

To: All Members of the Parish Council

I hereby give notice that a Parish Council Meeting will be held in the Committee Room at the Village Hall on **Tuesday 19th December 2023 at 7.45 pm.** All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Signed: *Louise Davies*, Parish Council Clerk

Dated: 14th December 2023

AGENDA

(The figure in brackets indicates the minutes allocated to the agenda item)

1. Apologies for Absence **(1)**
2. Declaration of interests by Members in matters on the Agenda for this meeting. To consider and agree any requests for Dispensation **(1)**
3. Minutes of the last Meeting: to approve the [Minutes](#) of the meeting held on Tuesday 21st November 2023 **(1)**
4. Minutes of the Planning Committee Meeting: to approve the [Minutes](#) of the meeting held on Tuesday 5th December 2023 **(1)**
5. Public Questions: To receive, and act upon if considered necessary by Council, comments made by members of the public **(10)**
6. Finance **(30)**:
 - a. Bank Reconciliation - to confirm month end reconciliation for November 2023 (MW)
 - b. Accounts for Payment - to receive details and agree payment
 - c. Monthly Financial Statement - to receive the year to date compared to budget statement
7. Planning **(15)**:
 - a. To discuss and ratify response for the following:

WR/23/02645/TCA - Case Officer: Henry Whitby	William Reynolds Upfield's Stores School Road Wisborough Green Notification of intention to crown reduce by 1.5m on 1 no. Hawthorn tree (quoted as T1), 1 no. Bay tree (quoted as T2), 2 no. Crab Apple trees (quoted as T4 and T5) and 1 no. Beech tree (quoted as T6). Crown reduce by 2m on 1 no. Maple tree (quoted as T3) and 1 no. Eucalyptus tree (quoted as T7). O.S. Grid Ref. 505041/126009 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-
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	applications/applicationDetails.do?activeTab=summary&keyVal=S4IMJ6ERFZD00
WR/23/02754/DOM Case Officer: Miruna Turland	Mr Chris Chessell Crossways Cottage Petworth Road Wisborough Green New wall mounted railing to top of existing masonry wall. O.S. Grid Ref. 504940/125899 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=S57E9QERG7V00
WR/23/02755/LBC - Case Officer: Miruna Turland	Mr Chris Chessell Crossways Cottage Petworth Road Wisborough Green New wall mounted railing to top of existing masonry wall. O.S. Grid Ref. 504940/125899 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S57E9SERG7W00
SDNP/23/04983/HO US Case Officer: Jenna Frankland	Mr Richard Haythornthwaite North Springs Horsebridge Hill Wisborough Green RH20 1JP New walled garden with 1 no. walk through green house and 2 no. fruit cages To view the application use the following link; https://planningpublicaccess.southdowns.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=S4MDQ4TUJWX00

8. Report on on-going matters:
 - a. Stable Field:
 - Open Space Agreement - to approve terms and wording of agreement (PD/AJ)
 - Footway Provision – to provide an update on recent developer discussions, review the Planning Officer’s draft condition and agree the Parish Council’s response (PD/AJ)
9. Any Other Matters to Report (No decisions can be made on matters raised under this item. For notification only or inclusion on the next agenda.)
10. Date of Next Meeting:

Planning Committee – Tuesday 2nd January 2024 at 8.00 pm (only if required)

Parish Council Meeting – Tuesday 16th January 2024 at 7.45 pm