/ TPO	Mr Daniel Howarth Sandpit Copse, Fittleworth Road, Wisborough Green, West Sussex Fell 4 no. Ash trees (T10/297, G12/299, T13/300 and T14/301), 1 no. Lawson Cypress tree (T15/302) and 1 no. Scots Pine tree (T17/304) within Woodland, W1 subject to WR/04/01125/TPO.	APPROVED
WR/21/03694/FUL - Case Officer: Sascha Haigh	Mr Robert Wilkins Shipbourne Farm Fittleworth Road Wisborough Green RH14 0EU Extension of existing outdoor arena from 40m x 20m to 50m x 25m including extended post and rail to match existing. O.S. Grid Ref. 504196/123886	WITHDRAWN
WR/21/03670/DOM - Case Officer: Sascha Haigh WR/21/03671/LBC - Case Officer: Sascha Haigh	Tricia Dixon Old Tanyard Farm Petworth Road Wisborough Green RH14 0BH Replacement extension to north-west elevation of existing dwelling and erection of oak framed porch. Alterations to existing annexe. O.S. Grid Ref. 504642/125618	PERMIT
WR/22/00375/DOM - Case Officer: Sascha Haigh	Dr Neal Bowes Yaffles Billingshurst Road Wisborough Green Billingshurst Proposed rear extensions. O.S. Grid Ref. 505363/125711	PERMIT

c. Enforcement:

The Three Crowns: The Clerk had been contacted by several residents who were concerned at the level of noise and breach of licensing restrictions for outside entertainment. They had now raised the concern with CDC Environmental Health. Concern had also been expressed at the increased lighting in the Conservation Area as well as the structures that were in the garden, questioning if planning permission was required for new seating areas as well as the pizza oven that was installed some time ago. **Members agreed that, in the first instance, the Parish Council would write to the landlord to highlight these concerns.**

Burdocks: CDC had not provided any further update on the possible swimming pool installation; **Clerk to follow up.**

10. Finance:

a. Bank Reconciliation:

HT confirmed that he had checked and agreed the bank reconciliation for the Barclays Community Account, Barclays Reserve Account and Natwest Reserve Account for month ending 30th June 2022.

b. Accounts for Payment:

The Clerk displayed the Payment List for July that was approved.

Online payments for the Barclays Community Account

Paid on 19th July 2022 unless stated otherwise

Payee	Amount £	Description
Thomas Holder Paid 27 th June 2022	200.00	Jubilee Picnic Band – additional payment agreed 21 June 22
Turfdry Paid 11 th July 2022	878.40	Additional 20 tonnes of sand for drainage project
Royal Mail Group Ltd	378.00	PO Box & redirection annual fee
APCAG	100.00	Annual membership fee
James Garside Planning Ltd	985.50	Neighbourhood Plan consultancy
Chichester District Council	246.00	Contribution towards decoration of public toilets (paint)
Sabine Maguire	30.00	Allotment deposit refund
WSCC	1,951.20	Clerk's salary for June
L N Davies	931.35	IONOS Email & hosting charge, Printer ink, Dog waste bags, tree guards and TV for committee room projection
Total	£5,700.45	

Direct Debit Payments from Barclays Community Account

Date	Amount £	Payee	Description
01.07.22	70.00	Chichester District Council	Village Green Premises Licence
05.07.22	255.58	NEST	Clerk's pension
19.07.22	33.33	Plusnet	Village Hall Broadband
	£358.91		

Payments to Barclays Community Account

Date	Amount £	Payee	Description
27.06.22	1,440.00	Groundwork UK	Neighbourhood Plan Grant
19.07.22	26.50	Allotment holder	Allotment Rent
	£1,466.50		

c. Monthly Financial Statement:

The statement was circulated in advance of the meeting and displayed. The Clerk advised that the budget figure for Subscriptions was incorrect as there was an error on the Excel spreadsheet when preparing the budget; there would be an overspend on this budget heading. There were no further questions.

11. Other Reports:

- a. Village Hall: Regarding The Old Workhouse tenancy, the Trustees proposed not increasing the rent for the next year due to the tenants' tolerance over the period of the building work and their own financial outlay in the garden. A rent review, in consultation with a letting agency, would be undertaken next summer to inform the August 2023 renewal. **Members supported this action.**

- b. Health & Safety: There were not concerns to report.

12. Any Other Matters to Report:

- a. SW advised that she attended the last Speed Watch Coordinator's meeting. There was nothing specific to report.

13. Date of Next Meeting:

Planning Committee - Tuesday 2nd August at 8.00 pm (only if required)
- Tuesday 16th August at 8.00 pm (only if required)
- Tuesday 6th September at 8.00 pm (only if required)

Parish Council Meeting - Tuesday 20th September at 7.45 pm

There being no further business, the meeting closed at 9.45 pm.

Signed by the Chairman: Dated: