

NEIGHBOURHOOD PLAN REVIEW STEERING GROUP (NPRSG)

MINUTES OF THE MEETING ON FRIDAY 31ST OCTOBER 2025

Wisborough Green Village Hall

IN ATTENDANCE:

Parish Council

Louise Davies (LD), Andrew Jackson (AJ), Sophie Winship (SW)

Community Members

John Bristow (JB), Keith Charman (KC), Louise Jellard (LJ), Sheena Overington (SO)

The meeting opened at 1.00 pm. The purpose of the meeting was to review the site assessments and agree the traffic light allocation.

1. **Election of Chair:** Louise led the meeting.
2. **Declaration of Interests:** No change in previously declared interests.
3. **Site Assessments:** All assessments were reviewed and discussed. Reference was made to maps which detailed the sites in relation to designated local gaps, the Settlement Boundary and Conservation Area. The reasons for the traffic light allocation were discussed in detail and the rationale agreed. Details were recorded by LD.
4. **Action:** The following was agreed:
 - LD to measure area of sites to provide a rough guide for housing numbers.
 - LD to type up and circulate the rationale for each site. **All to check, agree or add further comments as soon as possible.**
 - Chart to be forwarded to Planning Consultant, James Garside, for his comments.
 - LD to seek advice from CDC regarding Clarks Yard.
5. **Date of Next Meeting:** Having met today, it was agreed that the scheduled meeting on Monday 3rd November 2025 was unnecessary. The next meeting was on Monday 1st December, 7.30 pm on Zoom, however, this may need to be on Monday 24th November to confirm the report to present to the Parish Council on 2nd December.

There being no further business, the meeting closed at 3.10 pm.