



This accessibility statement applies to the Wisborough Green Village website ([www.wisboroughgreen.org](http://www.wisboroughgreen.org)) which is managed by Wisborough Green Parish Council.

### Measures to improve accessibility

We want as many people as possible to be able to use this website, which not only means that we have made the website text as simple as possible to understand, but you should also be able to:

- zoom in up to 300% in the main without the text spilling off the screen, we are changing the site regularly so the content can move around at times.
- navigate most of the website using just a keyboard.
- navigate most of the website using speech recognition software.
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver).

[AbilityNet](#) has advice on making your device easier to use if you have a disability.

### How accessible is this website?

This Wisborough Green Village website is designed to be compatible with the following assistive technologies:

- Mobile Phones
- PC and Mac Computers
- All Tablet devices
- All known Browsers
- Screen Readers

Despite our best efforts to ensure the accessibility of our website, we know that some parts are not fully accessible and there may be some limitations.

- You cannot modify the line height or spacing of text.
- Some PDF documents, particularly older PDF documents, are not fully accessible to screen reader software.
- You cannot skip to the main content when using a screen reader.
- There is a limit as to how far you can magnify the map on our 'About the Village' page.
- Uploaded images may not have text alternatives.
- The text will not reflow in a single column when you change the size of the browser window.

### What to do if you cannot access parts of this website

Page 1 of 4

*WGPC Website Accessibility Statement*

*First Adopted: July 2020*

*Bi-annual Review (or as legislation/recommended practice changes)*

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording for example, please contact:

- Email: [clerk@wisboroughgreenpc.org](mailto:clerk@wisboroughgreenpc.org)
- Telephone: 01403 701102
- Contact: Louise Davies, Parish Clerk

We will consider your request and respond within 15 working days.

### **Reporting accessibility problems with this website**

We are always looking to improve the accessibility of this website. If you find any accessibility barriers that are not listed on this page or think we are not meeting accessibility requirements, please the Parish Clerk:

- E-mail: [clerk@wisboroughgreenpc.org](mailto:clerk@wisboroughgreenpc.org)
- Telephone: 01403 701102
- Postal Address: Wisborough Green Parish Council, PO Box 255, Wisborough Green, Billingshurst, West Sussex RH14 0EF
- Contact: Louise Davies, Parish Clerk

### **Enforcement procedure**

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service \(EASS\)](#).

### **Technical information about this website's accessibility and non-compliance**

Wisborough Green Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

The [Web Content Accessibility Guidelines \(WCAG\)](#) defines requirements for designers and developers to improve accessibility for people with disabilities. It defines three levels of conformance: Level A, Level AA, and Level AAA.

The Wisborough Green Village website is partially conformant with WCAG 2.1 level AA. Partially conformant means that some parts of the content do not fully conform to the accessibility standard, as listed below:

- There may be pages with read more / click here links. [See WCAG 2.4 Success Criterion 4.4 \(Link Purpose \(In Context\)\)](#).

**This content will be amended and updated by December 2020.**

Page 2 of 4

*WGPC Website Accessibility Statement*

*First Adopted: July 2020*

*Bi-annual Review (or as legislation/recommended practice changes)*

- There may be some pages where there are stray end tags. [See WCAG 2.1 success criterion 4.1.1 \(parsing\).](#)
- Some images do not have a text alternative, so people using a screen reader cannot access the information. [This fails WCAG 2.1 success criterion 1.1.1 \(non-text content\).](#)

**We plan to add text alternatives for all images by September 2020. When new content is published, we will make sure that our images meet accessibility standards. There may be some images, such as background images or sliders, that cannot include text alternatives due to the functionality of the website.**

- Many of the older PDFs do not meet accessibility standards. For example, they may not be structured so they are accessible to a screen reader. [See WCAG 2.1 success criterion 4.1.2 \(name, role, value\).](#)

**Some of our PDFs are essential to providing our services. By September 2020, we plan to either fix these or replace them with accessible HTML pages.**

**The accessibility regulations [do not require us to fix PDFs or other documents published before 23 September 2018](#) if they are not essential to providing our services. For example, we do not plan to fix Agendas and Minutes prior to September 2018. Any new PDFs or Word documents we publish will meet accessibility standards.**

- Identify row and column headers in data tables using the elements, and mark layout tables with role=presentation. [WCAG 2.1 A F91 Section 508 \(2017\) A F91](#)

**We do not do this, as part of the functionality of site.**

- Content inserted with CSS is not read by some screen readers, and not available to people who turn off style sheets. [WCAG 2.1 A F87 Section 508 \(2017\) A F87](#)

**We do not do this, as part of the functionality of site.**

- If you set any of the colours on the body or a element you must set all of them. [WCAG 2.1 AA F24 Section 508 \(2017\) AA F24](#)

**There are some colours which are set to override the defaults.**

- Ensure that text and background colours have enough contrast. [WCAG 2.1 AA 1.4.3 Section 508 \(2017\) AA 1.4.3](#)

**Some colours are similar due to the design.**

- Headings should not be empty / Empty heading [WCAG 2.1 AA G130 Section 508 \(2017\) AA G130](#)

**There are some buttons and heading links that do not have alt or title links due to the functionality of the site which does not allow this addition. Functionality of the site generates this due to features and plugins.**

- Each a element must contain text or an img with an alt attribute. [WCAG 2.1 A F89 Section 508 \(2017\) A F89](#)

**Functionality of the site does not allow this to be fully compliant.**

- Headings and [labels](#) describe topic or purpose. [WCAG 2.1 AA G130 Section 508 \(2017\) AA G130](#)

**We do not do this as part of the functionality of site.**

### **How we tested this website**

This website was last tested in June 2020, both manually and automatically prior to writing this statement. The test was carried out by Greaves Design, as well by self-evaluation. Greave Design has run software to scan the website to find as many issues as possible to meet accessibility requirements. There may be a few occasions where non-compliance issues have been missed by the software or visual inspection.

Greave Design has used all known logic and the methods tool below.

<https://validator.w3.org/>

<https://www.powermapper.com/products/sortsite/checks/accessibility-checks/>

There may also be times when plugins and features on the website are updated which overwrite some work undertaken to meet accessibility requirements. This may result in other issues appearing over time which we will endeavour to find and rectify. Technology is continually developing and changing. The website will be updated but, from time to time, accessibility issues may occur which have not been included in the above non-compliance list.

If you find an issue missed from this list, please contact us and we will try to rectify.

### **Formal approval of this accessibility statement**

This statement was approved and adopted by Wisborough Green Parish Council on 21<sup>st</sup> July 2020.