

## **NEIGHBOURHOOD PLAN REVIEW SITE SUBMISSION FORM**

**Please ensure that you read the following notes before responding.**

### **Why is a Neighbourhood Plan Review required?**

The current Chichester District Council (CDC) Local Plan, adopted in July 2015, was required by the inspector to be reviewed within five years to ensure sufficient housing was planned to meet the district's needs. Our village has been allocated 75 more homes to be provided by 2039.

Some possible development sites have already been identified by CDC in its Housing and Economic Land Availability Assessment (HELAA). The HELAA is part of the evidence base used to identify sites for housing, employment and other uses to inform the preparation and development of options for the spatial strategy of the Chichester Local Plan Review document and meet the District's future requirements, and it will also inform the five-year supply of deliverable housing land.

This call for sites is being undertaken by Wisborough Green Parish Council to meet the need to provide a further 75 homes and to inform the village Neighbourhood Plan Review. It is being undertaken to ensure that all possible options are fully assessed and that information previously provided is updated.

### **Where and what sort of sites are we looking for?**

The site must be located within Chichester District, excluding the area covered by South Downs National Park. Proposed sites should be suitable and available for residential development with six or more homes.

If you would like to submit a site or sites then the assessment will consider all sites and broad locations capable of delivering a housing development with six or more homes.

If you have previously identified a site to CDC or the Parish Council, we would request that you complete this form to let us know whether the site is still available, and if there has been any change to the information previously submitted.

### **What happens next?**

All potential sites will undergo a rigorous and objective assessment for suitability against agreed set criteria prior to selection for community consultation.

### **What do you need to do to register a site for assessment?**

Please complete and submit the following:

- A Site Submission Form for each individual site, providing as much information as possible in each entry;
- Attach a clear Ordnance Survey map for each individual site showing the boundaries of the site outlined in red.

**The Site Submission Form(s) and map(s) must be returned by Friday 15<sup>th</sup> August 2025:**

- Email to: [clerk@wisboroughgreenpc.org](mailto:clerk@wisboroughgreenpc.org)
- Post to: Wisborough Green Parish Council, PO Box 255, Wisborough Green, Billingshurst, West Sussex RH14 0EF

### **Disclaimer**

Please note that this call for sites is a technical study and not a policy document. The Council's assessment of the deliverability and developability of sites for housing through this process does not indicate that it will be allocated in the Neighbourhood Plan Review or imply that the Chichester District Council will grant planning permission for any specific development proposal in the future.

### **General Data Protection Regulation and Freedom of Information Act 2000**

The information collected from this form will be used by Wisborough Green Parish Council to inform the assessment and subsequent components of the Neighbourhood Plan Review document. Ultimately a report will be published on the Council's website. Submissions cannot be treated in confidence. By returning the Site Submission Form you are accepting that the information within it will be in the public domain. The Council will not however publish personal information such as telephone numbers, e-mail addresses or private addresses on its website or in hard copy format. Such information may however be disclosed pursuant to a request made under the Freedom of Information Act 2000, and by returning this form, you confirm that you agree to this and accept responsibility for your comments

## Site Submission Form

| <b>Contact Details</b>                                            |                                               |                                                      |                                     |
|-------------------------------------------------------------------|-----------------------------------------------|------------------------------------------------------|-------------------------------------|
| I am the (check as appropriate)                                   | Landowner: <input type="checkbox"/>           | Agent: <input type="checkbox"/>                      | Developer: <input type="checkbox"/> |
|                                                                   | Planning Consultant: <input type="checkbox"/> | Registered Social Landlord: <input type="checkbox"/> | Other (please specify):             |
| <b>Name:</b>                                                      |                                               |                                                      |                                     |
| <b>Address:</b> (Include company/organisation name if applicable) |                                               |                                                      |                                     |
|                                                                   |                                               |                                                      |                                     |
| Postcode:                                                         |                                               |                                                      |                                     |
| Telephone:                                                        |                                               | Email:                                               |                                     |

| <b>Landowner Details (if different to above)</b>                  |        |
|-------------------------------------------------------------------|--------|
| <b>Name:</b>                                                      |        |
| <b>Address:</b> (Include company/organisation name if applicable) |        |
|                                                                   |        |
| Postcode:                                                         |        |
| Telephone:                                                        | Email: |

| <b>Site Details</b>     |                          |
|-------------------------|--------------------------|
| Site Address:           |                          |
|                         |                          |
| Gross site area (ha):   | Net site area (ha):      |
|                         |                          |
| Current use(s) of site: | Surrounding land use(s): |
|                         |                          |

### Access to the Site – Site Assessment

By signing this form, you permit members and associates of the Neighbourhood Plan Steering Group to undertake a site visit unaccompanied.

Are there any issues which would prevent access?

If the site can be seen from public vantage points there may be no need to access the site (please provide details)

### Site Availability

By signing this form you are confirming that this site is available for residential development during the Neighbourhood Plan period to 2039 by all interested parties.

Please list any constraints on the availability of the site, such as: access issues, contamination, unresolved multiple ownership, tenancies, covenants?

### General Data Protection Regulation and Freedom of Information

Data is collected by Wisborough Green Parish Council as data controller in accordance with the data principles in the General Data Protection Regulation.

I agree that Wisborough Green Parish Council can hold the contact details and related information enclosed. I understand that this data may be disclosed in accordance with the Freedom of Information Act.

Signed:

Date:

**Please note that forms that are not signed and dated will not be accepted.**

**Please provide any additional information you think may be helpful to the Parish Council in its consideration of this site for development. Please also use this section if you require more space to respond to any of the earlier questions.**