



DRAFT MINUTES

- Date: Tuesday 19th May 2026
- Present: Mr P Drummond (PD), Mr D Hill (DH), Mr M Foster (MF),
Mr A Jackson (AJ), Mr F Vickery (FV), Mrs S Winship (SW) (Chair)
- Apologies: Mr A Burbridge (AB), Mr M Watson (MW), Mr T Worrall (TW)
- In Attendance: Mrs L Davies, Parish Council Clerk
County Councillor J Duncton
- Members of Public: None

The Chair, Mrs Winship, opened the meeting at 7.45 pm and welcomed everyone.

- Apologies for Absence:
Apologies were received and accepted from Mr Burbridge, Mr Watson and Mr Worrall.
- Election of Chair:
Mrs Winship invited members to propose or nominate for the role of Chair; she confirmed that she was willing to re-stand. Mrs Winship was proposed by Mr Drummond, seconded by Mr Hill. As there were no further nominations, she was unanimously elected as Chair. 'A Declaration of Acceptance of Office' was signed. Members extended thanks to Mrs Winship for taking on this position. Mrs Winship expressed appreciation for members' encouragement and support.
- Election of Vice-Chair:
The Chair invited members to propose or nominate for the role of Vice-Chair. As there were no nominations and as the role was not a statutory requirement, it was agreed that in the absence of the Chair, a chair would be elected for that meeting.
- Declaration of Members' Interests:
No interests were declared.
- Minutes of the Last Meeting:
The Minutes of the meeting held on Tuesday 21st April 2026 were approved as a correct record and signed by the Chair.
- Minutes of the Annual Parish Meeting:
The Minutes of the meeting held on Wednesday 29th April 2026 were approved as a correct record and signed by the Chair. The matters raised by members of the public were already being considered by the Council.
- Minutes of the Planning Committee Meeting:
The Minutes of the meeting held on Tuesday 5th May 2026 were approved as a correct record and signed by the Chair.

8. District/County Councillor Updates:

County Councillor: Cllr Duncton was in attendance from 8.13 pm until 8.30 pm. Her report was circulated in advance of the meeting, summarised below.

- Members had attended their first meeting to complete and sign the required paperwork with the Annual Council Meeting taking place on 22 May, where all political parties would present their committee appointments and decisions to Council. Cllr Duncton was hoping to be appointed to the Planning and Rights of Way Committees.
- Being the third Party and with the Liberal Democrats joining with Labour and Independent Councillors, the Conservatives would only get 14 committee places.
- It was emphasised that all councillors would continue to have opportunities to raise issues and express views at Council meetings regardless of committee membership.
- Cllr Duncton would continue to work with local communities and parish councils, including support for road repairs, school matters and other local concerns for the time until the Local Government Reorganisation was confirmed.
- The County Council's submission for a single authority had been rejected. The Government Minister, Steve Reed, was now consulting on further options.

At the meeting, Cllr Duncton advised that the Council Chair and Leader would be appointed on Friday. The Council membership was 23 Reform, and 23 Liberal Democrats which had joined with the Green and Labour Councillors. An Independent Councillor had been put forward for the Chair. The eleven Conservative Councillors had 14 committee places, and she hoped to be on the Planning, and Rights of Way Committees. She believed that she would also be the substitute councillor for Fire & Rescue Service Scrutiny Committee and Health and Adult Social Care Scrutiny Committee.

The Chair highlighted to Cllr Duncton that she had emailed her to raise concern about the WSCC Bus Stop Improvement Programme and the planned changes for two bus stops on the outskirts of the village. She believed the changes were a woeful waste of public money and the Parish Council strongly objected to the proposals in a rural area. Cllr Duncton would follow up.

District Councillor: Cllrs Evans and Todhunter had sent their apologies. A report had been circulated in advance of the meeting, summarised below.

Local Updates

- Foxbridge Golf Club: Despite strong opposition to this and representations from Cllr Evans, Plaistow and Ifold Parish Council and three residents the application was approved. However, the planning committee were conflicted but ultimately could not find reasonable grounds to refuse that would stand up to appeal.
- Grass at Butts Meadow: A resident had been in contact regarding the long grass and claims that Hyde have refused to cut this citing it as private property rather than a communal space. This has been challenged by us and we hope that Hyde will resolve the situation for residents of the 6 bungalows impacted.
- Planning applications: Both councillors had met with several residents in recent weeks to discuss ways to object or comment on planning applications with focus on material considerations.

CDC Wide Updates

- Consultation on Dogs in Public Spaces – From Friday 8th May residents will be able to share their views on CDCs proposed public space protection order on dog control in public spaces. The public space and protection order deals with issues such as removal of dog mess, keeping dogs on leads when instructed and exclusion of dogs from parks and play areas. To comment please go to CDC website.

Surgeries

CLlr Evans and CLlr Todhunter are available by phone or to visit residents. The summer surgery schedule for Gareth will be published shortly.

9. Public Questions:

There were no members of public present.

10. Policy Documents:

Members resolved to adopt the following policies as tabled:

- a. Code of Conduct – the Chair highlighted the importance of reading and being familiar with this policy as it detailed behavioural expectations of councillors and offered clear guidance.
- b. Financial Regulations
- c. Standing Orders
- d. Investment Policy
- e. Developer Engagement Policy
- f. Biodiversity Policy
- g. Scheme of Delegation (New Policy – first adoption)

11. Councillor Interests and Committee Membership:

- a. Members' Areas of Interest: The following were agreed:

Area of Interest	Allocated Councillors
Planning Committee	AB/MF/DH/AJ//MW/SW/TW
Finance Committee	PD/MF/AJ/MW
Green Co-ordination Group	AB/MW
Local Council Associations/Outside Bodies	SW Voting rights at the West Sussex ALC AGM and at other meetings, as necessary.
Traffic Management Plan Group	DH/SW/Clerk
Neighbourhood Plan Review Group	AJ/SW/Clerk/Community Members
Major Emergency Plan	AB/DH/FV/Clerk
Winter Management Plan	AB/DH/FV/Clerk
New Pavilion Project	AJ/MW
Pavilion Trustee Liaison	AJ/MW
Village Hall	AJ/Clerk
Monthly Bank Reconciliations	MW
Community Speed Watch Coordinator	SW
Gatwick Airport	No councillor allocated
Communications	MW/TW
Playground Inspections	Clerk/DH
Allotment Supervisor	Clerk
Tree Warden	SW
School Liaison	SW/TW

- b. Finance Committee:

Membership of the Committee was agreed under item 11a. PD was nominated as Chair, proposed by SW, seconded by FV. All were in favour. **The Terms of Reference were adopted unchanged.**

- c. Planning Committee:
Membership of the Committee was agreed under item 11a. AJ was nominated as Chair, proposed by SW, seconded by PD. All were in favour. **The Terms of Reference were adopted unchanged.**
- d. Green Co-ordination Group:
Membership of the Committee was agreed under item 11a. **The Terms of Reference were adopted unchanged.**
- e. Neighbourhood Plan Review Steering Group:
Membership of the Group was agreed under item 11a. **The Terms of Reference were adopted unchanged.**

12. Report on on-going matters:

- a. Neighbourhood Plan (NP): The Clerk advised that:
 - The consultation analysis had been checked and validated by the planning consultant. The results and how to progress would be discussed with the CDC Officer on Friday.
 - Quotations to prepare the Strategic Environmental Assessment and Habitats Regulations Assessment were now being obtained.
 - The Steering Group was reviewing policies to ensure compliance with the Local Plan, focussing on village specific policies supported with evidence.
 - The Group was undertaking assessments to identify Non Designated Heritage Assets to link with both Local Plan and NP policies; it would be necessary to consult with the property owners.

MF had previously requested details of the NP consultation process from the Clerk which had been provided. He raised concerns that the information was being held confidentially by the NP Steering Group and lacked transparency. He wished to ensure that the views of the village were being properly reflected and expressed concern that the next published information would be the draft NP in the Autumn. The Clerk, SW and AJ provided explanation to the defined process and explained that the Parish Council was the statutory body that made the NP. Guidance was provided to the Steering Group by the Planning Consultant engaged by the Parish Council, together with CDC. The consultant had reviewed the consultation results to ensure that the analysis reflected preferences and responses received. At this time, the consultation results required further discussion with CDC and land promoters as potential constraints had been identified which could affect the deliverability of certain sites. The Steering Group comprised of AJ, SW and the Clerk, two ex-Parish Councillors and two community members who responded to a request for help last summer. Updates were provided at most Parish Council meetings and questions could be asked at this time. Ultimately, it was the Parish Council that made the decisions and a report would be prepared in a timely manner to allow for an informed decision. The Chair reiterated the importance of declaration of interests in this and any other matters by councillors for transparency and therefore impartial decision making.

- b. Traffic Management:
 - Butts Meadow Double Yellow Lines: The Clerk had submitted an application to amend to WSCC, which was supported by the residents and Cllr Dunton. WSCC had now confirmed that a change was possible although they wished to retain junction protection lines. **Members reviewed the details and supported the change.**
 - Durbans Road – School Crossing Patrol: WSCC had advised that a further traffic count would be undertaken shortly to determine if the volume of traffic had reached the requirement for a traffic patrol officer.

- c. Replacement Pavilion:
Following the last meeting, the Chair and Clerk had met with Wisborough Green Sports (WGS) representatives. They also agreed that as both legal opinions were so diverse, legal clarity and qualification was required. The business plan was amended to remove the prohibited activities identified by the solicitor and submitted to the Barrister. It was hoped that this advice would give a definitive answer. The WGS representatives also voiced their support for a further village consultation. SW highlighted that since the last consultation, perhaps 7 years ago, the village had changed significantly, and it was therefore important to re-consult and give options. To be discussed at the next meeting with WGS as it would be a united consultation. **The quoted cost for the Barrister's opinion was between £1,750 and £2,250 plus VAT which members approved.**
- d. Website and New Email:
The website was still work in progress, but the Clerk would review shortly. The Clerk advised that members' old email addresses would be switched off on Friday afternoon. She was still in the process of notifying of the Council's email change.
- e. Playground Surfacing Repairs:
The Clerk and MW had undertaken two site visits where surfacing work was being undertaken by the preferred contractor and good references had been received from two large councils. The quotation from Playsafe Playgrounds Ltd had therefore been accepted, as approved last month. It was hoped that the work would be undertaken this summer before the school holiday, but this date was yet to be confirmed.
- f. Stable Field:
- Surface Levelling: This work had been undertaken and with the recent rainfall, the grass seed was now germinating. Members noted that it would need to be used for RunWisborough and the School Fair parking and accepted that damage would need to be repaired in the Autumn. FV advised that the original grass may need to be cut; Clerk to organise. It was noted that the cost would be met by the Residents' Association or developer in line with the land transfer agreement.
 - Drainage into the Green Lane: The way marker and the uncleared section of ditch had been reported to WSCC. The other landowner had written a strong email to the Council about comments relating to the ditch upkeep; the comments were noted.
 - Footpath Gates and Signs: **Members approved expenditure of £250 for professional planning advice.**
- g. WSCC Bus Stop Improvement Programme:
A strongly worded objection had been sent to WSCC, copied to Cllr Duncton. No response to date.
- h. Clerk's Update
- Songhurst Meadow Pond Survey: A Conservation and Ecological Consultant had requested permission to undertake a newt survey. In discussion with the Chair, the survey was authorised and the residents informed.
 - Songhurst Meadow Car Park: A seemingly abandoned car was reported by residents. The police were informed and it was removed the following day; it was reported as stolen.
 - Songhurst Meadow Path Repairs: The Residents' Association advised that the top dressing of the path, dug up for sewer repairs, would be undertaken as soon as possible. A few bags of the Cedec top dressing would be provided to the Parish Council to make other repairs. The grass verge would be reseeded or turfed in the autumn to avoid a dry summer.

- School Road Verge Damage: In a recent house move, the verge was damaged. It had since been repaired but the Clerk would review to ensure the repairs were satisfactory.
- The Green: The Cricket Club had been asked to put away 'no parking' cones which had been left out for two weeks and the wicket sheet.
- Dead Deer: A dead Roe deer was found behind the post box outside the shop. Not being on the road, CDC would not remove, so the Clerk organised.
- Other matters to report since the publication of the agenda
- Pond: Children had been reported 'fishing' in the pond. The Clerk had spoken to a few boys last summer to warn about not falling in (they could all swim), to ensure that fish were not removed due to disease and that hands were washed afterwards. Members supported this response, agreeing that this was village life and a few children undertaking this activity was acceptable. To review if numbers increased significantly. **Members supported this response.**
- Champions Farm/The Longcroft Bridleway: WSCC was undertaking resurfacing in a couple of weeks. The affected residents had been consulted.
- Balloon Inflating: A request had been received from Mr Smith to inflate a 'Gorilla' shaped balloon on the Green. In discussion with WGS, approval for Thursday evening was given. **Members supported this response.**
- Songhurst Meadow – Residents' Behaviour: Details were provided of confrontations occurring between walkers and at least one resident. **It was agreed that a leaflet should be sent to all residents advising that the area was a public open space, intimidation was unacceptable and that any concerns should be addressed with the Parish Council.**
- Bat & Ball Signs: FV was reminded to speak with the public house about the sign on the B2133 verge obscuring visibility; he would do so this weekend.
- Tree Application: A resident had raised concern about a Cherry Tree that was undermining a boundary wall in School Road. It was likely a self-seeded tree but was unfortunately on Parish Council's land. The Clerk had therefore submitted an application to fell the tree. **Members supported this action.**

13. New Items for Discussion:

- a. Songhurst Meadow – Pedestrian Access:
A request had been received from the residents of number 23 to install a pedestrian gate in their fence line to provide direct access to the path and school route; their children were currently climbing through the fence. **Members had no objection on the basis that:**
 - **The gate to be no larger than 3 foot wide and of wooden construction as per the design provided.**
 - **The gate to open inwards onto their own property.**
 - **No signs to be erected; at the location it was obvious it was a gate onto private land.**
 - **An Agreement to be in place restricted to the current residents only; wording from Legal Topic note.**
 - **One pound peppercorn rent to be paid, whether demanded or not.**
 - **Should the grass show signs of wear, at Parish Council direction, the residents to repair at their own cost to the Parish Council's satisfaction.**
- b. Local Government Re-organisation:
It was agreed that Councillors should make their own personal submissions to the latest Government consultation.
- c. Public Space Protection Order, Control of Dogs 2026 Consultation:
Members agreed that a comment of support should be submitted.

d. CDC Infrastructure Business Plan (IBP) Update:

The IBP was reviewed and projects for Wisborough Green noted. Suggested projects obtained at the Neighbourhood Plan consultation event were considered and it was agreed to add the following as possible projects to the Parish Council's Objectives and submit to the IBP review:

- Widening of York stone paths around the village.
- Improvement to path/access between The Luth and Carters Way.
- Surface repair to Green Lane between Kirdford Road and Durbans Road, potentially link to circular trail around Stable Field.

Members noted a comment relating to the improvement of the parking area to the north of the Village Hall. AJ advised that, to his knowledge, the grass seeding was never undertaken. **It was agreed that the Clerk should arrange to improve the appearance.**

e. Police Camera Site:

Opinion was sought at the last Planning Committee meeting on a request from Sussex Police for permission to use the edge of the Village Green on the A272 if the layby opposite the shop was unavailable. **Members appreciated police attendance and approved this request.** SW highlighted that 3 new Police Constable Support Officers had been recruited for the area and would attend to update at Parish Council meetings if required.

14. Correspondence:

A list detailing the correspondence and updates received since the last meeting was circulated and displayed. Members were reminded to request any information of interest if it had not been circulated.

Correspondence – Details of emails and letters received.
Land Promoter – wishing to know timescale and next steps for Neighbourhood Plan process – the Clerk responded.
Billingshurst Emergency Assistance Team – thank you for donation.
Remmus Homes – Risk Assessment and Method Statement for work on Stable Field – forwarded to FV to review and liaise.
CDC – response regarding not being advised about the Foxbridge application going to the planning committee – not correctly logged into the system although objection comments were included in the committee report. The PC would not have been able to address the committee due to the limited number of slots. Parish Council's normally notified automatically. Noted.
CDC – Thornton Meadow – site notices were considered sufficient for the planning application to remove the age restriction, and it will not be going to committee. Each application has been considered on its individual merits however, whilst appreciate the concerns raised by residents, as there has previously been dwellings removed from the obligations it is not considered reasonable to restrict those now seeking to remove the constraint. Noted.
Loxwood Resident – objecting to incursion into the countryside in Loxwood Parish and wanted WG support. Clerk reviewed details and advised a PC decision was required and unlikely – not near Parish boundary. Members agreed with this response.
Open Spaces Society – April news.
Cllr Todhunter – notification that he had contacted CDC contract services – manager had spoken with the crews to pick up any stray waste and has checked all lorries have a dustpan and brush. Noted.
CAGNE – May Bulletin – circulated.
WSALC – Upcoming training – circulated.
WSSC – notification that Ash Die back survey would be undertaken from Adversane to Alfold Bars. WSSC would identify trees that were their responsibility and also contact landowners. Noted.

Durbans Road Residents – appreciated update on double yellows but disappointed with the outcome. Requested consideration of white lines instead, expressing concern at recent near misses. Clerk responded to say that a white line was similar to double yellows and the Parish Council’s previous comments still applied. The resident was made aware of the planning application on the corner for off-road parking which would improve safety. Members supported this response.
SDNPA - is preparing a new Local Plan to guide how and where development takes place in the National Park over the next two decades. It will address vital issues such as the need for affordable housing, quality development, restoring nature, climate action, a flourishing rural economy and helping local communities thrive. Inviting the public to have their say; the consultation is now open and will be running until 23 rd June 2026. Noted.
CDALC – Agenda and reports for Annual General Meeting on 19 th May – apologies sent.
Durbans Road Resident – reviewed last PC meeting minutes, highlighting that he had not deliberately interfered with the drainage of the ‘green lane’ to allow dispersion of the water. Full email to be provided to councillors.
SDNP May News <ul style="list-style-type: none"> • Every picture tells a thousand words Get creative this spring and summer and enter our photo competition for the chance to win up to £250! • Vital placemaking plan Have your say on the National Park’s new Local Plan. • Secrets of the Saxons Learn more about a large Saxon cemetery found in the South Downs. • Win a country escape! Enter our competition for the chance to win a hotel getaway
School Road Resident: Expressed concerns at restricted visibility when leaving driveway in school road due to vans and a motorhome. Asked if the council could do something to mitigate this problem, perhaps a convex mirror on the verge opposite. The existing white H-bars do not help, and my understanding is that they are advisory and could not be extended. Are double yellow lines an option? Members agreed that the current concerns had not been raised previously and the increased number of vans and pickups obscuring visibility were possibly due to construction work on properties in the road. This activity was temporary and the situation would hopefully improve. The Parish Council did not support double yellow lines or a mirror.
WSALC – meeting to discuss response to the second LGR consultation. Survey to complete before 25 th May for Council’s views to be considered.
Kirdford Road resident – raising concerns about closed footpath.
Telephone call – visitor to Wyatt House – elderly mother lives there. Complaining about parking in Kirdford Road. Details of the conversation were provided. Members supported the Clerk’s response.

15. Planning:

- a. New Planning Applications: The following planning applications were reviewed. Application details had been circulated in advance of the meeting and were also displayed:

Application Number and Details
WR/26/00884/LBC 2 High Barn, School Road, Wisborough Green, RH14 0DU Change use of High Barn Lodge from an ancillary curtilage building to an independent, self-contained residential dwelling, together with the associated internal conversion of the ground floor garage to residential. O.S. Grid Ref. 505129/125933
The Parish Council has no objection to the application but raises the following concerns for CDC’s consideration: <ul style="list-style-type: none"> • The red boundary line is incorrect as advised in an email to the Case Officer dated 5th May 2026. The area within the line contains Parish Council land and is not part of this application.

- The applicant has no right to park on Parish Council land (Registered Village Green) and the vehicle right of access relates to the existing property, 2 High Barn, although there appears to be no legal agreement in place. This proposal creates a new dwelling and therefore a right of vehicle access would need to be granted by the Parish Council.
- The proposal removes existing garage parking for 2 High Barn and provides no additional parking. Parking is already restricted in School Road.
- For the construction phase, it is envisaged that the applicant will wish to store building materials on the Village Green. Parish Council permission is therefore required, and the applicant must confirm acceptance to make good the grass verge and access road to the Parish Council's satisfaction.

The response wording was delegated to the Clerk and AJ. Property owner to be advised of the above access constraints.

SDNP/26/01711/LIS

Ingrams Farm, Fittleworth Road, Wisborough Green, RH14 0JA

Replacement French doors with double-glazing.

No Objection

b. Enforcement:

- The Gatehouse, School Road – Erection of Trellis: CDC had advised that the timber structure was part of the landscaped planting which had been installed adjacent to the wall. There was no operational development and therefore did not constitute a breach of planning control. The case had been closed.
- E P Clarks Yard: A resident had raised concerns about the current use as a wood yard and the disturbing noise of industrial machinery and chainsaws at weekends. The only permitted activity related to the previous business of road laying. CDC had advised that an enquiry was open and action taken, but no details had been provided and the activity was on-going; the full email was read out. The Clerk had advised the resident to contact the District Councillors. **Members agreed that the Clerk should follow up with the District Councillors and CDC.**

c. Solar Farm Planning Application Update:

SW advised that CDC had appointed an independent ecologist to undertake further investigations including bat surveys over several months. This information would allow mitigating measures to be reviewed. As such, the application was not yet ready for determination.

16. Finance:

a. New Accounts Software:

The Clerk had now set up the new software from 1st April 2026 but not in time to produce reports for this meeting. She would now review the report layout in preparation for the next meeting.

b. Accounts for Payment:

The Clerk displayed the Payment List for May 2026 that was approved. To be paid on 19th May 2026 unless stated otherwise.

Online payments for the Barclays Community Account

Payee	Amount £	Description
Paid 5 th May 2026 Playdale Playgrounds Ltd	418.36	Climbing frame guard rail
Paid 19 th May 2026 Sussex Land Services	840.00	Grass cutting contract for The Green
West Sussex County Council	2,368.85	Clerk's salary and oncosts for April
Wetton Cleaning Services Ltd	975.78	Public toilet cleaning contract for April
Arun District Council	170.02	Annual report printing – booklet and full report
Mr T Stride	198.93	Grass cutting contract for Songhurst Meadow verges and green bin
Grasstex Ltd	3,623.76	Works to The Green – verti-drain, fertilise and grass seed
Open Spaces Society	45.00	Annual membership subscription
Local Authority Technology CIC	60.00	Parish Online annual subscription
Mr M Watson	41.40	Mileage for two playground surfacing inspections
Surrey Hills Solicitors	914.00	Legal advice regarding the new Pavilion on The Green *
	£9,237.74	

* Noted that this was more than the initial cost indication but approved.

Payments from the Barclays Community Account

Date	Amount £	Payee	Description
21.04.26	20.17	IONOS	Auto Debit Card – Monthly website hosting fee & PHP extended support
22.04.26	41.59	EDF	Direct Debit – public toilets electricity for 01 – 31 March 2026
24.04.26	13.49	HP Instant Ink	Auto Debit Card – Monthly ink replacement service
30.04.26	33.60	Vodafone	Direct Debit – Village Hall Broadband
06.05.26	12.60	IONOS Cloud Ltd	Auto Debit Card – monthly email fee
12.05.26	253.00	SLCC Enterprises Ltd	Debit Card – Clerk's annual subscription to Society of Local Council Clerks
02.04.26	463.12	NEST	Direct Debit – Clerk's pension for March
14.05.26	46.72	HelloPrint	Debit Card – No parking signs
19.05.26	163.04	BT Group plc	Direct Debit – Quarterly telephone and broadband
19.05.26	20.17	IONOS	Auto Debit Card – Monthly website hosting fee & PHP extended support
	£884.29		

The payments to IONOS would continue until the new website was published and the email change completed.

Payments to Barclays Community Account

Date	Amount £	Payee	Description
22.04.26	72.00	Allotment tenant	Allotment rent for 2026/2027 and deposit
23.04.26	5,732.26	South Downs National Park Authority	Community Infrastructure Levy

29.04.26	26.00	Allotment tenant	Allotment rent
08.05.26	32.00	WG Fete Society	Annual garage rent
08.05.26	49.60	Allotment tenant	Allotment rent
12.05.26	4,029.48	WG Village Hall	Lease payment – 6 months
12.05.26	84.80	Allotment tenant	Allotment rent and deposit
15.05.16	1.00	Mr G Banks	Access peppercorn rent
15.05.26	79.20	Allotment tenant	Allotment rent and deposit
18.05.26	20.00	Allotment tenant	Allotment rent
19.05.26	1.00	WG Sports CIO	Peppercorn rent for Pavilion
	£10,127.34		

Bank Transfers

Date	Amount £	From	To
08.05.26	5,733.00	Barclays Community Account	Cambridge & Counties 1 Year Bond
	£5,733.00		

- c. Direct Debits/Debit Card payments: Members approved continuance of the current Direct Debit payments to NEST, Business Stream, BT Group Ltd, Information Commissioner, EDF, Chichester District Council and Vodafone.
- d. Contract Payments: Members authorised that annual contract payments for the public toilet cleaning and grass cutting.
- e. One Year Fixed Rate Bond: The Cambridge & Counties (May) Bond had matured. As approved at the last meeting, the £30,000 had been reinvested into another Cambridge & Counties One-Year Bond with the interest and the additional £5,733 CIL funding.

17. Other Reports:

- a. Health & Safety:
 - FV highlighted that the hedge along Durbans Road was collapsing into the pavement. To send photographs to the Clerk to contact the property owner.

18. Any Other Matters to Report:

- a. FV highlighted that the footbridge on Public Footpath 785 off Durbans Road had been closed for over a year which meant that the footpath could not be used. He would forward details to the Clerk to follow up.
- b. FV had received a couple of comments from parents regarding the playground, potentially relating to the surfacing, but could not recall details. SW suggested that if he was approached in this way, he ask that an email be sent to the Clerk.
- c. The Clerk advised that she would be circulating member's Register of Interests to review, to update and sign at the next meeting, as required.

19. Date of Next Meeting:

- Planning Committee – Tuesday 2nd June 2026 at 7.45 pm (to be called as an extra Full Council meeting if the Pavilion legal advice has been received)
- Parish Council Meeting – Tuesday 16th June 2026 at 7.45 pm

There being no further business, the meeting closed at 9.52 pm.

Signed by the Chair: Dated: